

***PARK AND RECREATION COMMISSION MEETING – SEPTEMBER 19, 2019  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on September 19, 2019, 7:00 p.m., at the Andover City Hall, 1885 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Ted Butler, Angela Marinello, Kathy McElhose, Mark Miskowiec, Dawn Perra and Jake Widmyer.

Commissioners Absent: None

Also Present: Assistant Public Works Director, Todd Haas

***OATH OF OFFICE/NEWLY APPOINTED COMMISSIONER***

Chair Lindahl presented Kathy McElhose with the Oath of Office.

***RESIDENT FORUM***

No one appeared to address the Commission.

***APPROVAL OF MINUTES***

***Motion*** by Butler seconded by Widmyer, to approve the August 15, 2019 Park Commission minutes as presented. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

***APPROVAL OF THE AGENDA***

***Motion*** by Butler seconded by Miskowiec, to approve the Agenda as presented. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

***DISCUSS JOINT MEETING WITH ANDOVER CITY COUNCIL***

Assistant Public Works Director Haas reported that the City Council will meet jointly with the Park Commission on Tuesday, October 22 at 6:00 p.m. Mr. Haas reviewed the agenda items for the joint meeting.

Chair Lindahl asked if the lighting at Prairie Knoll should be on the discussion. Mr. Haas reviewed the budget items the Council has approved and stated the paving of the parking lot is scheduled 2021. Chair Lindahl would like this brought up for discussion at the joint meeting. Mr. Haas stated he will address the item under the 2020-2024 CIP.

The Park Commission reached a consensus to not discuss charging fees to associations for field use at the joint meeting but would like to address this sometime during the winter months.

Mr. Haas will bring back joint meeting items on October 3 with additional detail.

No additional action is required.

### ***REVIEW OUTSTANDING ITEMS***

1. **Andover Community Center Advisory Board** - Commissioner Butler provided updates on construction and parking at the Community Center. Commissioner Butler wanted the public to know that Purple Park is open and accessible by the trail that goes by the ballfield. Mr. Haas updated the Commission on access points to City Hall and the YMCA.
2. **Completed Projects** - none
3. **On-going Projects** – Mr. Haas provided updates on the Park Dedication Improvement Fund, the Sheriff’s Department Report, and the Hills of Bunker Lake West Park irrigation project.
4. **On-hold Projects** – none
5. **Items of Interest** - Mr. Haas commented that he had not heard from the hockey association regarding extending warming house hours and he will bring the issue back to the Commission at the next meeting. Mr. Haas updated the Commission on the trails at Kelsey Round Lake and Andover Station North and indicated signs have been ordered so they can be placed along the trail to identify the state funding source for the trails once the trail is completed. Mr. Haas stated the trail at Bunker Lake West will be reconstructed with Kelsey Round Lake and Andover Station Parks in 2020.

Commissioner Miskowiec inquired if existing trails that may need a new surface, will it need to be a complete tear out or just an overlay. Mr. Haas responded a complete reconstruction will be needed.

6. **Parks Maintenance Update** – Mr. Haas reviewed items listed in the staff report.

***CHAIR’S REPORT***

Commissioner McElhose asked about the park user fees and how she can get more information. Chair Lindahl explained that the Commission will be researching and discussing this during the winter months.

Commissioner Perra was amazed at the speed in which Public Works Maintenance staff cleaned up storm damage. Commissioner Perra was at Andover Station North Ball Field Facility and there weren’t recycling bins – Mr. Haas will make sure the Parks Maintenance crew get stop there and see if additional bins are needed.

Chair Lindahl reported that fields are busy.

***ADJOURNMENT***

***Motion*** by Butler, seconded by Marinello, to adjourn the meeting at 7:14 p.m. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

Respectfully Submitted,

Shari Kunza, Recording Secretary  
*TimeSaver Off Site Secretarial, Inc.*