



1685 CROSSTOWN BOULEVARD N.W. • ANDOVER, MINNESOTA 55304 • (763) 755-5100
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LOT LINE ADJUSTMENT REQUEST FORM

A Lot Line Adjustment involves the moving of interior lot lines for residential or commercial property and may be approved by the City Planner if all three of the following are met:

- a. The adjustment does not create any additional buildable lots; and
- b. The adjustment does not create any lot which is below the standards for the applicable zoning district in which it lies; and
- c. The lot line adjustment would not have an adverse effect on the surrounding property.

Prior to the submittal of this application, it is required that the property owner meet with Planning Department staff to determine the eligibility and requirements for the lot line adjustment.

** Please note that that if public easements are vacated or new public easements need to be assigned with the Lot Split or Lot Line Adjustment, then Public Hearings and/or City Council meetings may still be required.*

Application Requirements:

- Completed / executed Lot Line Adjustment Request Form
- Current and proposed legal descriptions:
 - (1) hard copy
 - (1) digital copy (Microsoft Word format)
- Survey of the properties involved in the lot line adjustment:
 - (1) full size survey
 - (1) reduction no larger than 11" x 17"
- Payment of Lot Line Adjustment Fee: **\$150.00**

Required Property Information <i>(please print)</i>		
Property Address(es):		
Legal Description of Property:		
<i>(attach if necessary)</i>		
Property Type <i>(circle one):</i>	Abstract / Torrens	PID(s)
Current Zoning:		
Summary of Request:		

(continued on the following page)

Property # 1 <i>(please print)</i>		
Owner Name(s):		
Address:		
City:	State:	Zip:
Home Phone:	Business Phone:	
Email:		
Signature:		Date:

Property # 2 <i>(please print)</i>		
Owner Name(s):		
Address:		
City:	State:	Zip:
Home Phone:	Business Phone:	
Email:		
Signature:		Date:

I have read and understand the information in this form.

Property #1 Owner Signature(s)

Date

Property #2 Owner Signature(s)

Date

The following fee shall be paid upon submittal of the application	
Lot Line Adjustment Fee	\$150.00
Date Paid:	Receipt #: