

***ANDOVER ECONOMIC DEVELOPMENT AUTHORITY MEETING–
OCTOBER 16, 2018 - MINUTES***

The Meeting of the Andover Economic Development Authority was called to order by President Julie Trude, October 16, 2018, 6:01 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Present: Commissioners Sheri Bukkila (arrived at 6:03 p.m.), James Goodrich, Valerie Holthus, Mike Knight, Joyce Twistol and Kari Kafer

Absent: None

Also present: EDA Executive Director, Jim Dickinson
Community Development Director/Joe Janish

OATH OF OFFICE

Mr. Dickinson administered the Oath of Office for new resident Commissioner Kari Kafer.

APPROVAL OF MINUTES

September 18, 2018, Regular Meeting: Correct as written.

Motion by Goodrich, Seconded by Knight, to approve the above minutes as written. Motion carried 5 ayes, 1 absent (Twistol) and 1 present (Kafer).

ANOKA COUNTY REGIONAL ECONOMIC DEVELOPMENT INITIATIVE MOU AND COST SHARING AGREEMENT

Mr. Janish stated in 2017 Anoka County, Connexus Energy and Metro North Chamber of Commerce along with Anoka County communities worked with Ady Advantage to develop an economic development road map. The purpose of the agreement is to encourage economic development within the County.

Mr. Janish continued the County hired Jacquell Hajder as an Economic Development Specialist to manage the program. During Ms. Hajder's time the development of a Memorandum of Understanding (MOU) has been drafted.

The MOU outlines the following:

- Purpose
 - Outlines general objectives
 - Defines mutual responsibilities
 - Sets goals, timelines, communication and other details
- Term
 - 5 years
- Executive Committee
 - Establishes how the committee is established and membership

Mr. Janish indicated there will be a small group established that will provide direction to a larger group. The larger group will provide direction to Ms. Hajder.

Mr. Janish stated the Cost Sharing Agreement sets the budget for 2019 of \$20,000. Cities agree to contribute \$0.057 per resident within its city limits. The City of Andover's contribution is expected to be around \$1,800 for 2019.

President Trude asked why the County seems to have more members than anyone else. Mr. Janish replied the agreement states no more than two County representatives may be designated as "voting members", in excess of the two voting members, shall participate as non-voting members.

Motion by Bukkila, Seconded by Twistol to approve the Anoka County Regional Economic Development Initiative MOU and Cost Sharing Agreement. Motion carried unanimously.

BUNKER LAKE BOULEVARD MEDIAN

Mr. Janish stated in the spring of 2018 Commissioner Twistol and Kameron Kytonen, Natural Resources Technician for the City spent time checking into possible options for the medians. The EDA decided to move forward with ornamental flowers. Anoka County Highway Department policies require ornamental plantings within the right-of-way to be irrigated.

Mr. Janish indicated Mickman Brothers submitted irrigation quotes: There are two options:

- \$22,988 base bid, if boring new sleeves is necessary.
- \$20,690 base bid, if boring new sleeves is NOT necessary.

President Trude mentioned by having irrigation installed plants in the median can be changed. She added she supports the cost of installing the irrigation system.

Mr. Dickinson indicated the irrigation will be a dip system, not a spray system.

Mr. Janish stated each year there will be a cost for start up and closing out the system for the season.

Commissioner Goodrich asked where the money is coming from to pay for the irrigation system.

Mr. Dickinson answered the EDA budget will need to provide the funding. President Trude asked when the irrigation system would be installed and if a planting budget should be added to the 2019 EDA budget. Mr. Dickinson indicated they are looking at installation in the spring of 2019 and a planting budget will need to be added to the 2019 EDA budget at a future EDA meeting when the 2019 budget is approved.

Motion by Twistol, Seconded by Knight approving the installation of an irrigation system in the Bunker Lake Boulevard median. Motion carried unanimously.

President Trude mentioned the City owned property in Andover Station, indicating several years ago the developer gave the City money for some type of art project in the area. In previous EDA meetings they discussed installing a sign with a plaque by Depot Pond with the history of Andover, a train car and some type of art. She asked the EDA what they would like to see done in the area.

Commissioner Goodrich asked how much money is available for this area. Mr. Dickinson answered \$22,000-\$23,000.

The project was discussed.

Mr. Dickinson reviewed direction from the EDA as a sign by the pond, explore metal art possibilities and continue the search for a train car/caboose. The EDA concurred.

COMMERCIAL ACTIVITY UPDATES

Mr. Janish reviewed the following:

Karate School, 15190 Bluebird Street, Suite 112 – The tenant space previously occupied by a tanning salon is being remodeled to provide for a karate school. The building permit has been issued and opening is pending final inspection.

Walmart, 1851 Bunker Lake Boulevard – Walmart is remodeling the front end/cashiering area of the store to provide for racking and online order grocery pick-up.

McDonalds, 15232 Bluebird Street – A scheduled renovation is permitted and underway, majority of the work is occurring in the customer dining area and includes new tables, seating and interior finishes.

McDonalds, 13731 Round Lake Boulevard - A scheduled renovation is permitted and underway, majority of the work is occurring in the customer dining area and includes new tables, seating and interior finishes.

Domino's Pizza, 2256 Bunker Lake Boulevard – A portion of the tenant space occupied by Belli Capelli Salon is being remodeled to become a Domino's Pizza take-out.

FedEx/Walmart Tenant, 1851 Bunker Lake Boulevard – A FedEx service office is being built in one of the tenant bays at the front of the Walmart Store.

Anoka Parks, Activity Center Greenhouse Demolition and Renovation, 550 Bunker Lake Boulevard – Demolition of the existing greenhouse area will give way to an outdoor patio area with a large deck. Footings are in. Other improvements are to renovate the site approach and provide for better accessibility and general renovation.

Restaurants/Fast Food – Currently staff is aware of two companies continuing to look for land to locate in Andover.

Upper Midwest Athletic Construction – A CUP was granted for outside storage. The owner provided a commercial site plan that has been reviewed. The owner is working with his engineer on comments. The owner did express frustration with some of the comments due to code requirements.

Hearth Development, 1714 Bunker Lake Boulevard – Is under construction. They have not named any of the tenants that will be occupying the building.

Commissioner Knight asked about the Centerpoint property off 7th Avenue and Bunker Lake Boulevard regarding access for the Sonstebly property. Mr. Janish indicated he had spoken with the real estate agent for Quest Development and was told the developer Dominion has walked away from pursuing a 4-story apartment building with underground parking at this location. At some point the City will sit down with Anoka County, the City of Anoka, Centerpoint Energy and Quest Development to discuss the design work for the access intersection off 7th Avenue.

OTHER BUSINESS

Mr. Dickinson updated on the redevelopment area, indicating the property at 2526 138th Avenue owned by the City was thought at some point to be used for relocation. Staff is finding with remodel costs and experiencing vandalism in the area, it might be wise to take the building down. He recommends taking down the garage first.

President Trude suggested installing a yard light on the property.

The EDA direction to staff is to take the garage down and install a yard light.

ADJOURNMENT

Motion by Bukkila, Seconded by Knight to adjourn. Motion carried unanimously. The meeting adjourned at 6:51 p.m.

Respectfully submitted,

Michelle Hartner, Recording Secretary