

**ANDOVER ECONOMIC DEVELOPMENT AUTHORITY MEETING–  
SEPTEMBER 3, 2019 - MINUTES**

The Meeting of the Andover Economic Development Authority was called to order by President Julie Trude September 3, 2019, 6:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Present: Commissioners Jamie Barthel, Sheri Bukkila, Mike Knight,  
Valerie Holthus, Kari Kafer and Joyce Twistol

Absent: None

Also present: EDA Executive Director, Jim Dickinson  
Community Development Director, Joe Janish  
Public Works Director/City Engineer, Dave Berkowitz

***APPROVAL OF MINUTES***

*July 2, 2019, Regular Meeting:* Correct as written.

***Motion*** by Bukkila, Seconded by Kafer, to approve the above minutes as written. Motion carried unanimously.

***CONSIDER LIGHTING AT ANDOVER STATION NORTH: EAST BALLFIELD***

Mr. Dickinson explained the EDA is requested to consider allowing field lighting of the east ballfield at Andover Station North, the EDA is the property owner of this parcel. The Andover Baseball Association (ABA) approached the Park and Recreation Commission with the request, due to the increase in the number of teams in ABA. The lighting will allow more use of the field. He continued as the property owner the EDA will need to grant permission for this request to move forward to the City Council.

***Motion*** by Knight, Seconded by Twistol to support the request of lighting the east ballfield at Andover Station North. Motion carried unanimously.

***ENTRANCE MONUMENT DISCUSSION UPDATES***

President Trude stated she had asked Mr. Janish to pull up the history from previous meetings regarding the message boards and monument signs.

Mr. Janish indicated back in 2010 there was discussion regarding two types of signs, wooden

monument signs and electronic message signs. In a 2010 discussion the EDA established potential sign locations, five locations for the monument signs and two locations for the electronic message signs. The locations are as follows:

**Monument Signs:**

- The east side on Round Lake Boulevard, on the Coon Rapids border.
- City park property, by the parking lot at East Shadowbrook Park.
- Easement requirement from the Anoka County Sheriff's Office, corner of 133<sup>rd</sup> Avenue and Hanson Boulevard.
- Acquire easement so a sign could be seen when driving south on Crosstown Boulevard.
- Northeast corner of 7<sup>th</sup> Avenue and Bunker Lake Boulevard.

**Electronic Message Boards:**

- Northeast corner of Bunker Lake Boulevard and Crosstown Boulevard.
- Hanson Boulevard outside of City Hall.

Mr. Janish continued the EDA's direction at the July 2, 2019 meeting was to get an estimate for a monument sign at the 133<sup>rd</sup> Avenue and Hanson Boulevard location. He reviewed the estimates.

Commissioner Bukkila asked about the cost history. Mr. Dickinson reviewed the cost of monument signs installed in 2014.

President Trude indicated back in 2010 when the signs were first discussed the purpose was so people would know the boundaries of the City of Andover and to have identifying landmarks in the City. She stated the funds have been carried forward in the EDA budget for several years, she would like to see the EDA finish this project. Mr. Dickinson reviewed the use of TIF funds.

Commissioner Kafer stated at the last EDA meeting a majority of the EDA was not in favor of an electronic message board at 133<sup>rd</sup> Avenue and Hanson Boulevard.

Commissioner Barthel indicated he is in favor of a sign, not necessarily an electronic message sign.

Commissioner Twistol stated she is in favor of a message sign; she feels the board gets information to the residents.

Commissioners Holthus and Bukkila feel the message boards aren't doing what they thought they would do, such as remove the sign clutter on roadway corners.

Message board display content was discussed.

**Motion** by Holthus, Seconded by Knight approving the placement of a monument sign on the northwest corner of 133<sup>rd</sup> Avenue and Hanson Boulevard. Motion carried unanimously.

***REDEVELOPMENT UPDATES***

Mr. Janish stated staff spoke with a property owner in the area regarding code violations. During that conversation the property owner shared an interest in selling the property.

The area was discussed.

The EDA directed staff to further pursue the property.

Staff continues to monitor the area.

***COMMERCIAL ACTIVITY UPDATES***

Mr. Janish updated on the following:

***Estates at Arbor Oaks/Trident Development, 1753 156<sup>th</sup> Lane*** – Currently they are 86% occupied and have a total of 82 tenants residing in 57 apartments and at 96% reserved. The apartments rent for \$1,600 to \$2,859 per month. The facility manager notified staff that at the end of September they will be 100% occupied.

***POTENTIAL URBAN LAND INSTITUTE (ULI) VISIT***

Mr. Janish stated staff spoke with the Advisory Services Representative with Urban Land Institute (ULI) about the possibility of a Technical Assistance Panel Impact Report (TAP). The TAP process would cost \$5,000 and last about a half a day. A short presentation would be conducted after to the City Council.

Mr. Janish continued there is also a free 2-hour workshop available. The workshop is more general information, it doesn't focus on a specific property.

Mr. Janish explained what may be discussed at the free workshop.

President Trude stated she is interested in the free workshop and feels it is helpful to hear other opinions. She asked Mr. Janish to check with the Planning and Zoning Commission about also attending.

Mr. Janish verified the EDA was interested in the 2-hour workshop regarding housing. The EDA concurred. Mr. Janish stated he will check with URI to see what they have available for the 2-hour workshop.

***OTHER BUSINESS***

There was none.

***ADJOURNMENT***

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**Motion** by Bukkila, Seconded by Barthel to adjourn. Motion carried unanimously. The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Michelle Hartner, Recording Secretary