

***REGULAR ANDOVER CITY COUNCIL MEETING – OCTOBER 1, 2019
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, October 1, 2019, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Valerie Holthus and Jamie Barthel

Councilmember absent: None

Also present: City Administrator, Jim Dickinson
City Attorney, Scott Baumgartner
Others

PLEDGE OF ALLEGIANCE

RESIDENT FORUM

No one wished to address the Council.

AGENDA APPROVAL

Motion by Holthus, Seconded by Bukkila, to approve the Agenda as presented above. Motion carried unanimously.

APPROVAL OF MINUTES

September 17, 2019, Regular Meeting: Correct as written.

Motion by Bukkila, Seconded by Barthel, to approve the September 17, 2019, Regular meeting minutes as presented. Motion carried unanimously.

CONSENT ITEMS

Item 2 Approve Payment of Claims

Item 3 Approve Used Vehicle Sales Business License

Item 4 Receive Assessment Roll/Order Public Hearing/19-2/2019 Street Reconstruction (See Resolution R078-19)

Item 5 Purchase/ACC Sports Complex/Dasher Boards, Flooring, Benches, Coat Hooks

Motion by Barthel, Seconded by Knight, to approve the Consent Agenda as read. Motion carried unanimously.

DECLARE COSTS/ORDER ASSESSMENT ROLL/SCHEDULE PUBLIC HEARING/2019 DELINQUENT UTILITY SERVICE CHARGES, MOWING FEES, TREE REMOVAL, FALSE ALARM FINES AND MISC. ABATEMENT FEES COLLECTION

City Administrator Dickinson explained City Code provides for the collection by assessment of unpaid City fees. The assessment procedures directed by State Statute 429 are being followed to notify residents and hold a public hearing. The public hearing will be held November 6, 2019 at the Regular City Council Meeting.

The total delinquent utility service charges are \$327,302.89 as of September 26, 2019. Mr. Dickinson stated this amount is consistent with previous years. Delinquent balances as of November 8, 2019 are charged an administrative fee of 15% and will carry an 8% interest rate when certified to Anoka County for collection with the 2020 taxes. Mr. Dickinson stated letters will be sent to residents explaining the payment, assessment, objection, and deferment process.

Motion by Holthus, Seconded by Knight, to approve Resolution No. R079-19 declaring cost, directing preparation of assessment roll and scheduling Public Hearing for the certification of delinquent utility services charges, mowing fees, tree removal, false alarm fines and miscellaneous abatement fees. Motion carried unanimously.

SCHEDULE EDA MEETING

Mr. Dickinson requested the Council schedule an Economic Development Authority (EDA) Meeting to discuss topics as detailed in the staff report.

Motion by Bukkila, Seconded by Barthel, to schedule an EDA Meeting on November 19, 2019, at 6:00 p.m. Motion carried unanimously.

SCHEDULE WORKSHOP MEETING

Mr. Dickinson requested the Council schedule a Council Workshop to discuss topics as detailed in the staff report.

Motion by Barthel, Seconded by Knight, to schedule a Council Workshop on November 26, 2019, at 6:00 p.m. Motion carried unanimously.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Administrative Staff Report) Mr. Dickinson reported the City has 89 new home starts and may reach 100 by the end of the year. The WDE hazardous waste removal project is continuing, and the removal of materials from the site is beginning. Mr. Dickinson reported on the Public Works expansion project.

Mayor Trude asked about the construction hours for the Public Works site. Mr. Dickinson stated the hours are 7:00 a.m. – 10:00 p.m., however, most operations are asked to stop around 7:00 p.m. Mr. Dickinson stated that work can begin prior to 7 a.m. if the work does not result in noise.

Mr. Dickinson updated the Council on the Community Center project which is slightly delayed due to weather. Mr. Dickinson reported that staff is working on a water main repair project along Hanson Boulevard by Coon Creek using directional drilling. The final layer of bituminous has been placed on Veterans Memorial Boulevard and is scheduled to open at the end of October. Mr. Dickinson updated the Council on ongoing development projects including Catchers Creek East and Shadowbrook North.

Mayor Trude referred to the sewer line crossing the Coon Creek for the Catcher Creek East and Shadowbrook North developments which will result in a parcel between the two projects and the Hickory Meadows project. She asked about the future development of that parcel. Mr. Dickinson replied development is not planned at this time for that parcel but the sewer and water pipes are available if it is developed.

MAYOR/COUNCIL INPUT

(Girl Scout Trip 17419) Mayor Trude welcomed Girl Scout Troop 17419 in the audience. Mayor Trude met with the Girl Scouts prior to the meeting and had them sit at Council chairs to conduct a mock meeting. Mayor Trude expressed her admiration of the members of the troop and the service work they have performed for the City. Mayor Trude extended an invitation to other Scout Troops wanting to visit City Hall to contact her.

ADJOURNMENT

Motion by Barthel, Seconded by Holthus, to adjourn. Motion carried unanimously. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

REGULAR ANDOVER CITY COUNCIL MEETING MINUTES – OCTOBER 1, 2019
TABLE OF CONTENTS

PLEDGE OF ALLEGIANCE.....	1
RESIDENT FORUM.....	1
AGENDA APPROVAL.....	1
APPROVAL OF MINUTES.....	1
CONSENT ITEMS.....	1
Item 2 Approve Payment of Claims.....	1
Item 3 Approve Used Vehicle Sales Business License.....	1
Item 4 Receive Assessment Roll/Order Public Hearing/19-2/2019 Street Reconstruction (R078-19).....	1
Item 5 Purchase/ACC Sports Complex/Dasher Boards, Flooring, Benches, Coat Hooks.....	1
DECLARE COSTS/ORDER ASSESSMENT ROLL/SCHEDULE PUBLIC HEARING/2019 DELINQUENT UTILITY SERVICE CHARGES, MOWING FEES, TREE REMOVAL, FALSE ALARMS FINES AND MISC. ABATEMENT FEES COLLECTION (R079-19).....	2
SCHEDULE EDA MEETING.....	2
SCHEDULE NOVEMBER WORKSHOP MEETING.....	2
ADMINISTRATOR’S REPORT.....	2
(Administrative Staff Report).....	3
MAYOR/COUNCIL INPUT.....	3
(Girl Scout Trip 17419).....	3
ADJOURNMENT.....	3