

***REGULAR ANDOVER CITY COUNCIL MEETING – AUGUST 16, 2022
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Sheri Bukkila, August 16, 2022, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Jamie Barthel, Ted Butler, Randy Nelson, and Valerie Holthus

Councilmembers absent: None

Also present: City Administrator, Jim Dickinson
 Community Development Director, Joe Janish
 City Attorney, Scott Baumgartner
 Others

PLEDGE OF ALLEGIANCE

FIRE DEPARTMENT PINNING CEREMONY

Chief Jones introduced the new Assistant Fire Chief Ernie Scherger and had family pin his badge on him. Fire Chief Jones introduced a returning firefighter Tiffany Engstrom and had family pin his badge on him. Mayor Bukkila administered the Oath of Office to the new firefighters and thanked them for their service.

RESIDENT FORUM

No one appeared before the Council.

AGENDA APPROVAL

City Administrator Dickinson announced an addition to the Consent Agenda: Item 9a Approving an exempt permit for a benefit.

Motion by Nelson, Seconded by Barthel, to approve the Agenda as amended. Motion carries

unanimously.

CONSENT ITEMS

- Item 1 Approve Payment of Claims
- Item 2 Approve Declaration of Encroachment Easement/16227 Unity Street NW
- Item 3 Accept Feasibility Report/Order Public Hearing/23-2/2023 Street Reconstruction (See Resolution R058-22)
- Item 4 Receive July 2022 City Investment Reports
- Item 5 Receive July 2022 General Fund Progress Report
- Item 6 Approve Appointment - Streets Maintenance Worker
- Item 7 Approve Storm Water Utility Exemption/22-1/1055-161st Ave. NW (See Resolution R059-22)
- Item 8 Amend Fee Ordinance (See Ordinance 541)
- Item 9 Approve Extension of Liquor License
- Item 9a Approve Application of Exempt Permit

Motion by Barthel, Seconded by Nelson, to approve the Consent Agenda as read. Motion carries unanimously.

ANOKA COUNTY SHERIFF – 2023 LAW ENFORCEMENT CONTRACT DISCUSSION

A. Presentation/Consider Approval/2023 Law Enforcement Contract

The City Council is requested to receive a presentation from Anoka County Sheriff James Stuart and consider approval of the 2023 Anoka County Sheriff's Contract. Sheriff Stuart explained the Sheriff's Department provides all police services for the City of Andover. He stated wages have gone up in order to recruit and retain deputies. He stated Andover has been proactive and has become more efficient in services, therefore only having a slight increase in the cost of the contract. Sheriff Stuart gave a brief explanation of the budgeted items in the contract. He stated the cost of 2023 contract is \$3,221,123.

The proposed 2023 Sheriff s contract provides for:

- 72 hours per day of patrol service
- 6 hours per day of service provided by a Community Service Officer
- School Liaison Officers in the middle school and high school
- 2 Patrol Investigators
- 50% of the Crime Watch Program's coordinator position

- Administrative and vehicle costs

Councilmember Holthus thanked Sheriff Stuart for his service.

Councilmember Barthel stated he likes seeing the Deputies take their breaks and lunches at Andover businesses and interacting with the community.

Mayor Bukkila asked Sheriff Stuart to highlight the changes in his department within Andover due to COVID. Sheriff Stuart stated that society expects police to be similar to TV shows, solving cases quickly and with non-existent technology. Sheriff Stuart stated the Department has kept up with technology and has been the first in the State to acquire some law enforcement technology and equipment. He explained that the Department is proactive in training Deputies.

Chief Halweg stated Andover and Anoka County residents appreciate and value law enforcement. Sheriff Stuart noted the high amount of collaboration and cooperation among the cities, fire departments, and the County.

Mayor Bukkila stated there is a difference between working in the urban core and working in the rural area. She asked about the new jail facility and why it is happening. Sheriff Stuart stated the current facility is undersized and dysfunctional. He noted the jail is not built for today's needs, is one of the oldest in the State, and is less than half the capacity the County needs. Sheriff Stuart stated they need to keep inmates in jails in other counties due to the lack of capacity. He stated the facility is challenged to provide services to inmates such as mental health.

City Administrator Dickinson noted the Anoka County Contract number should be C0009529.

Motion by Barthel, Seconded by Nelson, to approve the 2023 Law Enforcement Contract No. C00009529. Motion carries unanimously.

Mr. Dickinson stated it has been great to work with Sheriff Stuart.

ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT

Lieutenant Peters provided a monthly report for July stating the Department responded to 1,169 calls for service. He reported 1 residential burglary, 37 thefts, 1 assault, and 9 damage to property calls. Lieutenant Peters stated Deputies made 37 custodial arrests and 139 traffic citations. He highlighted significant events for July, including 4 DUIs, a mental health crisis leading into an assault of a Deputy, and a truck-motorcycle accident with a fatality. Lieutenant

Peters explained the County has targeted areas of Andover to step up traffic enforcement.

City Attorney Baumgartner told Sheriff Stuart that the Deputies serving Andover are top-notch. He said there is great collaboration between the City and the County. He stated the Deputies make his job much easier due to their professionalism and quality of report writing.

CONSIDER CONDITIONAL USE PERMIT AMENDMENT (CUPA) – INCREASE CAPACITY OF BULK FUEL STORAGE TANKS – PID# 35-32-24-32-0001 – WOLD ARCHITECTS AND ENGINEERS (APPLICANTS)

The City Council is requested to consider the recommendation of the Planning & Zoning Commission and make a decision on a Conditional Use Permit Amendment (CUPA) on behalf of Anoka County to install a new 15,000-gallon underground liquid fuel tank for PID# 35-32-24-32-0001. Community Development Director Janish stated the fuel tank is needed for a generator and to provide backup heating to a new building. Mr. Janish identified the location of the property and where the tank would go. The Planning and Zoning Commission held a public hearing and did not receive any public comments. The Planning and Zoning Commission discussed why screening wasn't required in the new application and was required in the original permit. Mr. Janish explained screening will be covered under the Commercial Site Plan and the tank is in a location that is not visible from the street. He stated there will be additional review of the site as the project progresses.

Motion: by Barthel, Seconded by Nelson, to adopt Resolution No. R060-22 approving the Conditional Use Permit Amendment request for an additional underground 15,000-gallon liquid fuel storage tank located at PID #35-32-24-32-0001. Motion carries unanimously.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Administration) Mr. Dickinson stated staff are focused on the budget and CIP. The next City Council workshop will consist of the budget, CIP, addressing legal THC, a review of the tobacco ordinance and a discussion regarding Nature Preserve projects. Mr. Dickinson updated the Council on development projects and Community Center activities. He stated the Primary Election went well and thanked staff.

(Community Development) Mr. Janish stated the City had a summer intern who handled code enforcement. The duties will now be returned to Mr. Griffiths. Staff are working with

developers on projects.

MAYOR/COUNCIL INPUT

No information provided.

ADJOURNMENT

Motion by Butler, Seconded by Nelson, to adjourn. Motion carries unanimously. The meeting adjourned at 8:11 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

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