

**PARK AND RECREATION COMMISSION MEETING – AUGUST 20, 2020
MINUTES**

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on August 20, 2020, 7:00 p.m., at the Andover City Hall, 1885 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Mark Miskowiec, Jake Widmyer, Kathy McElhose, Tracy Strombeck, and Sophia Newton

Commissioners Absent: Angela Marinello

Also Present: Assistant Public Works Director, Todd Haas
Parks Supervisor, Jason Grode (remote)

RESIDENT FORUM

No one appeared to address the Commission.

APPROVAL OF MINUTES

July 16, 2020 Regular Meeting

Motion by Widmyer, seconded by Strombeck, to approve the July 16, 2020 Regular Meeting minutes as presented. Motion carried 6 ayes, 1 absent (Marinello)

July 16, 2020 Workshop Meeting

Motion by Widmyer, seconded by Miskowiec, to approve the July 16, 2020 Workshop Meeting minutes as presented. Motion carried 6 ayes, 1 absent (Marinello)

APPROVAL OF THE AGENDA

Motion by Strombeck, seconded by Newton, to approve the Agenda as presented. Motion carried 6 ayes, 1 absent (Marinello)

CONSIDER PARK DEDICATION REQUIREMENTS/MEADOWS OF PETERSEN FARMS

Jason Osberg, with JD Andover Holdings, LLC, came before the Commission to present the preliminary plat at Meadows of Petersen Farms. Mr. Osberg stated it is a 100-acre development with 46 single family homes on well and septic. Mr. Osberg stated the developer is proposing a woodchip trail to connect Phase 1 to Phase 2. He said the trail

will be HOA maintained. Mr. Osberg explained there is no park proposed during Phase 2.

Commissioner McElhose asked why the trail was going to be woodchip instead of paved. Mr. Osberg stated since it is maintained by the HOA, they can construct a woodchip trail. Commissioner McElhose asked if it is going through wetland. Mr. Osberg stated there is enough upland to support a woodchip trail.

Commissioner Widmyer stated he was comfortable taking cash in lieu of land due to the proximity of other parks. Chair Lindahl concurred that there are two larger parks within a mile from the development. Commissioner Miskowiec agreed as well.

Motion by Widmyer, seconded by Newton, accept cash in lieu of land for the park dedication fee. Motion carried 5 ayes, 1 nay (Strombeck), 1 absent (Marinello)

CONSIDER REVISIONS TO THE GUIDELINES FOR FIELD USAGE BY YOUTH ATHLETIC ASSOCIATIONS

Assistant Public Works Director Haas explained the Commission reviewed field usage policy at their last workshop and the direction was to make it easier for associations to use Andover fields that previously did not meet the 51% requirement. Mr. Haas stated he edited the policy that priority would be set according to percentage of Andover residents served by associations. He explained that if an association fell under 50% Andover residents, they would have a lower priority in using the fields. Mr. Haas stated the policy is much clearer and encourages associations to promote their program to Andover residents.

Mr. Haas stated associations must meet 4 criteria in order to be recognized by the City as an association and receive field priority status. He explained if there are fields available the association can apply but must provide insurance.

Motion by Strombeck, seconded by McElhose, to recommend approval of the revised Guidelines for Field Usage by Youth Athletic Associations. Motion carried 6 ayes, 1 absent (Marinello)

OUTSTANDING ITEMS

- 1. Andover Community Center Advisory Committee Update:** Commissioner Strombeck reported she brought the Commission's questions to the Advisory Committee. 1) What is the definition of the ACC? She stated the Committee abstained from defining the ACC and deferred the decision to staff 2) How does the Park and Rec Commission fit in with the ACC? She stated this question went unanswered as well 3) The Commission asked to have all the schedules and users sent to the Park and Recreation Commission. She stated the Committee was in favor, but Erick Sutherland did not want to make the decision final until he talked to City Administrator Dickinson.

2. **Completed Projects:** Mr. Haas stated Hills of Bunker Lake West trails are done and the ASN trail is up and running.
3. **On-going Projects:** Mr. Haas reviewed the remaining on-going items which have been put off until 2021. Tom Anderson trail may be reconstructed in 2021 if funds can become available.
4. **Parks Maintenance Update:** Mr. Haas provided a brief update on parks maintenance performed over the last couple weeks and referred the Commission to the staff report.

CHAIR'S REPORT

Nothing to report.

ADJOURNMENT

Motion by Miskowiec seconded by McElhose, to adjourn the meeting at 7:28 p.m.
Motion carried 6 ayes, 1 absent (Marinello)

Respectfully Submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

***PARK AND RECREATION COMMISSION MEETING – AUGUST 20, 2020
WORK SESSION MINUTES***

The Work Session Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on August 20, 2020 at 7:29 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Kathy McElhose (Virtual), Jake Widmyer, Mark Miskowiec, Sophia Newton, and Tracy Strombeck.

Commissioners Absent: Angela Marinello

Also Present: Assistant Public Works Director, Todd Haas and Parks Maintenance Supervisor Jason Grode (Virtual), Pickleball players

DISCUSS REQUEST FOR OUTDOOR PICKLEBALL COURTS

Mr. Haas gave a short presentation about having an outdoor pickleball court facility at the request of a couple residents. The 3 locations that were identified by staff on the City Hall/Public Works property are as follows:

- Property near the northeast corner of the intersection of Crosstown Blvd NW and Nightingale Street NW.
- City Hall Outdoor Hockey Rinks west of the water treatment plant.
- Property on the north side of Veterans Memorial Blvd NW between Nightingale Street NW and Tower Drive.

Six of the pickleball supporters (Jeff Smith, James and Karen Majors, Toni Peden, Nicole Andrzczyzak, and Lori Urmann) were the given the opportunity to speak to the Park and Recreation Commission about supporting the construction of outdoor pickleball court facility and how important it is to the community. Several the pickleball players have indicated that have played at the new outdoor courts in Coon Rapids and Blaine along with other courts around the north metro area. They indicated it would be nice to build a facility in Andover. Rose Park was also mentioned as a possible location for outdoor courts.

There was a discussion about the cost of construction an outdoor pickleball facility with staff for the new courts in the City of Blaine and Coon Rapids. The Park and Recreation Commission explained the process to the pickleball players in the audience on how projects are considered in the Capital Improvement Plan (CIP). At this point constructing a new pickleball court facility is not currently identified in the CIP.

After further discussion, the Commission directed staff to research the detail cost to construct new pickleball courts and bring that information back at the next available meeting.

DISCUSS REQUEST FOR BIKE PARK, CONT.

The Park and Recreation Commission continued their discussion regarding the installation of bike park at the south end of Sunshine Park near the wellhouse. The Commission members did meet at the park prior to the meeting to look at the trails that were created by the bikers from over the past weeks. The Commission discussed that before anything is considered, a neighborhood informational meeting needs to be scheduled to hear what the area residents had to say about having a bike park at this location. Staff indicated that they would prepare a notice to be sent out to the neighborhood to meet in October of this year.

DISCUSS DRAFT 2020 EXISTING AND FUTURE PARK FACILITIES CHART / PARK ZONE D

The Park and Recreation Commission discussed the Future and Replacement Park Facilities Chart for Zone D.

Mr. Grode explained that Area D is the zone located in the Southeastern quadrant of the City of Andover. The Park & Recreation Commission already reviewed Zones A & B in June and Zone C in July. This spreadsheet contains existing, future and replacement park facilities. The replacement items highlighted in red are recommended by staff (& based on previous Parks Commission input) to not be replaced when the time comes up for replacement, yellow items could either be replaced or not replaced, and green highlighted items were recommended to be replaced. There were also future park facilities highlighted in red that were recommended by staff to remove from the future facilities section as those items will most likely never be built.

Most of Area D consists of replacement items that are recommended to be replaced due to the high use and density of the parks in that part of the City.

For Andover Lions Park (#59D), the set of 3 outdoor exercise equipment was recommended to not be replaced when it comes up for replacement, otherwise, everything else will remain green for future replacement. The exercise equipment does not get used often and properly and it has been difficult for staff to find replacement parts for damaged equipment.

The City Hall Campus Outdoor Hockey Facility and City Hall Complexes were recommended to be all green for replacement, however, it was decided to have a more complete discussion on the future items separately at a future meeting and use the City Hall Campus Master Plan as a guide.

For Hidden Creek East Park (#70D), Commissioner Miskowiec recommended changing the concrete pad and handball wall to a future replacement as he said he sees it gets used enough to warrant replacement.

For Sunshine Park (#84D), the Park and Recreation Commission agreed to remove the future small storage area for the Associations from the future facilities section as there would be an expectation of the Associations to contribute to any future project related to that. It was also noted by Mr. Haas that there were recent modifications done to the Sunshine Park building to accommodate storage for Andover Athletic Association with the southwest garage area. The storage pod has been removed from Sunshine Park and this item was listed before as a possible replacement for that pod. The Park and Recreation Commission also agreed to remove the 5-foot fence located to the west of the west parking lot at Sunshine Park when it comes up for replacement.

All other items in the Area D Parks were to remain green for future replacement and the Park and Recreation Commission will discuss the City Campus Master Plan at a future meeting.

ADJOURNMENT OF WORK SESSION MEETING

Motion by McElhose, seconded by Strombeck, to adjourn the Work Session Meeting at 8:30 p.m. Motion carried 6 ayes, 1 absent (Marinello)

Respectfully Submitted,

Todd J. Haas, Recording Secretary
City of Andover