

***REGULAR ANDOVER CITY COUNCIL MEETING – SEPTEMBER 17, 2019  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, September 17, 2019, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, and Valerie Holthus

Councilmember absent: Jamie Barthel

Also present: City Administrator, Jim Dickinson  
Associate Planner, Jake Griffiths  
Director of Public Works/City Engineer, David Berkowitz  
City Attorney, Scott Baumgartner  
Others

***PLEDGE OF ALLEGIANCE***

***PRESENTATION – COON RAPIDS-ANDOVER LITTLE LEAGUE TEAM***

Mayor Trude welcomed the Coon Rapids-Andover Little League (CRALL) Team that went to the 2019 Little League World Series. Coach, Jason Law, spoke to the Council, presented members of the team, and played a highlight video.

***RESIDENT FORUM***

No one wished to address the Council.

***AGENDA APPROVAL***

***Motion*** by Bukkila, Seconded by Holthus, to approve the Agenda as presented. Motion carried unanimously.

***APPROVAL OF MINUTES***

*August 27, 2019, Workshop Meeting:* Correct as written.

***Motion*** by Bukkila, Seconded by Holthus, to approve the August 27, 2019, Workshop meeting minutes as presented. Motion carried unanimously.

*September 3, 2019, Regular Meeting:* Correct as amended.

Mayor Trude requested a correction on page two, line 34 & 35: “Mayor Trude explained her support based on the quality of the product, the need residents have for this type of development,” and add “and noted the developer was providing a trail connection, saving two areas of trees, and creating an association so the homes and lawns would always be attractive.”

**Motion** by Bukkila, Seconded by Knight, to approve the September 3, 2019, Regular meeting minutes as amended above. Motion carried unanimously.

### **CONSENT ITEMS**

Item 2 Approve Payment of Claims

Item 3 Receive Assessment Roll/Order Public Hearing/18-38/ University Ave. NW Reconstruction (See Resolution R073-19)

Item 4 Declare Cost/Order Assessment Roll/19- 2/2019 Street Reconstruction (See Resolution R074-19)

Item 5 Accept Donation/MN Premier Volleyball (See Resolution R075-19)

Item 6 Amend Fee Ordinance (See Ordinance 497)

Item 7 Accept PT Fire Technician as a Member of the Public Employees Police and Fire Plan (See Resolution R076-19)

**Motion** by Holthus, Seconded by Knight, to approve of the Consent Agenda as read. Motion carried unanimously.

### **ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT**

Commander Lenzmeier provided the August Sheriff’s Office report including 1,594 calls for service, 6 felony arrests, 1 gross misdemeanor arrest, and 14 misdemeanor arrests. In addition, the Sheriff’s Office reported 1 overdose, an attempted robbery, 9 DWI’s, and 5 domestic arrests. Commander Lenzmeier detailed several significant events. The Sheriff’s Office attended 44 Night to Unite parties, held a Home Alone Class, several vacation checks, and many community events. The Department is focusing on youth vaping and working with the schools to reduce use in youth. The Sheriff’s Office will host an open house on Thursday, September 19<sup>th</sup> from 4:00-7:00 p.m.

### **CONSIDER LOT SPLIT REQUEST - 124 170<sup>th</sup> AVENUE NW - BRIAN & CORRINE SMITH**

It was noted the applicants are seeking approval of a lot split to split and combine lots within the R-1 zoning district, resulting in a lot of less than 5 acres. The applicants are requesting to split the unassigned 32.5-acre parcel to create a 3-acre lot. The applicants are also requesting to combine the 2.5-acre parcel located at 124 170<sup>th</sup> Avenue NW with the remainder of the unassigned parcel to create a 32-acre lot.

Associate Planner Griffiths explained information presented in the staff report. Mr. Griffiths stated the Planning and Zoning Commission reviewed the item and had no issues. Mr. Griffiths recommended the Council approve the request.

Mayor Trude inquired about the area to the north that is not included in the Parcel A. Mr. Griffiths stated the land was set aside to maintain an access point to the area east of Parcel A for future planning and development.

City Administrator Dickinson noted an amendment to Item 3 of the resolution:

3. Lots shall be combined to create " Parcel B" as shown on Exhibit A.

**Motion** by Holthus, Seconded by Knight, to approve Resolution No. R077-19 as amended, approving a lot split request for the property located at 124 170th Avenue NW. Motion carried unanimously.

### ***SCHEDULE OCTOBER EDA MEETING***

Mr. Dickinson requested the Council schedule an EDA Meeting to discuss topics as detailed in the staff report.

**Motion** by Bukkila, Seconded by Holthus, to schedule an EDA Meeting on October 15, 2019, at 6:00 p.m. Motion carried unanimously.

### ***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

**(Administrative Staff Report)** Mr. Dickinson reported Andover has 78 new home starts going into the Fall Parade of Homes. Mr. Dickinson stated City staff will meet with the Met Council this Friday to go through details of the Comprehensive Plan update. Mr. Dickinson will be attending the North Metro Mayors Board Meeting where the Secretary of State will be in attendance to discuss the upcoming elections. Mr. Dickinson listed several committees he sits on and meetings he plans on attending. One item of note is the License and Permit Focus Group to discuss permit fees for development. Mr. Dickinson provided an update on the City Campus Master Plan projects and ongoing construction. The YMCA will be coming out with a plan soon including an additional gym, studio, fitness center equipment space and an elevator.

**(Public Works/Engineering Department Report)** Mr. Berkowitz provided an update on Veterans Memorial Boulevard expecting it to open up towards the end of October. Mr. Berkowitz updated the Council on the Public Works vehicle maintenance building, Hanson Boulevard reconstruction, and the City 2020 street reconstruction project stating that several public hearings will be held. Mr. Berkowitz informed the Council that Hanson Boulevard reconstruction will

enter phase 2 in the spring of 2020.

***(Community Development Department Report)*** Mr. Griffiths updated the Council about code enforcement activities stating 180 cases resolved year to date. The department has an average of 20 cases open at a time. Mr. Griffiths informed Council about 3 cases currently in the legal process. Mayor Trude asked about advice for residents to avoid the Code Enforcement process. Mr. Griffiths urged residents to communicate with neighbors if they are going on vacation or things are occurring out of normal.

### ***MAYOR/COUNCIL INPUT***

***(2020 Census)*** Mayor Trude attended a 2020 Census presentation with the League of Women Voters. Mayor Trude reported that Minnesota is on the verge of losing a Congressional Representative and residents completing their census is important for Minnesota to maintain the representative. Mayor Trude explained how residents without computers or those who need assistance can complete their form. Mayor Trude explained that businesses use this data to decide where to expand or build their business and if Andover would like to attract businesses, it is imperative that residents complete their census form. Mayor Trude invited residents to volunteer on the committee and urged them to contact her through email.

***(100 Years of Women Having the Right to Vote)*** Mayor Trude went to the State Capitol on September 9<sup>th</sup> to celebrate 100 years of women having the right to vote.

### ***ADJOURNMENT***

***Motion*** by Holthus, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary  
*TimeSaver Off Site Secretarial, Inc.*

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