

***REGULAR ANDOVER CITY COUNCIL MEETING – OCTOBER 17, 2023  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Bukkila, October 17, 2023, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Jamie Barthel, Rick Engelhardt, and Randy Nelson

Councilmembers absent: Ted Butler

Also present: City Administrator, Jim Dickinson  
Community Development Director, Joe Janish  
Director of Public Works/City Engineer, David Berkowitz  
City Attorney, Scott Baumgartner  
Others

***PLEDGE OF ALLEGIANCE***

***RESIDENT FORUM***

Derick Lind, 15230 Germanium Street NW, Ramsey, came forward and shared a handout with the Council. He noted he is representing a citizen advocate group for Anoka County that wants election reform. He added they have been focusing primarily at the County level. He noted they have had 30 people give 80 presentations directly to Anoka County. He stated they are trying to reform elections and get them back to what they used to be 30 years ago before electronics were introduced. He reviewed his handout that contains their concerns with elections, including concerns with the electronic polling and voting transparency.

***AGENDA APPROVAL***

City Administrator Dickinson noted the supplemental information received:

Item #23 – Hearing/Consider Classifying Dangerous Dog/13598 Partridge Circle NW

***Motion*** by Nelson, Seconded by Barthel, to approve the Agenda as amended. Motion carried unanimously.

***APPROVAL OF MINUTES***

*September 26, 2023, Workshop Meeting  
October 3, 2023, Regular Meeting*

**Motion** by Barthel, Seconded by Engelhardt, to approve the September 26, 2023 Workshop meeting minutes and the October 3, 2023, Regular meeting minutes as presented. Motion carried unanimously.

**CONSENT ITEMS**

- Item 2 Approve Payment of Claims
- Item 3 Receive Assessment Roll/Order Public Hearing/21-39/Tulip St. NW & 161<sup>st</sup> Ave. NW Reconstruction (See Resolution R069-23)
- Item 4 Receive Assessment Roll/Order Public Hearing/23-2/2023 Street Reconstruction (See Resolution R071-23)
- Item 5 Receive Assessment Roll/Order Public Hearing/23-17/2023 Full Depth Reclamation (See Resolution R072-23)
- Item 6 Receive Assessment Roll/Order Public Hearing/23-11A Through 23-11L, 23-15 Prairie Rd. NW & 23-16 Andover Blvd. NW/2023 Mill & Overlay (See Resolution R073-23)
- Item 7 Accept Petition/Order Amended Assessment Roll/Accept Amended Assessment Roll/23-40/13320 Crooked Lake Blvd. NW/Water Connection (See Resolutions R074-23 & R075-23)
- Item 8 Approve No Parking Resolution/22-37/Round Lake Blvd. NW Reconstruction (See Resolution R076-23)
- Item 9 Approve Parking Lot Use Agreement with Anoka-Hennepin Independent School District No. 11 for the Use of Sunshine Park Parking Lot
- Item 10 Accept Contribution/Virgina Bennett/Fire Dept. (See Resolution R077-23)
- Item 11 Declare Surplus Equipment
- Item 12 Approve LMCIT Liability Coverage
- Item 13 Receive September 2023 General Fund Budget Progress Report
- Item 14 Receive September 2023 City Investment Reports
- Item 15 Approve Tobacco License/13648 Crosstown Boulevard
- Item 16 Approve Application for Exempt Permit
- Item 17 Approve Massage Therapist License
- Item 18 Approve Appointment –Fire Technician

**Motion** by Nelson, Seconded by Engelhardt, to approve of the Consent Agenda as read. Motion carried unanimously.

**ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT**

Commander Paul Lenzmeier provided a monthly report including 1,137 calls for service, three felony arrests, seven gross misdemeanor arrests, 10 misdemeanor arrests, and 320 traffic stops during the month of September. He noted they are being very proactive with traffic enforcement. He shared that there were four DWIs for the month. He explained on September 19<sup>th</sup>, there was a neighbor who reported a fire coming from the backside of a home and when the deputies arrived they found the home to be on fire. He shared that they hosted the Anoka County Sheriff's Office open house in September and he thanked all the residents for coming out to the event. He noted

there are four people in field training currently and there are two more that will be starting in the next two weeks.

Mayor Bukkila stated when there are new trainees out on the road, this can generate an increase in traffic stops. She encouraged residents to abide by posted traffic and speed limit signs.

Councilmember Nelson shared that a two-year-old infant who was found unconscious and unresponsive by St. Paul paramedics which was due to the accidental overdose of opioids. He noted the infant is still alive today due to naloxone. He asked how many doses of naloxone are carried in squad cars. Commander Lenzmeier shared that due to State law, they must carry two doses in squad vehicles.

Councilmember Nelson asked if they also have the naloxone nasal spray. Commander Lenzmeier said yes.

Mayor Bukkila shared that State laws stated that each officer has to have a dose in their possession to be able to respond to these events. She noted a State fund was set up to fund this. She added some of the new fabricated drugs that are out there have been found to have a reduced response to naloxone. She noted there are classes out there for those who feel as though they are in an at risk situation.

Councilmember Nelson added that fentanyl is a very potent opioid synthetic for children and these blue pills can look like candy.

Commander Lenzmeier agreed that the packaging and coloring of the pills seems as though they are targeting a certain group of people, which is young people and children. He added people are also building up tolerance to naloxone so that it is less effective. He noted this is a very scary situation and using naloxone does not fix the problem, it is a worst-case scenario.

Mayor Bukkila stated it is even more scary when there is someone who has been saved multiple times with naloxone.

Councilmember Engelhardt asked if there have been any issues with the SRO situation. Lenzmeier explained they still do not have deputies in the schools and have been outside of the schools since the start of the school year. He added there have been calls to the schools for service, some of which were concerning, including a student who was under the influence of drugs or alcohol. He stated the student's mother requested that the student be put in a hold; however, the student did not want to. He explained under the current law if the deputies would have utilized any kind of escort hold, this would not have been allowed. He added the deputies did do a great job to de-escalate this situation; however, it is still concerning as the deputies felt uncomfortable in doing their job because of the current law.

City Attorney Baumgartner shared that he had called for a meeting with all of the police chiefs and city attorneys in Anoka County and they discussed what each jurisdiction is doing. He stated

it was a good discussion. He stated this new law puts restrictions on law enforcement as agents of the school. He explained that police officers on the streets are governed by 609.06 under State statute relative to reasonable use of force, which dictates when officers are justified in using force. He stated this new law takes what officers are trained to do and reduces their ability to do their jobs based on their involvement. He noted now law enforcement officers have a hesitation to do their jobs due to this new law as they could be criminally charged or sued. He said that hesitation in law enforcement can make or break the outcome of a situation.

Mayor Bukkila added if an officer makes the wrong judgment call in the moment they could be charged criminally.

Mr. Baumgartner explained if an SRO is in a school and wants to use reasonable force in a situation and they decide that they are going to call the agency and have another law enforcement come into the school, the other law enforcement officer that is responding is subject to the State statute 609.06, while the first officer is not.

Mayor Bukkila stated this a waste of resources, especially at a time with staffing issues such as current. She added until the legislature chooses to revisit this, this will be the City's status quo position in conjunction with the County.

Mr. Baumgartner shared that there are competing interests among the county attorneys on how this will be handled. He stated he has spoken with the Anoka County attorney and shared that he would be reviewing the possibility of charges under a State statute 609.06. He added the SROs want to be back in the schools and enjoy working with these kids.

***PUBLIC HEARING: CONSIDER VACATION OF EASEMENT - 17063 SWALLOW ST. NW; PID# 10-32-24-24-0002 - SCOTT ANDERSON (APPLICANT)***

The City Council is requested to hold a public hearing and make a decision on the vacation of easement request. Community Development Director Janish reviewed the information with the Council concerning the request for an easement vacation at 17063 Swallow Street NW for an accessory structure.

Mayor Bukkila asked why an additional five feet was added to this to begin with. Director of Public Works/City Engineer Berkowitz shared that the reason for this additional five feet is unknown. He explained when they really started looking into this, they looked at the power line to the north which is completely outside of the easement.

Mayor Bukkila asked if it is unique specifically to this property. Mr. Berkowitz said yes.

***Motion*** by Nelson, Seconded by Barthel, to open the public hearing at 7:32 p.m. Motion carried unanimously.

Scott Anderson, the applicant, came forward and clarified that they are asking for this because

they are looking at a larger playground set and it would be easier to put this in if they could get the extra easement area.

**Motion** by Nelson, Seconded by Barthel, to close the public hearing at 7:33 p.m. Motion carried unanimously.

**Motion** by Barthel, Seconded by Nelson, to adopt Resolution No. R078-23, granting the vacation of a drainage and utility easement at 17603 Swallow Street NW: PID# 10-32-24-24-0002. Motion carried unanimously.

***CONSIDER DENIAL RESOLUTION & FINDINGS OF FACT - VARIANCE REQUEST - 17337 ROANOKE ST. NW; PID# 06-32-24-14-0012 - SAMANTHA HAUPERT & COLIN ANDERSON (APPLICANTS)***

The City Council is requested to consider denial of a variance request due to findings of facts. Mr. Janish reviewed the information with the Council in regard to the variance request at 17337 Roanoke Street NW which the Council denied at their last meeting and directed Staff to draft findings that would support this denial. He reviewed the findings supporting the denial.

**Motion** by Nelson, Seconded by Engelhardt, to adopt Resolution No. R079-23, denying a variance to minimum lot width for the property located at 17337 Roanoke Street NW. Motion carried unanimously.

***REVIEW/DISCUSS PETITION FOR A TRAIL ALONG CROSTOWN BLVD. NW/23-12***

The City Council is requested to receive and discuss the petition received for a trail along Crosstown Boulevard, Project 23-12. Mr. Berkowitz reviewed the information with the Council concerning the petition received by the City to construct a trail through the Miller's Woods development. He reviewed the history of this and discussed the City's future plans for a trail along Crosstown Boulevard.

Motion by Barthel, Seconded by Engelhardt, to accept the petition. Motion carried unanimously.

Mayor Bukkila explained there are obvious limitations with this project and the process of this trail is to be done in segments, which can be quite expensive. She noted they are also having to negotiate with the landowners, whose ask can be excessive. She stated until the conditions and requests are more reasonable, they will not just begin to pay for improvements that are not tangible and necessary.

Councilmember Nelson thanked Mr. Berkowitz for his work. He added that the Council has had many workshop meetings to discuss this. He reiterated this has been being discussed for quite some time.

***HEARING/CONSIDER CLASSIFYING DANGEROUS DOG/13598 PARTRIDGE CIRCLE***

**NW**

The City Council is requested to receive a presentation, gather testimony, and consider adopting the resolution declaring Chewy a dangerous dog.

Mr. Dickinson reviewed the information with the Council concerning a potentially dangerous dog, a Golden Doodle named Chewy. He reviewed the incident in which Chewy killed another dog, a Chihuahua. He stated at the time of the incident, Chewy was not licensed; however, Chewy is now licensed and the owner has provided microchip information, which meets the potentially dangerous dog requirements.

Mayor Bukkila added the Council has reviewed the letters that were included in the Staff packet as well as the supplemental items.

**Motion** by Nelson, Seconded by Engelhardt, to open the public hearing at 7:49 p.m. Motion carried unanimously.

Greg Nelson, 13554 Partridge Circle, came forward and shared that he is across the street from the property at which this dog lives. He explained once a dog draws blood and kills, it is in the breed to do it again. He shared that in their HOA rules it says that pets may not be left unattended outside of the units. He explained this dog lives outside and is outside unattended at all times. He stated he has notified one of the board members on the HOA about this incident and the board will also be taking this up. He added there are also a lot of children in this neighborhood. He noted owners are responsible for their pets. He requested the dog be declared dangerous and not be allowed to reside back in this neighborhood.

Kim Kietzmann, 13598 Partridge Circle, came forward and shared that she is the owner of Chewy. She stated Chewy is a very playful and loving dog. She noted he is never unattended without her being around him. She explained the day of the incident, she was sitting with him on her patio and the Chihuahua that was killed is never on a leash. She noted there is a very strict HOA rule about dogs being leashed at all times. She shared that she works at Target which is across the street and when she was walking home one day she saw the Chihuahua and its owner outside and the Chihuahua was not on a leash. She explained on the day of the incident, the Chihuahua ran into the street which is when Chewy ran towards the dog to play and his leash snapped. She stated this was a terrible accident that happened and her heartbreaks for her neighbor. She added Chewy is a very gentle dog and she is always with him at all times. She stated Chewy has never walked around the neighborhood and she is always by his side. She noted she has six letters from her neighbors that are talking about how much they love Chewy. She reiterated the Chihuahua owner should have had her dog on a leash and contained and this accident would not have happened.

Mary Nicholson, the owner of the Chihuahua, came forward and shared what happened on October 8<sup>th</sup> which led to the death of her dog. She shared that on that afternoon she had opened her sliding door to let her dog out to use the bathroom, which is when her dog stepped off of the patio, two feet away from her. She added that at this time she saw Chewy running across the street and into

her yard right in front of her patio. She stated Chewy had a rope hanging from the back of him and she used this rope to catch him and try to hold him back. She noted even with her holding Chewy back, he had already picked up her dog. She shared that Chewy then dragged her across the entire lawn leaving rope burns on her hands. She stated while this is going on, Ms. Kietzmann is standing in her yard under her trees calling for Chewy to come home. She added another neighbor had heard her screams and came over to help which is the only time Ms. Kietzmann came out from under her trees. She shared how she then discovered her Chihuahua dead and the condition of her body after Chewy had attacked her. She noted when she told Ms. Kietzmann that Chewy had killed her dog, Ms. Kietzmann's response was that Chewy would never hurt anyone and denied that Chewy could have killed the Chihuahua. She shared that at this time, Ms. Kietzmann went back inside of her home and would not answer the door at first when the police arrived. She added Ms. Kietzmann has violated what the police officer put in place for the 14-day quarantine and there was a report made yesterday about Chewy hanging outside. She noted it was witnessed again earlier today. She stated the next time Chewy is out it could kill an innocent child or another dog.

Carol Biernat, 13531 Partridge Circle, came forward and shared that she was walking her dog through the common area of the neighborhood one day and Chewy got loose and charged her and her dog. She noted Chewy did not attack her dog and she was in between her dog and Chewy. She added there was a young child in the driveway of the Kietzmann's home and the child called Chewy and he returned home. She shared that this incident scared her. She noted she has seen Chewy many times outside unattended. She shared that she has a direct view to the Kietzmann's yard from her patio and she sees Chewy out by himself daily.

Kelly Martin, 13554 Partridge Circle, came forward and shared that she does not believe there are bad dogs, just bad owners. She noted this has been shown time and time again when owners are negligent. She stated every time she takes her dog for a walk, Chewy is out and she never sees Ms. Kietzmann outside with Chewy. She shared that her fear is that Chewy will get out again and attack. She added she also has a Chihuahua. She reiterated that they will also be approaching the HOA board concerning this matter.

Joel Benalkin, 211 Peninsula Road, Medicine Lake, the son of Ms. Kietzmann, came forward and shared that he has known Chewy for five years. He stated he has two sons and his sister has two sons as well, aging from 4 years old to 13 years old, all of which have grown up around Chewy. He noted Chewy has never once been aggressive with any of his three dogs. He stated he has also taken Chewy to dog parks and when a dog lunged at Chewy in the past, he just backed up and did not attack. He acknowledged that Chewy may sometimes lunge in a playful way towards other dogs. He added when they bathed Chewy on Saturday, they found a scab on his ear that was consistent with a dog bite. He noted they also received a text message from a neighbor acknowledging that the Chihuahua that Chewy attacked was never leashed, while Chewy is always leashed. He added Chewy comes from one of the best dog demeanor dogs there are. He said it is possible that Chewy may have been bit first in this situation. He noted there will also be a hearing at the County level for this situation on November 15<sup>th</sup>. He shared that they are willing to get in touch with Chewy's trainer to get him assessed. He asked that this decision be put out until Chewy can be assessed by a dog behaviorist or a trainer to see if Chewy shows signs or tendencies of

being a vicious dog.

Ms. Kietzmann came forward and shared that she has never seen Ms. Biernat before and is unsure of whether or not she is making up the story that Chewy approached her and her dog. She reiterated that Chewy has never once walked around the block in the five years she has lived in this neighborhood. She noted the only time he goes outside is out on the patio and she watches him while he is out.

Ms. Nicholson came forward and reiterated that her Chihuahua would never leave her property and she was a tiny dog trained to stay inside the boundary. She noted her Chihuahua was right outside her patio door when the incident took place. She reiterated that Chewy dragged her across her yard while trying to hold him back. She stated her Chihuahua was nowhere near the street when the incident happened. She noted the officer who came out after the incident told her that Chewy had a prior attack on another dog.

**Motion** by Nelson, Seconded by Barthel, to close the public hearing at 8:08 p.m. Motion carried unanimously.

Mayor Bukkila asked about the prior attack. Mr. Dickinson shared that he is not aware of another incident that happened involving Chewy.

Mr. Dickinson noted the County level hearing likely has to do with the citation that was issued the day of the incident. He explained if the leashing rule is an HOA rule, the City cannot enforce this rule. He stated they do enforce City Code, which states that dogs can be on streets on leashes accompanied by an individual or off leash controlled by owner command.

Councilmember Nelson stated this is the third or fourth dangerous dog hearing that has come before the Council during his time on the Council. He noted these are always very difficult situations to decide. He shared that the role of the Council as elected officials is to look at public safety. He explained it is up to the dog owner to be able to contain their dog. He added that, from a public safety standpoint, this situation is very concerning. He shared his appreciation for all of the input from the residents who came forward or sent letters. He reiterated that his number one priority is public safety.

Councilmember Barthel agreed that these dangerous dog hearings are never easy. He stated as a Council they have to look at this with some hindsight. He shared that they do not know how the bite on Chewy's ear was caused or if it was caused by the Chihuahua. He said they do know that there was one dog who killed another dog in this situation. He shared that he understands that dogs can act differently around their owners and their families; however, when there is a dog that leaves its property and kills another dog this is something that has to be taken seriously and looked at. He added he is leaning towards deeming Chewy as a dangerous dog. He shared that there was a resident who came forward and shared that Chewy came after her while she was walking. He noted these types of incidents need to be reported to the City or the Sheriff's Office so that they can be aware of the situation.



Councilmember Engelhardt asked about the part of the City Code that discusses dog enclosures. He stated it is not very clear on the type of enclosures for nuisance animals. Mr. Dickinson stated the enclosure would be the townhome itself and could not be an enclosure outside. He discussed the restrictions when the dog would leave the enclosure, including being muzzled and under control with a strong leash. He added the dangerous dog designation also comes with other requirements such as a registration to the City, microchip information, and a surety bond insurance policy that is separate from the current policy that would be specific just for the dog.

Mayor Bukkila reiterated these decisions are not easy and added that they can easily divide a neighborhood. She stated the problem is, first and foremost, ownership and regardless of how a dog behaves on their own property or for their owner, it comes down to what happens when the animal leaves the owners property. She noted everything that she has heard from the residents in this affected community is that there is a failure to communicate. She stated there have been multiple occasions when the dog was off of its leash or off the property and whether or not the residents communicated with the owner about this, the owner did not receive the message. She added just because the owner did not see a behavior does not mean that the behavior did not occur and to act like it did not occur is not a reasonable excuse. She noted the time for intervening on the behavior of this animal would have been at the point that the dog was repeatedly at large, or not under the control of the owner. She indicated if the HOA does have a leash law, that issue lies with the HOA. She said the neighbors in the community have failed to keep each other accountable and she will not be able to intervene at that level. She stated in this situation, the dog left its property, was outside of the control of the owner, and attacked and killed another animal. She added the size and behavior of each animal is irrelevant in this situation. She shared that when she looks at this from the perspective of the City Code, the behavior that has occurred has met the criteria of a dangerous dog. She reiterated this is a difficult decision and part of this decision is to address the ongoing conflict in the neighborhood. She noted if they were to allow this dog to remain as a potentially dangerous dog, she does not see a solution that would give people peace of mind and a sense of security in their neighborhood. She stated she would be in favor of declaring Chewy a dangerous dog.

Councilmember Nelson agreed due to the public safety issue.

**Motion** by Nelson, Seconded by Barthel, to adopt Resolution No. R080-23, declaring a dog owned by Kimberly Kietzmann, 13598 Partridge Circle NW, as a dangerous dog. Motion carried unanimously.

Mr. Dickinson shared that communication will be made from the City Clerk's office to the dog owner relative to the requirements to come into compliance.

Mayor Bukkila shared her appreciation for those in attendance tonight. She acknowledged these situations are difficult. She encouraged residents to give each other grace moving forward and to do their best to work within their homeowners association.

### ***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

***(Administrative Staff Report)*** Mr. Dickinson reviewed the Administrative Staff report. He highlighted they are at 57 new homes with permits issued so far this year. He stated the Aurora Vista Apartments had 30 residents move in over the weekend. He added there has been a lot of time and effort spent to get ready for the mailings that will be going out shortly to the residents for the property tax statements. He noted they are also working with the County Assessor's office dealing with some of the final items in regard to market values for commercial properties that are going through the appeal process. He shared that the Community Center has been quite busy, especially after school. He added they also expect a busy next few days with MEA.

***(Public Works/Engineering Department Report)*** Mr. Berkowitz reviewed the Public Works and Engineering Department report. He highlighted the four assessment hearings that will be held on November 8<sup>th</sup>. He noted these were all mainly related to street reconstruction. He shared that they will be discussing the tree lighting at the next workshop meeting. He noted they will also be discussing the Pine Hills North park building as well as the treatments for the roundabouts at Nightingale Street and Crosstown Boulevard and Nightingale Street and Veterans Memorial Boulevard at the next workshop meeting. He shared that there are a lot of companies who are coming in and wanting to run fiber through the City. He discussed the Kelsey Round Lake Park boardwalk replacement, which will begin soon. He added the reconstruction of the parking lot at Fire Station #2 is underway. He mentioned the roundabout at Prairie Road and shared that the goal for the contractor was to have it finished by November 1<sup>st</sup>; however, there is still a lot of work to be done. He noted the grading work at Petersen Farms is continuing and storm sewer work will begin soon. He stated they will now be moving into next year's projects. He noted the Red Oaks neighborhood project that will begin soon and shared that they have received agreement for access from all but seven of the homeowners in the neighborhood. He stated they will have a draft plan of this work in late November and hope to have the project bid in January so that they can get an early start on the project next year. He noted they have other small projects that they are working on designs for over the winter. He added they are still pothole patching and will continue to do so until freeze time. He stated there will be a big push for street sweeping once the leaves fall which will likely be right before snowfall. He asked residents not to push leaves into the street and pick up their own leaves.

Mayor Bukkila asked when the no parking ordinance will go into effect. Mr. Berkowitz said November 1<sup>st</sup>. He noted cars cannot be parked on the streets overnight or at any time when there is two or more inches of snow. He stated the overnight hours are midnight to 6:00 a.m.

Councilmember Nelson stated they were hoping that the Prairie Road roundabout would be done by the first frost. He asked how many more weeks they are looking at for this project. Mr. Berkowitz stated they have pushed the contractor and the developer to have this done by November

1<sup>st</sup>. He added they are hoping to get the first bit of black top down this week. Councilmember Nelson asked if they will complete the work on the middle of the roundabout in the spring. Mr. Berkowitz said yes and explained they may dormant seed it but will likely be fixed in the spring.

Councilmember Engelhardt stated there were a few surprise street construction issues, such as the road off of Crosstown Drive where they had to do the emergency sewer pipe work. He asked if all of these projects are wrapped up for the year. Mr. Berkowitz stated this was paved out last week and is now done.

Councilmember Engelhardt shared his appreciation for the Public Works and Engineering staff for all the projects they were able to accomplish this year.

***(Community Development Department Report)*** Mr. Janish reviewed the Community Development Department report. He shared that they are continuing to meet with residents and developers as they are looking at doing projects on their properties. He noted with the Andover Home Improvement Program they are finding that homeowners are running into some issues as they are working with contractors.

Councilmember Engelhardt thanked Mr. Janish for getting the Home Improvement Program started and working through the process.

### ***MAYOR/COUNCIL INPUT***

Councilmember Barthel shared that residents can get their snow stakes at the City. He asked that residents stake the curbs for the snowplow drivers so that they know where the edges are.

Councilmember Nelson added they do not recommend putting the stakes out before Halloween as children could remove the stakes or damage them.

Mr. Berkowitz shared that the City provides up to eight wooden stakes. He noted these stakes do not need to be right next to each other and they can be separated by about 20 feet on a straightaway. He stated they do come and wing back and when they do this they may knock stakes off. He noted the plow line is already established after the first plow. He also recommended not putting a garbage can out in the road during a snow event.

Mr. Dickinson noted now is a good time to check mailboxes to see if it looks vulnerable to the snow packing up around it.

### ***ADJOURNMENT***

***Motion*** by Nelson, Seconded by Engelhardt, to adjourn. Motion carried unanimously. The meeting adjourned at 8:39 p.m.

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Respectfully submitted,

Ava Rokosz, Recording Secretary

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