

***REGULAR ANDOVER CITY COUNCIL MEETING – AUGUST 21, 2018
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, August 21, 2018, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, and Valerie Holthus

Councilmember absent: James Goodrich

Also present: City Administrator, Jim Dickinson
Community Development Director, Joe Janish
Director of Public Works/City Engineer, David Berkowitz
City Attorney, Scott Baumgartner
Others

PLEDGE OF ALLEGIANCE

PROCLAMATION

Mayor Trude proclaimed October 2018 Domestic Violence Awareness Month in the City of Andover.

RESIDENT FORUM

No one wished to address the Council.

AGENDA APPROVAL

Supplement information was provided on Item #5, the Anoka County Sheriff's Department Monthly Report.

Motion by Holthus, Seconded by Knight, to approve the Agenda as amended above. Motion carried unanimously.

APPROVAL OF MINUTES

August 8, 2018, Regular Meeting: Correct as amended.

Mayor Trude requested a correction on:

- Page 4, line 13, should read, "mitigate the flood plain issues"

- Page 5, line 6, should read, “staff reviewed and presented reasons the Council may approve based on the facts.”
- Page 5, line 7, should read “curves in the road,” not sight lines.
- Page 5, line 36, should read “criteria, instead of “request.”
- Page 6, line 19, should read “suggested the packet and this meeting’s minutes cover the variance criteria. The Council agreed to accept the variance criteria had been met and concurred with the supplemental resolution.”
- Page 6, line 21, instead of “point,” it should read the “curve” in the road
- Page 7, line 21, should read “schedule for the completion.”

Motion by Holthus, Seconded by Knight, to approve the minutes as indicated above. Motion carried unanimously.

CONSENT ITEMS

Item 2 Approve Payment of Claims

Item 3 Approve Plans & Specs/Order Ad for Bids/17-17/Crosstown Blvd. NW Trail/Boardwalk
(See Resolution R052-18)

Item 4 Amend Fee Ordinance (See Ordinance 484)

Item 5 Approve Anoka County Sheriff’s Office Monthly Report

Motion by Bukkila, Seconded by Knight, approval of the Consent Agenda as read. Motion carried unanimously.

ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT

Commander Paul Lenzmeier gave the monthly Sheriff’s Report. The department has looked at the number of domestic assaults for the year and made 38 arrests last year and have made 23 so far this year and are on track to increase the number of arrests this year. The Sheriff’s Department refers to Alexandra House, if there is an assault, and actual contact is made by Alexandra House, directly to the individual.

The department received a thank you note from a widow where a deputy responded to a cardiac arrest. The officers who went on the call could not save her husband. The deputy stepped in and checked on the widow at her home several weeks later. Commander Lenzmeier commented it is the little things that the department does, with a caring heart, that make a difference in the community. In another case, a grandfather passed away in front of his grandchildren. In the course of that situation, they became aware that the grandfather was a Vikings fan. The Vikings were contacted, and they arranged for tickets to an upcoming Vikings game, in honor of their grandfather.

CONSIDER INTERIM USE PERMIT FOR THE CONTINUATION OF SUBORDINATE CLASSROOM STRUCTURES – ANDOVER CHRISTIAN CHURCH

Mr. Janish explained Andover Christian Church has requested to continue the timeframe for the

removal of the subordinate classroom structures on their property. Previously approved Conditional Use Permit (CUP) amendments for this property have been for temporary structures. Code has since been updated to be more specific in regard to the temporary structure at hand and Code has been updated to require an Interim Use Permit (IUP) vs. CUP. Aside from the past name change, and change from CUP to IUP, the request remains the same.

A CUP for the temporary classrooms was originally requested by Family of Christ Lutheran Church in 1998, and a four-year extension was granted to the church in 1999. A five-year extension was granted in 2003, 2008 and 2013. Andover Christian Church acquired the property in 2004. The current CUP is set to expire on August 31, 2018. Currently the space is utilized as a Youth Center multiple times a week, and as “common space.”

The IUP standards were reviewed. The next required inspection by the Fire Department is in September of 2018. If approved, the Building Department and the Fire Department would conduct an inspection at the same time.

The Andover Planning and Zoning Commission held a public hearing on August 15, 2018. Concerns were expressed related to timing of the inspections, whether inspections should be prior to the review of the issue by the City Council, future plans for the space by the church, and subordinate classrooms being viewed as having a negative effect on neighboring properties.

Councilmember Holthus asked if past inspections required any corrections. Staff reported the church has been good to work with and that they had achieved compliance with requests. Mayor Trude noted the new siding and other exterior improvements. Councilmember Bukkila asked about the change from a CUP to an IUP. She asked if the property changed hands, could there be a condition for removal of the classroom structure. Mr. Janish replied, yes, and the resolution could include the “2023 language” as the end point of the IUP, or prior to 2023, in the case of a transfer of ownership.

Jim Connor, Senior Pastor of Andover Christian Church, came to the podium to speak on behalf of their congregation. Mayor Trude stated she would like to hear that the church had had some discussions or was making plans for the future. Pastor Connor described the current condition of the facility and recent updates. The space is currently being used as a youth center, for middle and senior high school students. He confirmed their church’s priority is students, along with keeping the facility in good condition. Heating and air conditioning are being improved. There has been new siding and roofing on the building. One inspection noted that they have the nicest condition of any of the temporary classroom structures in town. He stated they intend to keep it that way. They do not see the structure as permanent and agree it is temporary. They have been in discussion with a contractor, very generally, about costs to add space. He explained the structure is attached with heated space and is in the back part of the property. They are unable to give a replacement date at this time as it is an issue of economics for the congregation. They serve about 30-70 students each week. The church has a three-quarter time youth pastor, so youth are a priority. The structure is made up of two portables put together with a shared roof and an indoor connection to the main church. Mayor Trude suggested a check-in in three years on their plans. Councilmember Holthus expressed she did not think it was necessary due to

inspections that are already required.

Councilmember Holthus moved to approve the IUP resolution and that the inspection be prior to expiration of the current IUP, with the added condition that the IUP terminates when the property is sold or transferred.

Councilmember Bukkila asked what would happen if a storm came through or if there were destruction to the building, would the church be allowed to be replaced or rebuild the structure. Mr. Janish responded it would need to pass inspection. Mr. Dickinson confirmed it could be replaced, following the IUP and using the insurance money, but it would be questionable if it would be worth it due to the IUP ending in 2023, but the church would have to make that decision.

Mr. Baumgartner suggested additional clarifications be added to the resolution.

Mayor Trude expressed appreciation for how the church is working with their neighbor regarding the issues of the lighting.

Motion by Holthus, Seconded by Bukkila, to approve Resolution No. R053-18, for the interim use permit for the continuation of subordinate classroom structures for Andover Christian Church with City Attorney clarifications provided. Motion carried unanimously.

ACCEPTANCE OF LAND (SOUTH EAST OF WINSLOW COVE) – C & W FAMILY FARM LIMITED PARTNERSHIP

Mr. Janish explained on June 19, 2018, the City Council approved the final plat for Winslow Cove. As part of the plat, an easement for the extension of Xeon Street to the south is required to be dedicated and a drainage and utility easement is needed to encompass the storm water ponding to allow the City maintenance access. On July 3, 2018, City Council approved acceptance of easements. Since that time the family has indicated they would prefer not to be the underlying property owner and are now asking the City of Andover to consider acceptance of a quick claim deed for the area versus the easements.

Mayor Trude stated she understands that the family will now have other opportunities to develop Parcel A with access. This action does not affect the extension of Xeon Street going south.

Motion by Knight, Seconded by Bukkila, to approve the Quit Claim Deed. Motion carried unanimously.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the Administration and City Department Activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Mr. Dickinson) Mr. Dickinson noted the joint meeting with the Park & Recreation Commission next week as part of the workshop meeting. Items for discussion are: trails, playground

equipment replacement, park priorities, storage needs for the Associations, and fee for use in park facilities. During the workshop portion of the meeting, the Campus Master Plan will be reviewed along with discussion of the 2019 budget. There may need to be an additional workshop meeting in September for 2019 budget discussion.

Mayor Trude asked if there will be a bus tour in September. Mr. Dickinson indicated it would be part of the September 25th workshop and that meeting will also include Master Plan updates. The meeting would be moved up to 5:00 p.m.

Mr. Dickinson continued by stating staff was working hard on budgets. There was also work being done on fiscal disparities calculations. There have been development meetings in the last few weeks. He continues his involvement with areas of interest to the City such as Metro Cities and is currently participating in a housing density task force. There are concerns regarding how densities are set across the Metro. The election process went well with no issues reported and improvements went well. Meetings to secure funding for Highway 10 are being held with neighboring cities. The next meeting is being held at Greenhaven. Organizations, affiliated with the City, have the right to request information from the City. If there is a cost, the City can request a fee. These requests can come from research firms or other organizations and a City can be fined if it does not comply. There has been a high volume of these types of requests as of late. New facility costs for the Public Works building are coming in high as contractors are in high demand. The Community Center is continuing to work the process regarding potential expansion. The YMCA leadership is also engaged. Some things can be partnered in, and some may not be able to be part of a partnership with the YMCA. Mr. Dickinson hopes to present updates to the Council soon, with drawings, and for the public. There are some challenging questions for the engineers and architects to look at more closely. So, work is progressing, just a little more slowly.

The Crosstown Boulevard overly should be done by Labor Day. The Crosstown Trail is moving forward. The boardwalk, south of the fire station, is moving forward and should be able to be completed yet this year. Sealcoating work is winding down. There is no assessment for sealcoating to residents.

(Mr. Janish) Mr. Janish has been meeting with interested developers. Preliminary plats are moving forward. Developers are still hoping to move dirt yet this year.

Andover will have homes in the fall Parade of Homes.

MAYOR/COUNCIL INPUT

(Mayor Trude) Mayor Trude acknowledged there will be traffic concerns as the Hanson Boulevard road work will begin next year. Plans will need to be made for traffic control. She expressed it is important to learn what the YMCA wants to do to and what they are able to fund as plans move ahead for the Community Center expansion.

Growing Generations Day Care has their certificate of occupancy. They are opening later this

month and still have openings for children. Dominoes is opening in the City, as well as Fed Ex, in partnership with Walmart. Anoka County Parks is putting a deck on the Activities Center for events and Muddy Paws doggy day care is open.

ADJOURNMENT

Motion by Holthus, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Marlene White, Recording Secretary

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