

CITY OF ANDOVER
COUNTY OF ANOKA
STATE OF MINNESOTA

ORD. NO. 558

AN ORDINANCE AMENDING CITY CODE 1-7-3 ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF ANDOVER.

THE CITY COUNCIL OF THE CITY OF ANDOVER HEREBY RESOLVES:

The following permit fees and service charges are hereby established for the year 2024.

Administration:

Administrative Fee: (non-project related activity)	15% of total charges for overhead costs
Advertising:	
Ice Arena	
Wall Banner – 4x8	\$850.00 per year
Wall Banner – 8x8	\$1,350.00 per year
Dasher Board – 3x8	\$850.00 per year
In Ice Ad – Ice Arena	\$1,600.00 per year
In Ice Ad – Sports Complex	\$1,300.00 per year
Zamboni – full wrap	\$2,100.00 per year
Scoreboard – lighted	\$1,350.00 per year
Scoreboard – non-lighted	\$1,000.00 per year
Wall Sign - Lighted	\$1,250.00 per year
Field House	
Wall Banner – 4x8	\$850.00 per year
Scoreboard – 2x8	\$500.00 per year
Parks	
Fence Banner	\$240.00 per a two-year sign agreement
Approval/Recording of Deeds:	
Abstract & Torrens Properties	\$100.00
Bad Check Fee:	\$30.00
Building Lease Damage Deposit:	\$500.00 (If deposit is used for a repair, it must be made whole for the duration of the lease.)
Cannabinoid License:	\$500.00 per year
Canvasser/Solicitor License:	Investigation Fee \$25.00 per individual – 30 day license (Ord 352)
City Code Amendment:	\$500.00
City Publications:	
Budget	\$25.00
Financial Statements	\$25.00
Comp Plan	\$25.00
Compliance Order Appeal	\$50.00
Convenience Fee – In-Person	3.95% of the total charge if over \$1,000.00
Convenience Fee – Online Permits	3.95% plus \$2.00 (rounded up to the nearest dollar)
Copies: (per sheet)	
Up to 8 ½” x 14”	\$0.35
Oversize	\$0.50
18”x24”	\$3.00
24”x36”	\$4.00
Larger Sizes	\$7.00
Surveys	\$3.00
Surveys Requested by Owner	\$1.25
City Code – paper copy	\$50.00

Dog Licensing:	
Yearly License	\$6.00 per year
Commercial Kennel (more than 3 dogs)	\$380.00 - includes mailing labels
Commercial Kennel Recording Fees	
Abstract and Torrens	\$100.00
Private Kennel (more than 3 dogs)	\$200.00 Includes mailing labels
Annual Kennel Renewals	\$25.00
Facility Use Fees:	
Sunshine Park Gazebo Rental	\$30.00 per 4-hour period
Non-Profit/Service Organizations	N/C weeknights after 4:30 p.m. Monday - Friday
Park Facilities – Youth Athletic Associations	\$500.00 refundable key/damage/maintenance deposit
Field Lights-Youth Athletic Associations	\$500.00 refundable key/damage/maintenance deposit
Field Lights-Private Rentals	\$500.00 refundable key/damage deposit
Garden Plot	\$50.00 per plot
Community Center	
Ice Rental	
Prime	\$245.00 per hour
Non-Prime	\$180.00 per hour
Turf Rental	
Prime	\$130.00 per hour
Non-Prime	\$100.00 per hour
Field House Rental	
Prime	\$67.00 per hour
Non-Prime	\$57.00 per hour
Prime	\$550.00 daily
Non-Prime	\$485.00 daily
Track	
Resident	No Charge
Non-Resident – Drop-In	\$2.00
Non-Resident – 3 Month	\$59.00
Non-Resident – 6 Month	\$99.00
Non-Resident – 12 Month	\$179.00
Rental	\$65.00 per hour
Activity Packages – Ice, Turf, Field House	
Drop-In Prime	\$7.00
Drop-In Non-Prime	\$5.00
Drop-In Tot Time	\$5.00
Prepaid Punch Card	\$25.00
Helmet Rental	\$2.00
Skate Rental	\$4.00
Skate Sharpening	\$6.00
Pickleball Paddle Rental	\$3.00
Birthday Parties	
Ice Skating w/Community Room	\$279.00
Field House w/Community Room	\$189.00
Field House w/Community Room-Tot Toys	\$239.00
Community/Conference Rooms	
Local – Non-Profit	No Charge
Local Business	No Charge

Resident Non-Resident Food/Beverage	\$25.00/hr for ½ room; \$45.00/hr for full room \$35.00/hr for ½ room; \$65.00/hr for full room \$50.00
False Alarm Fine: Police	\$75.00 fee upon receipt of third false alarm notice at an address in one calendar year. Each additional false alarm after the third is \$75.00.
Fire	\$150.00 fee upon receipt of third false fire alarm notice at an address in one calendar year. Each additional false fire alarm after the third is \$150.00.
Garbage Hauler License:	\$150.00 per year + \$25.00 per truck inspection \$50.00 re-inspections per truck
Horses: Boarding & Stable Fee of Stray Horses by City Impoundment of Horses (city ordered) Transportation (trailer rental)	Per contracted rate + administrative fee Per contracted rate + administrative fee Per contracted rate + administrative fee
Illegal Dumping:	\$100.00 plus the cost of disposal
Interest Charge on Past Due Escrows:	18% annually (if not paid within 30 days of bill date)
Liquor: <u>3.2 % Malt Liquor</u> Off Sale On Sale Temporary On Sale 2:00 a.m. Closing <u>Intoxicating:</u> Sunday Liquor On Sale Liquor On Sale Wine Off Sale Liquor 2 a.m. Closing Temporary On-Sale Brew Pub On-Sale Brew Pub Off-Sale Small Brewer Off-Sale <u>Liquor Compliance Violations</u> 1 st Violation 2 nd Violation 3 rd Violation 4 th Violation	\$75.00 per year \$200.00 per year \$50.00 – 4 day maximum \$50.00 per year \$200.00 per year \$5,250.00 per year \$500.00 per year \$200.00 per year \$50.00 per year \$50.00 – 4 day maximum \$300.00 \$300.00 \$300.00 \$750.00 \$1,500.00 \$3,000.00 Suspension or revocation
Maps: Full Size Color Maps 36”x36” Custom GIS Maps	\$15.00 Time and materials
Notary Fee:	\$3.00 per document
Ordinance Violations:	City of Andover, 10 th Judicial District Fines for Ordinance Violations - on file with the City Clerk.
Outdoor Food & Beverage Sales/Temp. Retail Food Establishment:	\$25.00 per day \$50.00 per week \$100.00 per year
Outdoor Party Permit Fee: Barricades	\$10.00 \$50.00 refundable damage deposit
Outdoor Promotional Fee-Temporary:	\$100.00 per event
Parking Violations: Street Obstructions: Golf Carts, Motorized Vehicles, Snowmobiles, ATVs, Off-Highway Motorcycles, Abandoned and Disabled Vehicles Trailer Parking	\$50.00, plus any court-imposed fees and/or surcharges \$50.00
Pawnbroker, Secondhand Goods Dealer, Precious Metal License: New Renewal	\$5,500.00 per year \$5,000.00 per year

Peddler License:	\$100.00 – 30 day license
Project Recovery Rate Factor: Engineering Inspection Services City Staff Services (All projects directly related to staff time. All public & private improvement projects.)	2.9 x hourly rate 2.0 x hourly rate
Searches: Special Assessment	\$25.00 each
Therapeutic Massage Establishment **: Single Application Fee Corporate Application Fee Partnership Application Fee Renewal Fee ** Residential Application Requires a Conditional Use Permit	All fees include investigation fee \$200.00 \$300.00 \$300.00 \$150.00
Therapeutic Massage Therapist:	\$175.00 annually
Tobacco License: Admin & Enforcement	\$250.00
<u>Tobacco Compliance Violations</u> 1 st Violation 2 nd Violation within 24 months 3 rd Violation within 24 months Individual selling to a minor	\$250.00 \$500.00 \$1,000.00 in addition to license suspension for not less than 7 days \$50.00
Transient Merchant License:	\$50.00 - 7 day license
Tree Trimmer License: Commercial License Fee	\$50.00 per year
Vehicle Sales License:	\$105.00 per year

BUILDING INSPECTION & PERMIT FEES

BUILDING ADMINISTRATIVE FEE:

Permit Refund	20% of Permit Fee
Re-Inspection Fee	\$47.00

BUILDING PERMIT FEES:

Valuation Based Building Permit Fees <i>(Fees are to be based on Building Valuation as determined by current State of Minnesota Building Valuation Data and Building Official)</i>	Building Permit	1997 Uniform Building Permit Fee Schedule as Extracted from the 1997 Uniform Building Code, Table No. 1-A \$95.00 or Based on Valuation, whichever is greater		
	Plan Review	If building valuation exceeds \$1,000 and a plan is required to be submitted, a plan review fee of 65% of the building permit fee must be paid in addition to the building permit fee. <i>(Except as per MN Rules 1300.0160, Subp. 5 for similar plans after the first submittal, a 25% plan review fee may be paid)</i>		
Fixed Fee Building Permits	Agricultural Land Use Permit	\$25.00		
	Basement Finish Permit	\$200.00		
	House Moving Permit	\$200.00		
	Roofing, Siding, Window or Door Replacement Permit	\$95.00		
	Demolition Permit	Single Family Dwelling	\$150.00	
		Two-family Dwelling	\$200.00	
		Residential Garage	\$90.00	
		Agricultural Structures	\$90.00	
Multifamily Structures:		1st Two Units	\$200.00	
	Each Additional Unit	\$50.00		
	Commercial/Industrial	\$300.00		

State Surcharge: State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.

MECHANICAL PERMIT FEES:

Fixed Fee Mechanical Permits	New Residential Complete HVAC Combination Permit	\$175.00 <i>(Does not include Gas Fireplaces – permitted separately, see below)</i>
	Existing Residential Repair/Replacement Mechanical Permit	\$90.00 per Fixture <i>(“Fixture” includes: Heating/Air Conditioning Combination, Air to Air Exchanger, Gas Fireplace, Geo-Thermal Heating/Cooling, Boiler, In-Floor Heating & Boiler, Exhaust Fan, Direct Fired Heater, Unit Heater, Heat Pump and other mechanical equipment)</i>
	Commercial Mechanical Permit	\$90.00 per Fixture or 1.5% of job valuation, whichever is greater <i>(“Fixture” includes: Furnace, Air Conditioning, Air to Air Exchanger, Gas Fireplace, Geo-Thermal Heating / Cooling, Boiler, In-Floor Heating & Boiler, Exhaust Fan, Direct Fired Heater, Unit Heater, Heat Pump, Commercial Hood, Make-Up Air Unit, and other mechanical equipment)</i>
	Commercial Mechanical Plan Review	10% of permit fee when job valuation exceeds \$50,000
	Gas Piping Permit - Not Associated With A Fixture	\$90.00 minimum or \$15.00 per gas opening, whichever is greater

State Surcharge: State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.

PLUMBING PERMIT FEES:

Fixed Fee Plumbing Permits	New Single Family Residential Plumbing Permit	\$175.00
	Commercial & Residential Plumbing Permit	\$90.00 minimum or \$15.00 per opening or fixture, whichever is greater <i>("Fixture" includes all plumbing fixtures regulated by the Minnesota Plumbing Code; and, "Opening" includes water supply or waste piping installed for a future fixture.)</i>
	Commercial Plumbing Plan Review	Water distribution and drain, waste and vent systems, including interceptors, separators, or catch basins: 25 or fewer drainage fixture unit \$150.00 26 to 50 drainage fixture units \$250.00 51 to 150 drainage fixture units \$350.00 151 to 249 drainage fixture units \$500.00 250 or more drainage fixture units \$3.00 per drainage fixture unit to a maximum of \$4,000.00
		Interceptor, separator, or catch basin: \$70.00
		Building sewer service only: \$150.00
		Building water service only: \$150.00
		Building water distribution system only, no drainage system: \$5.00 per supply fixture unit or \$150.00 whichever is greater
		Storm drainage system a minimum fee of: \$150.00, or \$50.00 per drain opening, up to a maximum of \$500.00, and \$70.00 per interceptor, separator, or catch basin
		Manufactured home park or campground: 1 to 25 sites \$300.00 26 to 50 sites \$350.00 51 to 125 sites \$400.00 more than 125 sites \$500.00
		Water Heater or Water Softener, New or Replacement
	Gas Piping Permit - Not Associated With A Fixture	\$90.00 minimum or \$15.00 per gas opening, whichever is greater
	Landscape Irrigation System Backflow Preventer Installation	\$60.00
	Revision to Previously Reviewed or Incomplete Plans	Review of plans for which the city has issued two or more requests for additional information, per review, \$100 or ten percent of the original fee, whichever is greater. Proposer-requested revision with no increase in project scope, \$50 or ten percent of original fee, whichever is greater. Proposer-requested revision with an increase in project scope, \$50 plus the difference between the original project fee and the revised project fee.
State Surcharge: State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.		

ELECTRICAL PERMIT FEES:

HOMEOWNERS AND ELECTRICAL CONTRACTORS: Complete an electrical permit form available from the Building Department. The fee is the total of the listed fees or the total number of inspection trips x \$50.00, whichever is greater.		
Residential Panel Replacement:	\$120.00	
Sub Panel	\$50.00	
New Service or Power Supply:	0 - 300 Amp	\$60.00
	400 Amp	\$76.00
	500 Amp	\$92.00
	600 Amp	\$108.00
	800 Amp	\$140.00
	1,000 Amp	\$172.00
Add \$16.00 for each additional 100 amps		
Circuits and Feeders:	0 - 100 Amp	\$10.00
	101 - 200 Amp	\$20.00
	201 - 300 Amp	\$26.00
	301 - 400 Amp	\$32.00
	401 - 500 Amp	\$38.00
	501 - 600 Amp	\$44.00
Add \$6.00 for each additional 100 amps		
Minimum Permit Fee:		
One Inspection Only	\$50.00 plus State Surcharge.	
Rough-In and Final Inspection	\$100.00 plus State Surcharge	
Maximum Permit Fee:		
For Single-Family dwelling or Townhouse not over 200 amps (No maximum if service is over 200 amps)	\$200.00 plus State Surcharge (Maximum of 2 rough-ins and 1 final inspection)	
Reinspection Fee:	\$50.00 each	
Apartment / Condominium Complex:	\$90.00 per unit (This does not cover service, unit feeders or house panels)	
Swimming Pools / Hot Tubs:	\$100.00 plus circuits at \$10.00 each. (This includes 2 inspections.)	
Additions, Remodels or Basement Finishes:	\$100.00 (This includes up to 10 circuits and 2 inspections.)	
Residential Accessory Structures:	The greater of \$60.00 for panel plus \$10.00 per circuit or \$100.00 for 2 inspections.	
Traffic Signals:	\$9.00 per each standard	
Street / Parking Lot Lights:	\$6.00 per each standard	
Transformers / Generators:	0 - 10 kva	\$5.00
	11 - 74 kva	\$50.00
	75 - 299 kva	\$65.00
	300 + kva	\$182.00
Retrofit Lighting:	\$0.95 per fixture	
Sign Transformer / Driver:	\$10.00 each	
Low Voltage Fire Alarm, Low Voltage Heating and Air Conditioning Control Wiring:	\$0.95 per device	
Hourly Rate for Carnivals / Festivals:	\$100.00	
Solar Fees:	0 - 5 kw	\$100.00
	5.1 - 10 kw	\$165.00
	10.1 - 20 kw	\$245.00
	20.1 - 30 kw	\$330.00
	30.1 - 40 kw	\$410.00
	40.1 kw +	\$410.00 plus \$25.00 for each additional 10 kw
Electronic Inspections:	\$40.00 each (for a furnace, air conditioner, bath fan, fireplace or receptacle for water heater vent only)	

Refunds:	Refunds must be requested in writing. No refunds unless it's more than the minimum fee. A 20% handling fee will be charged to all refunds.
State Surcharge: State Surcharge must be paid per MN Statutes 326B.148, in addition to the electrical permit fee.	
THE PERMIT FEE IS DOUBLED IF THE WORK STARTS BEFORE A PERMIT IS ISSUED.	

ON-SITE SEWAGE TREATMENT SYSTEM PERMIT FEES:

Septic System New or Repair	New - At Grade System	\$250.00
	New - Mount or Bed System	\$250.00
	Repair – Existing System	\$200.00
	Pumping	\$20.00

CONTRACTOR LICENSE FEES:

	Contractor License Verification Fee	\$5.00
	Contractor License	\$50.00

SITE DEVELOPMENT FEES:

	Grading Inspection Fees: (<i>engineering</i>)	1st & 2nd	No Charge
		3rd	\$75.00
		4th	\$125.00
		5th & subseq.	\$150.00
	Escrow Inspection Fee	1st & 2nd	\$75.00 each
		3rd	\$100.00
		4th	\$150.00
		5th & subseq.	\$200.00

BUILDING DEPARTMENT ESCROWS:

Residential	As-Built Survey	\$1,00.00
	Grading & Erosion Control	\$3,000.00
	Topsoil, Seed & Mulch 18 ft. wide (Rural lot)	\$0.30 per sq. ft
	Front Yard Sod or Seed (Urban Lot)	\$3,000.00
	Temporary Site Stabilization (in addition to sod escrow)	\$500.00
	Retaining Wall	\$50.00 per sq. ft.
	Driveway (Urban lot)	\$6,000.00
	Driveway Apron (Rural lot)	\$1,000.00
	Steps	\$100.00 per riser
	Sidewalk	\$4.00 per sq. ft.
	Garage Floor	\$4.00 per sq. ft.
	Trees	\$900.00
	Swimming Pool Fence	\$1,500.00
Commercial	Determined by Evaluation	

RENTAL HOUSING LICENSE FEES:

Single-Family Rental Housing License (SEE ORDINANCE)	Two-Year Rental License & Inspection Fee	\$75.00 per unit
Multifamily Rental Housing License (SEE ORDINANCE)	Two-Year Rental License & Inspection Fee - Structure without fire suppression systems	\$100.00 per licensed unit (except owner occupied)

	Two-Year Rental License & Inspection Fee - Structure with fire suppression systems	\$77.00 per licensed unit (except owner occupied)
Single Family & Multifamily	Re-inspection – Fee Per Valid Complaint	\$75.00 per re-inspection
Single Family & Multifamily Reinstatement Fee	License Reinstatement After Revocation, Suspension, Denial or Non-Renewal by the City Council	\$1,000.00 per dwelling unit

SOBER HOUSE LICENSE FEES:

Sober House License (SEE ORDINANCE)	One-Year License & Inspection Fee	\$100.00 per unit
Sober House License	Re-inspection – Fee Per Valid Complaint	\$75.00 per re-inspection
Sober House License Reinstatement Fee	License Reinstatement After Revocation, Suspension, Denial or Non-Renewal by the City Council	\$1,000.00 per dwelling unit

Engineering

Curb Cut Permit & Secondary Driveway:	\$75.00 permit and \$600.00 refundable deposit. Note: Deposit will be refunded once requirements are inspected and approved.	
Encroachment Agreement Fee:	\$200.00	
Fence (Plan Check):	\$75.00	
Flood Zone Search/Map:	\$15.00	
Illicit Discharge: Grass Clipping Cleanup	\$75.00	
Temporary Site Stabilization (Erosion Control) for Developments or Home Building Sites and Existing Lots	\$1,000.00 per acre	
Retaining Wall (Plan Check):	\$75.00	
Rights-of-Way Permit Fee Structure:		
Annual Registration Fee	\$50.00	
Excavation Permit Fee	\$200.00	
Per Add'l Excavation (paved area)	\$30.00	
Per Add'l Excavation (unpaved area)	\$15.00	
Trench Fee		
Underground Utility/Telecom Installation	\$40.00 per 100 L.F.	
Directional Boring or Tunneling (in addition to excavation permit fee)		
Underground Utility/Telecom Installation Open Trenching (in addition to excavation permit fee)	\$55.00 per 100 L.F.	
Overhead Utility/Telecom Installation (in addition to excavation permit fee)	\$5.00 per 100 L.F.	
Obstruction Permit Fee	\$50.00	
Permit Extension Fee	\$55.00	
Annual Mapping Fee	\$10.00 per Permit (\$0.00 if in the City format)	
Delay Penalty (up to 3 days late)	\$60.00	
(each day late over 3 days)	Plus \$10.00 per Day	
Individual Service Work in the Right-of-Way	\$250.00 annual fee or \$10.00 per service	
Work within the ROW without a permit	Double the permit fee	
Per Lot Fee (Can be used as an alternative for new developments)		
	<u>Urban</u>	<u>Rural</u>
Connexus Energy	\$31.00 per lot	\$35.00 per lot
CenterPoint Energy	\$39.00 per lot	\$60.00 per lot

CenturyLink	\$24.00 per lot	\$40.00 per lot
Comcast	\$34.00 per lot	\$47.00 per lot
Special Assessment Costs (Estimated):	See Development Contract Escrows	
Street Opening Permit (Sewer & Water):	\$350.00 – Permit & Engineering Inspection	
Trail Fee (Bikeway/Pathway):		
Residential	\$1,066.00 per unit	
Internal Trails (New Plats)	Developer's Responsibility	
Commercial/Industrial	Developer's Responsibility	
Collected pursuant to development contract or Council resolution		
Vacation of Easement	\$350.00 – Includes mailing labels	
Recording Fee:		
Abstract and Torrens	\$100.00	

CITY INSTALLED IMPROVEMENTS

Part A of Development Contract

1. Developer's Improvements Costs

- Erosion Control \$3,000.00
- Tree Protection \$2,000.00
- Street Sweeping \$1,000.00
- Iron Monuments \$150.00 per Lot
- Grading, Clearing & Grubbing Certification, As-Builts Value of Work Not Completed
- Tree Removal \$2,000.00
- Installation of Street Lights Value of Work Not Completed
- Grading Certification & As-Builts \$4,000.00
- Landscaping Improvements (if required) Value of Work Not Completed
- Sodding of Boulevard (if required in common areas) Value of Work Not Completed

- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer's improvements.

- The total Developer's Improvement costs (including engineering, legal, and administrative) are then multiplied by 150% to establish the Developer's Security for the project.

Part B of Development Contract

1. Developer's Improvements Costs

- Streets & Utilities (Based on Developer's estimated construction cost)..... Value of Work

- Trails/Sidewalks.....Value of Work

- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer's improvements.

- The total Developer's Improvement costs (including engineering, legal, and administrative) are then multiplied by 105% to establish the Developer's Security for the project.

2. Project Security Requirements Prior to Final Street & Utility Plans & Specifications are as follows:

- a. Developer to escrow 6% of estimated construction cost to complete street and utility construction plan, if plans are requested prior to the execution of the development contract. This will be returned to the developer when the development contract is executed. This only applies to urban developments.

Special Assessment Costs (estimated)

1. Estimated Construction Costs (costs vary according to project requirements):

- | | |
|--------------------------|---------------|
| ✓ Lateral Sanitary Sewer | ✓ Storm Sewer |
| ✓ Trunk Sanitary Sewer | ✓ Streets |
| ✓ Lateral Water Main | ✓ Sidewalks |
| ✓ Trunk Water Main | ✓ Other |

All project cost estimates are identified within the project feasibility report. The construction cost estimates are based on current industry construction cost standards. The final construction costs are based on competitive bids and final construction quantities.

Development of Street & Utility Feasibility Report.....\$8,000.00

2. Estimated Project Expenses:

- ✓ **Engineering** - The estimate is based upon project size, scope and complexity. The amount assessed is based upon billable hourly rates times project recovery rate factor.
- ✓ **Aerial Mapping** - 1% of Street. The estimate is based upon 1% of the value of the street construction. The final value is based upon 1% of the final street costs.
- ✓ **Administration** - 3%. The estimate is based upon 3% of the estimated construction cost. The final value is based upon 3% of the final construction cost.
- ✓ **Assessing** - 1%. The estimate is based upon 1% of the estimated construction cost. The final value is based upon 1% of the final construction cost.
- ✓ **Legal** - Legal costs will be actual billing.
- ✓ **Easement** - Estimates are project-specific.
- ✓ **Advertising** - Project specific.

- ✓ **City Costs** - Includes inspection and city related project costs.
- ✓ **Street Signs** - The cost is based upon the size of the project. See Signs under the Public Works section for cost determination.
- ✓ **Construction Interest** – Rate is determined at time of project estimate.
- ✓ **Bonding** - 0.5% of total project cost.
- ✓ **Drainage Plan** - 0.3% of street & storm sewer costs.
- ✓ **County Road Improvement Fee (if applicable)** – Project-specific, determined at Preliminary or Final Plat

3. Crack Seal & Pavement Seal: \$2.00 x sq. yd. of paved street surface.

DEVELOPER INSTALLED IMPROVEMENTS

Part A of Development Contract

1. Developer’s Improvements Costs

- Erosion Control \$3,000.00
- Tree Protection \$2,000.00
- Street Sweeping \$1,000.00
- Iron Monuments \$150.00 per Lot
- Grading, Clearing & Grubbing Certification, As-Built Value of Work Not Completed
- Tree Removal \$2,000.00
- Installation of Street Lights Value of Work Not Completed
- Grading Certification & As-Built \$4,000.00
- Landscaping Improvements (if required) Value of Work Not Completed
- Sodding of Boulevard (if required in common areas) Value of Work Not Completed

- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer’s improvements.

- The total Developer’s Improvement costs (including engineering, legal, and administrative) are then multiplied by 150% to establish the Developer’s Security for the project.

Part B of Development Contract

1. Developer’s Improvements Costs

- Streets & Utilities (Based on Developer’s estimated construction cost)..... Value of Work

- Trails/Sidewalks.....Value of Work

- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer’s improvements.

- The total Developer’s Improvement costs (including engineering, legal, and administrative) are then multiplied by 105% to establish the Developer’s Security for the project.

Project Expenses

1. Project Expenses – collection of expenses will be outlined in the development contract agreed to before street and utility construction can begin:

- ✓ **Aerial Mapping** - 1% of Street. The estimate is based upon 1% of the value of the street construction. The final value is based upon 1% of the final street costs.
- ✓ **Administration** - 2%. The estimate is based upon 2% of the estimated construction cost. The final value is based upon 2% of the final construction cost.
- ✓ **Crack Seal & Pavement Seal** - \$2.00 x sq. yd. of paved street surface.
- ✓ ***Water Area Charge** – Refer to Water Fees, Page 20
- ✓ *** Water Connection Fee** - Refer to Water Fees, Page 20
- ✓ *** Sanitary Sewer Area Charge** – Refer to Sanitary Sewer Fees, Page 19
- ✓ *** Sanitary Sewer Connection Fee** - Refer to Sanitary Sewer Fees, Page 19
- ✓ *** Sanitary Sewer Lift Station Connection Fee (if applicable)** – Refer to Sanitary Sewer Fees, Page 19
- ✓ *** Sanitary Sewer 2nd Lift Station Connection Fee (if applicable)** – Refer to Sanitary Sewer Fees, Page 19
- ✓ *** Sanitary Sewer & Water Main Railroad Crossing Fee** – Refer to Sanitary Sewer Fees, Page 19
- ✓ **County Road Improvement Fee (if applicable)** – Project specific, determined at Preliminary or Final Plat

2. Project Security Requirements Prior to Final Street & Utility Plans & Specifications are as follows:

- a. Developer to escrow 6% of estimated construction cost to complete street and utility construction plan, if plans are requested prior to the execution of the development contract. This will be returned to the developer when the development contract is executed. This only applies to urban developments.

3. City Costs including engineering (design), inspection and City related project costs. The amount of expenses shall be invoiced to the developer as work is completed.

Fire

Accident Response Fees **:	
Each Fire Engine/Pumper/Tender	\$300.00 per hour
Each Utility Vehicle or Pickup	\$150.00 per hour
Ladder / Aerial Truck	\$545.00 per hour
6-wheel ATV	\$75.00 per hour
Each Firefighter	\$20.00 each, per hour
Chief(s) response	\$135.00 per hour
Fire Marshal response	\$110.00 per hour
** Fees would be charged to the insurance companies of the parties involved. Fire officer would collect information needed to charge on the scene. The resident, should the insurance company not pay, will <u>not</u> be responsible for the charges.	
Copies of Fire Reports:	\$25.00
Building and Fire Re-inspection Fees:	\$100.00 per hour
Burning Permits:	\$30.00
Fire & Pyrotechnics Special Effects:	\$300.00
Gas Pipeline Response Fees **:	
Each Fire Engine/Pumper/Tender	\$300.00 per hour
Each Utility Vehicle or Pickup,	\$150.00 per hour
Ladder / Aerial Truck	\$545.00 per hour
6-wheel ATV	\$75.00 per hour
Each Firefighter	\$20.00 each, per hour
Chief(s) response	\$135.00 per hour
Fire Marshal response	\$110.00 per hour
** This fee would be charged to contractors or sub-contractors who hit properly marked gas lines. Charges would not apply to residents who hit a gas line.	
Home Occupation Inspections:	\$100.00 per hour
Inspection Fees:	
Aboveground Storage Tanks	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Commercial Hood Extinguishing Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Day Care Licensing Inspections	\$50.00 per inspection (includes 1 re-inspection)
Fire Alarm Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Fire Sprinkler Monitoring Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Fire Sprinkler Systems (plan review, permit, inspection, modifications)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Underground Storage tanks (plan review, install and removal)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Other Inspections as Requested:	\$100.00 per hour
Special Investigation as Requested:	\$100.00 per hour

Parks

<p>Ball Field Usage:</p> <p>Non-Youth Athletic Associations</p> <p>Youth Athletic Associations</p> <p>Field without Lights (Private Use)</p> <p>Field with Lights (Private Use)</p> <p><u>Tournaments</u></p> <p>Non-Youth Athletic Associations</p> <p>Youth Athletic Associations</p>	<p>\$75.00 per team, per season \$10.00 additional, per player, non-resident fee</p> <p>\$0.00 per team, per person \$0.00 additional, per player, non-resident fee</p> <p>Note: Includes the use of fields for both lighted and non-lighted</p> <p>\$20.00 per hour or \$100.00 per day</p> <p>\$25.00 per hour or \$125.00 per day</p> <p>\$275.00 tournament fee for the park plus \$200.00 field usage fee per field plus \$500.00 damage deposit.</p> <p>Note: 50% of the tournament fee will be assessed for applications made less than 8 weeks prior to the tournament date.</p> <p>\$275.00 tournament fee for the park plus \$100.00 field usage fee per field for youth organizations not affiliated with Andover Youth plus \$500.00 damage deposit.</p> <p>Note: 50% of the tournament fee will be assessed for applications made less than 8 weeks prior to the tournament date.</p>
<p>Hockey Rink Usage:</p> <p>Non-Youth Athletic Associations</p> <p>Youth Athletic Associations</p> <p>Rink without Lights (Private Use)</p> <p>Rink with Lights (Private Use)</p> <p><u>Tournaments</u></p> <p>Non-Youth Athletic Associations</p>	<p>\$75.00 per team, per season \$10.00 additional, per player, non-resident fee</p> <p>\$0.00 per team, per person \$0.00 additional, per player, non-resident fee</p> <p>Note: Includes the use of rinks for both lighted and non-lighted</p> <p>\$20.00 per hour or \$100.00 per day</p> <p>\$25.00 per hour or \$125.00 per day</p> <p>\$200.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink plus \$500.00 damage deposit.</p>
<p>Youth Athletic Associations</p>	<p>\$200.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink for youth organizations not affiliated with Andover youth plus \$500.00 damage deposit.</p>

Park Dedication Fees: Single Family Residences Town Home and Twin Home Apartment (Multi-Family) Lot Splits Commercial/Industrial Collected pursuant to development contract or Council resolution	\$5,209.00 per unit \$5,209.00 per unit \$5,209.00 per unit \$5,209.00 per unit \$15,625.00 per acre or 10% of market value of land, whichever is less (per Ord. 10 Sec.9.07.5)
Scoreboard Controller & Battery Pack Rentals:	\$1,300.00 refundable deposit

Planning

Adult Use Business License: (see ordinance)	\$8,000.00 per year
Commercial Site Plan Review: Escrow for services & agree to reimburse city for services provided.	\$1,500.00 for small projects less than 5,000 sq. ft. \$2,000.00 for projects between 5,000 and 10,000 sq. ft. \$2,500.00 for projects 10,000 sq. ft. and greater Billable Staff Time x Project Recovery Rate Factor (2.0)
Comprehensive Plan Amendment: Public Notification Sign	\$500.00 - Includes mailing labels \$30.00 \$1,000.00 Comprehensive Plan Escrow
Conditional Use Permit: Commercial Residential Amended Conditional Use Permit Public Notification Sign Recording Fee	\$1,000.00 escrow - to facilitate ARC review \$400.00 - Includes mailing labels \$400.00 - Includes mailing labels \$1,000.00 escrow if commercial \$30.00 \$100.00
Interim Use Permit: Amended Interim Use Permit Recording Fee Public Notification Sign Land Reclamation or Mining	\$400.00 - Includes mailing labels \$400.00 - Includes mailing labels \$100.00 \$30.00 \$1,000.00 escrow
Lot Split Fee: Lot Split Public Notification Sign Administrative Lot Split Lot Split Escrow Deposit	\$400.00 - Includes mailing labels \$30.00 \$200.00 - 5 acres or more \$400.00 (to cover additional costs)
Lot Line Adjustment Fee:	\$400.00
Planned Unit Development Fee: PUD Review Fee Amended PUD Review Fee Public Notification Sign	\$400.00 - Includes mailing labels \$1,000 escrow for services & agree to reimburse city for all services provided. Billable Staff time x Project Recovery Rate Factor (2.0) \$400.00 - Includes mailing labels \$1,000 escrow for services & agree to reimburse city for all services provided. Billable Staff time x Project Recovery Rate Factor (2.0) \$30.00
Plat Fees: Sketch Plan Fee Preliminary Plat Filing Fee Final Plat Fee Multi-Phased Final Plat Escrow Deposit Urban Lot Rural Lot Plat Escrow Deposit Urban Lot Rural Lot Commercial Public Notification Sign	\$1,000 escrow for services & agree to reimburse city for all services provided. Billable Staff time x Project Recovery Rate Factor (2.0) \$400.00 \$400.00 \$200.00 per lot \$200.00 per lot \$400.00 per lot \$750.00 per lot \$1,000.00 per lot \$30.00
Re-zoning: Public Notification Sign	\$400.00 - Includes mailing labels \$30.00
Sign Permit:	\$2.00 per square foot/side \$4.00 per square foot per side erected without permit if approved
Towers & Antennas: Application Fee Conditional Use Application Fee Conditional Use – Water Tower Small Cell Facilities Lease Rates Public Notification Sign	\$3,000.00 escrow - Includes mailing labels \$8,500.00 escrow - Includes mailing labels \$1,500.00 permit application fee Negotiated \$30.00

Variances:	
Zoning Ordinance Variance Requests	\$400.00
Public Notification Sign	\$30.00
Recording Fee	\$100.00
Zoning Letter:	\$75.00
Zoning Ordinance Amendment:	\$500.00

Public Works

Service Charges:	
Equipment Fee	\$150.00 per hour (minimum charge ½ hour)
Labor	Billable hourly rate times project recovery rate factor
Non-Emergency After Hours Call In	\$100.00 minimum
Signs:	
Materials	Cost plus administrative fee
Labor	Billable hourly rate times project recovery rate factor

Sanitary Sewer

Laterals:	\$64.27 per front foot	
Lateral Charge: 1484 to 1452 148 th Lane NW	\$129.86 per front foot plus cost index percentage (Engineers News Record) dated back to November 2023. Constructed with City Project #23-02.	
Plumbing:	Homeowner contracts for	
Sanitary Sewer Rates:		
Sewer Area Charge	\$1,869.00 per acre	
Sewer Connection Fee	\$504.00 per unit	
Commercial Connection Fee	Rate = 1 connection fee for each SAC unit	
Sanitary Sewer Extra Depth Lateral Fee: South Coon Creek Drive Sewer Connection	\$59,138.00 plus cost index percentage (Engineers News Record) dated back to December 2012. Constructed with City Project #11-10.	
Sanitary Sewer Lift Station Connection Fee:		
Fox Hollow Lift Station	\$330.00 per unit	
Shadowbrook Lift Station	\$1,434.00 per unit	
Chesterton Commons Lift Station (Lift Station #4)	\$814.00 per unit	
Constance Corners Lift Station (Lift Station #6)	\$1,419.00 per unit	
Sanitary Sewer & Water Main Railroad Crossing Fee @ 161st Avenue:	\$306.00 per unit	
Service Connection/Inspection Fee:	\$90.00	
Sewer Availability Charge – Met Council Fee:	\$2,485.00	
Sewer Contracting:		
Equipment Fee	\$150.00 per hour	
Labor Fee	Billable hourly rate times project recovery rate factor	
Sewer Usage Rates:	<u>Monthly</u>	<u>Quarterly</u>
Sewer Usage Rate	\$23.20	\$68.15
Senior Citizen Reduced Rate*	\$11.60	\$34.08
Disabled Persons Reduced Rate*	\$11.60	\$34.08
Penalty/Late Payment	18% annually	
*must meet income eligibility		

Storm Water

Storm Water Utility Fee:	<u>Monthly</u>	<u>Quarterly</u>
Zoning Category:		
Single Family Urban (per unit)	\$4.80	\$12.90
Single Family Rural, Estates, Suburban & Farmstead (per unit)	\$4.80	\$12.90
Manufactured Housing	N/A	N/A
Multiple Dwelling (per acre)	\$10.20	\$29.00
Business, Comm. Industrial & Public (per acre)	N/A	\$56.00
Developed Parks (per unit)	N/A	\$12.90
Elementary & Middle Schools (per acre)	N/A	\$26.35
High Schools (per acre)	N/A	\$26.35
Religious Institutions (per acre)	N/A	\$26.35
Undeveloped Open Space	N/A	N/A
Penalty/Late Payment	18% annually	

Water

Hydrant Meter Deposit & Rental Rates: 3/4" hydrant meter setup 3" hydrant meter setup Hydrant Use:	<table border="0"> <thead> <tr> <th><u>Deposit</u></th> <th><u>Rental Rate</u></th> </tr> </thead> <tbody> <tr> <td>\$250.00</td> <td>\$4.00 per day for the first 7 days \$2.00 per day thereafter for full rental period</td> </tr> <tr> <td>\$2,500.00</td> <td>\$5.00 per day for the first 30 days \$3.00 per day thereafter for full rental period</td> </tr> </tbody> </table>	<u>Deposit</u>	<u>Rental Rate</u>	\$250.00	\$4.00 per day for the first 7 days \$2.00 per day thereafter for full rental period	\$2,500.00	\$5.00 per day for the first 30 days \$3.00 per day thereafter for full rental period
<u>Deposit</u>	<u>Rental Rate</u>						
\$250.00	\$4.00 per day for the first 7 days \$2.00 per day thereafter for full rental period						
\$2,500.00	\$5.00 per day for the first 30 days \$3.00 per day thereafter for full rental period						
Laterals:	Deposit (as stated above) plus standard water rates						
Lateral Charge: 1516 to 1452 148th Lane NW	\$64.27 per front foot \$154.08 per front foot plus cost index percentage (Engineers News Record) dated back to November 2023. Constructed with City Project #23-02.						
Manual Meter Reading:	\$50.00 per read						
Service Charges: Labor Testing 0 to 6" Meters Violation Penalties: <u>May 1st through August 31st</u> 1 st Penalty 2 nd Penalty 3 rd Penalty 4 th Penalty	Billable hourly rate times project recovery rate factor Cost plus administrative fee Warning \$100.00 \$200.00 \$200.00 & Turned over to the City Attorney for criminal prosecution.						
Unit Connection Charges: Residential Non-residential and Institutional (Land owned or operated by municipal, school district, county, state or other governmental agencies)	\$6,118.00 per unit \$18,354.00 per acre						
Water Area Charges: Residential and Commercial	\$5,605.00 per acre						
Water Meter Charges: 3/4" Meter #2 Horn (for 3/4" meter) 3/4" Meter with #2 Horn/Radio Special Sizes	\$215.47 \$184.36 \$631.30 Cost plus administrative fee						
Water Permit Fees: Service/Connection/Inspection Fee Tapping Main Disconnection/Reconnection for Non-Repairs HVAC Re-Inspection (all)	\$90.00 \$30.00 \$50.00 \$15.00 \$50.00 per hour						
Water Usage Rates: <u>Monthly Rate Structure</u> Monthly Minimum Penalty/Late Payment <u>Quarterly Rate Structure</u> Quarterly Minimum Penalty/Late Payment	\$6.79 Base Rate \$2.67 per 1,000 for 1 st 6,000 Gallons \$2.90 per 1,000 for 6,001 - 16,000 \$3.39 per 1,000 for 16,001 - 33,000 \$4.36 per 1,000 for 33,001 and above \$9.94 18% Annually \$15.54 Base Rate \$2.67 per 1,000 for 1 st 18,000 Gallons \$2.90 per 1,000 for 18,001 - 48,000 \$3.39 per 1,000 for 48,001 - 99,000 \$4.36 per 1,000 for 99,001 and above \$19.00 18% Annually						

Street Lighting

Charges:	<u>Monthly</u>	<u>Quarterly</u>
Urban Residential Areas	\$2.15	\$6.45
Rural Residential Areas	\$3.65	\$10.95
Commercial Property	\$2.15	\$6.45

Adopted by the City Council of the City of Andover this 19th day of December 2023.

CITY OF ANDOVER

Attest:

Sheri Bukkila - Mayor

Michelle Hartner – Deputy City Clerk