

***PARK AND RECREATION WORKSHOP MEETING – AUGUST 18, 2022
MINUTES***

The Workshop Meeting of the Andover Park and Recreation Commission was called to order by Chairperson Lindahl on August 18, 2022 6:00 p.m., at the Prairie Knoll Park, 14800 Prairie Road NW, Andover, Minnesota.

Commissioners Present: Chairperson Jim Lindahl, Commissioners Kristin Lackie, Sophia Newton, Shane Stenzel, Tracy Strombeck, Reuben Ustimchuck, and Jake Widmyer

Commissioners Absent:

Also Present: Parks & Streets Operations Manager, Jason Baumunk
Others

DISCUSS FUTURE PARK IMPROVEMENTS

The Park and Recreation Commission is requested to start discussions on future park improvements due to the rapid growth of the Park Dedication Fund. Parks & Streets Operations Manager Baumunk stated there is \$960,000 in the fund with more revenue expected this year.

The Commission reviewed the future facilities chart and recommended:

- Pine Hills North
 - Add a larger shelter
 - Disc golf course
 - Finish landscaping
 - Multi-purpose building
 - Work towards a keyless system
 - Push the playground back a few years
- Sunshine Park
 - Revision of the shelter with bathrooms
 - Mr. Baumunk informed the Commission the MN Selects Fastpitch tournament was at Sunshine Park this past weekend with over 700 girls.
 - Parking was an issue

- Mr. Baumunk met with Heather, the fastpitch director, and had no idea it would be this big.
- The Commission asked if there was a tournament fee because someone made a lot of money. The Commission asked about adding a gate fee to tournaments and discussed charging fees for youth sports.
- Mr. Baumunk stated if the City hosts the tournament next year, they will hold the opening ceremony at the high school.
- The Commission would like to allocate funds to each zone in the City
- Kelsey Round Lake Park
The Commission discussed:
 - Overlook will be replaced
 - The value of a boardwalk
 - Natural play features and additional benches
 - Complete trail connections
 - Add cross country skiing trails

The Commission will continue to discuss placing items in the CIP and attaching years at a future meeting.

DISCUSS FIELD USE SCHEDULE REVISIONS

The Commission is requested to discuss revisions to the field use process. Mr. Baumunk stated staff are meeting bi-weekly to revamp field use process. He explained the forms will get easier to complete and he would like the schedules to be online. He stated the fee schedule will need to be revised as well. Mr. Baumunk noted that youth sports are not charged a fee and they contribute funds to improve parks. The Commission discussed who should be in control of the field schedules. The Commission suggested having the associations take one field off the schedule to be used by the public each week during prime time. Mr. Baumunk stated he received a schedule from baseball and it was comprised of 15 excel spreadsheets. He is looking for software that can provide one master schedule. Mr. Baumunk is concerned about the amount of staff time needed to schedule fields and monitor the schedules.

ADJOURNMENT

The meeting adjourned at 7:02 p.m.

Respectfully Submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.