

***PARK AND RECREATION COMMISSION MEETING – OCTOBER 15, 2020  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on October 15, 2020, 7:00 p.m., at the Andover City Hall, 1885 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Mark Miskowiec, Jake Widmyer, Kathy McElhose, Tracy Strombeck, and Sophia Newton

Commissioners Absent: None

Also Present: Assistant Public Works Director, Todd Haas

***RESIDENT FORUM***

Jeff Smith, 1527 139<sup>th</sup> Lane, came forward and said the pickleball group plays outdoors from April – October. He said he saw the Commission voted against pickleball twice at the last meeting and asked for an explanation. Commissioner Strombeck stated the Commission did not vote against it. Chair Lindahl said Commissioner Widmyer voted no and said he did not think the issue needed to be discussed at this time. Mr. Smith stated the pickle ball group was going to attend the City Council meeting as a large group.

Chair Lindahl stated he appreciates the time and opinions of Mr. Smith. He said this type of citizen involvement is what makes things happen. Chair Lindahl reported pickle ball courts are identified in the Parks CIP and if the pickleball group can contribute funding towards the study, the project will be moved up to 2021. Chair Lindahl said the Commission does not make the final call on the project, the City Council does. He said the Commission is not against pickle ball, and they are trying to fit it into the CIP along with the other projects needed in other parks.

***APPROVAL OF MINUTES***

October 1, 2020 Regular Meeting and Workshop Meeting

***Motion*** by Miskowiec, seconded by Strombeck, to approve the October 1, 2020 Regular Meeting and Workshop minutes as presented. Motion taken by roll call:

Strombeck - aye

Miskowiec - aye

Lindahl - aye

Widmyer - aye

Newton- aye

McElhose - aye

Motion carried unanimously.

***APPROVAL OF THE AGENDA***

Chair Lindahl requested Item 5 be removed from the agenda.

***Motion*** by Widmyer, seconded by Newton, to approve the Agenda as amended. Motion taken by roll call:

Strombeck - aye

Miskowiec - aye

Lindahl - aye

Widmyer - aye

Newton- aye

McElhose - aye

Motion carried unanimously.

***~~CONSIDER NIGHTINGALE MEADOWS SKETCH PLAN/PARK DEDICATION REQUIREMENTS~~***

Item removed from agenda.

***CONSIDER SUNSHINE PARK PLAYGROUND EQUIPMENT IMPROVEMENTS/21-11***

Assistant Public Works Director Haas reported the Commission has two playground structures to choose from for installation at Sunshine Park. The playgrounds are for the 2-5-year-olds. Commissioner McElhose stated she polled the younger kids in her neighborhood and most chose Option A. Commissioner Newton stated she asked parents in her neighborhood and they preferred Option B. Commissioner Widmyer stated he agreed with Option B and his three-year-old agreed.

***Motion*** by Miskowiec, seconded by Widmyer, to recommend to the City Council Playground Option B for installation at Sunshine Park. Motion taken by roll call:

Strombeck - aye

Miskowiec - aye

Lindahl - aye

Widmyer - aye

Newton- aye

McElhose - aye

Motion carried unanimously.

***ANOKA COUNTY SHERIFF’S DEPARTMENT QUARTERLY REPORT***

Assistant Public Works Director Haas presented the Sheriff’s Department Quarterly Report noting that it was a busy summer for the Sheriff’s Office. Commissioner Newton asked if there can be an adjustment to the trail camera to get the license plates on camera. Mr. Haas responded they will be adding lights to help deter vandalism and the improve the view of the camera Prairie Knoll Park. Mr. Haas asked residents to contact the Sheriff’s Department if they see people and incidents that do not look right.

***PARK DEDICATION IMPROVEMENT FUND QUARTERLY REPORT***

Assistant Public Works Director Haas presented the Park Dedication Improvement Fund Third Quarter Report. Chair Lindahl said it is nice to have a surplus this year, but it may be down next year, as many part dedication fees were collected up front.

***OUTSTANDING ITEMS***

- 1. Andover Community Center Advisory Committee Update:** Commissioner Strombeck reported the Advisory Committee will be meeting on October 21. Commissioner Strombeck relayed the report from the Community Center Manager Erick Sutherland. He stated they have been very busy and sent out cards to Andover Residents. The Community Center is taking appointments for residents to come in and get their passes and take a tour. Commissioner Strombeck stated the walking track is open and free to all until November 2, when they start checking people in. Commissioner Widmyer asked if the passes are going to be an annual perk. Commissioner Strombeck replied that she believes they will be extending it for Andover residents. We discussed the annual Andover Resident Pass but have not voted on it yet. Commissioner Strombeck also reported on the Andover Community Center grand opening.
- 2. Completed Projects:** nothing to report
- 3. On-going Projects:** Mr. Haas reviewed the remaining on-going items. Mr. Haas stated he met with residents around Prairie Knoll Park regarding the north parking lot and they all liked the Traditionaire light fixture and varied on the location of the fixtures. Mr. Haas stated staff will be updating the 2018 Park Dedication Study. Mr. Haas said the City will be sending out letters to the neighborhoods around Hawkridge and Woodland Meadows Parks to gather input on playground equipment replacement.
- 4. On-Hold Projects** – nothing to report
- 5. Other Items of Interest** – Tom Anderson Trail is scheduled to be reconstructed in 2021 and Kelsey Round Lake Park in 2022.

- 6. Parks Maintenance Update:** Mr. Haas provided a brief update on parks maintenance performed over the last couple weeks and referred the Commission to the staff report.

### ***CHAIR'S REPORT***

Commissioner Widmyer stated he is not against pickleball but voted no because he is against moving it up in the CIP and putting it ahead of other park items that should be considered.

Commissioner McElhose thanked fire and police for coming out on Night to Unite.

### ***ADJOURNMENT***

***Motion*** by McElhose, seconded by Strombeck, to adjourn the meeting at 7:27 p.m.

Motion taken by roll call:

Strombeck - aye

Miskowiec - aye

Lindahl - aye

Widmyer - aye

Newton- aye

McElhose - aye

Motion carried unanimously.

Respectfully Submitted,

Shari Kunza, Recording Secretary  
*TimeSaver Off Site Secretarial, Inc.*

## ***PARK AND RECREATION COMMISSION MEETING –OCTOBER 15, 2020 WORK SESSION MINUTES***

The Work Session Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on October 1, 2020 at 7:30 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Kathy McElhose (virtual), Jake Widmyer, Mark Miskowiec, Sophia Newton, and Tracy Strombeck.

Commissioners Absent: None

Also Present: Assistant Public Works Director, Todd Haas; Pickleball players

***DISCUSS ADVERTISEMENT POLICY AND AGREEMENT***

Commissioner Strombeck gave an update as to where she is at with the updating of the advertisement policy and agreement. Commissioner Strombeck indicated that she has met or has talked with a few of the associations regarding what their thoughts are about the cost and what can the associations do to be more responsive to storage of the signs and damage that may occur to the signs from the weather since there has been some issues with that in the past.

After some brief discussion by the Commission on signage, there was some discussion on how the fee was determined. Commissioner Strombeck requested a breakdown of how the \$240 was determined by staff. Mr. Haas indicated that he will do some research and bring that back at a future meeting once Commissioner Strombeck is ready to present a proposed draft policy and agreement.

No further action was taken.

***ADJOURNMENT OF WORK SESSION MEETING***

***Motion by Widmyer, seconded by Miskowiec, to adjourn the meeting at 8:00 p.m.***

***Motion carried unanimously.***

Respectfully Submitted,

Todd J. Haas, Recording Secretary  
City of Andover