

**PARK AND RECREATION COMMISSION MEETING
AUGUST 16, 2018
MINUTES**

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on August 16, 2018 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Brian Beck, Ted Butler, Angela Marinello, Mark Miskowiec, Dawn Perra, and Jake Widmyer.

Commissioners Absent: None

Also Present: Assistant Public Works Director, Todd Haas

OATH OF OFFICE/NEWLY APPOINTED COMMISSIONER

Chair Lindahl administered the Oath of Office for Mr. Brian Beck. He will be completing the term of Shane Stenzel which expires on December 31, 2018.

RESIDENT FORUM

Four Girl Scout representatives from Troop 11612 are working on their Bronze Award. They have selected to do a little library at Andover Station North and are donating the library to the City

APPROVAL OF MINUTES

Motion by Marinello, seconded by Perra, to approve the July 19, 2018 Park Commission minutes as presented. Motion carried on a 4-ayes, 0-nays, 0-absent, and 3-present (Beck, Butler, and Miskowiec) vote.

AGENDA APPROVAL

Motion by Perra, seconded by Marinello, to nominate Commissioner Butler as Vice Chair for the remainder of 2018. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

Motion by Butler, seconded by Perra, to approve the agenda as presented. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

CONSIDER MARK SMITH SKETCH PLAN/PARK DEDICATION REQUIREMENTS

Mr. Haas provided a sketch plan of the development. It will consist of nine urban residential lots with City sanitary sewer and water are being proposed on the north side of Andover Blvd NW just west of the Burlington Northern Santa Fe Railroad Tracks. The Park Comprehensive Plan does not identify additional park land for this area. Staff is recommending cash in lieu of land. Mr. Haas indicated the location of the property on a drawing. The plat was also provided for Commission review. The Preliminary Plat will come back to the Commission for confirmation.

Commissioner Butler asked if there is a plan to connect this neighborhood to Oak Bluff neighborhood. Mr. Haas stated there will be a road connection to Xeon and streets will bring residents to the park which is approximately 1/3 of a mile distance. Mr. Haas stated Prairie Knoll Park is east of the project.

Motion by Miskowiec, seconded by Marinello, to recommend cash in lieu of land for the proposed Mark Smith Sketch Plan. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

CONSIDER ESTATE OF CEDAR RIDGE/PARK DEDICATION REQUIREMENTS

Mr. Haas provided a copy of the preliminary plat for the Commission. Six lots are being proposed. The proposed preliminary plat is located on the west side of Hanson Blvd NW just north of 161st Avenue NW near Dover Kennels. The Park and Recreation Commission did review the sketch plan on March 22, 2018. Based on the discussion from that meeting, the Commission had recommended cash in lieu of land. The location of the plat was described by Mr. Haas along with a map showing the location. The nearby parks were indicated. Commissioner Perra asked if there would be a trail along Hanson Blvd and noted she would like to see if on the plan. Mr. Haas stated there is a future plan for a trail along Hanson Blvd. Chair Lindahl asked if the easement along Hanson Blvd is sufficient for a trail and Mr. Haas stated it is. Commissioner Miskowiec asked about a trail south of 161st Avenue NW and Hanson Blvd and Mr. Haas indicated the location existing trail on the drawing and noted it is in the Anoka County right-a-way.

Motion by Widmyer, seconded by Miskowiec, to recommend cash in lieu of land for park dedication for Estates at Cedar Ridge. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

CONSIDER PETERSEN FARMS PRELIMINARY PLAT/PARK DEDICATION REQUIREMENTS

Mr. Haas reviewed the preliminary plat for Phase 1 of Petersen Farms. Twenty-four lots are being proposed. The proposed preliminary plat is located in the northeast corner of the intersection of 7th Avenue NW and 15th Avenue NW. The sketch plan was previously reviewed by the Commission on February 22, 2018. Based on the discussion during that meeting, the Commission was interested in a park generally central in the overall

development of the Petersen Farm along with a trail or sidewalk connection from Phase 1 to the future park. The Commission is requested to review and preliminary plat and determine if there is still interest in having a trail or sidewalk constructed from Phase 1 to the location of the future park. Mr. Haas noted since this is an interior trail or sidewalk to the development, the developer is responsible for the cost to construct the trail or sidewalk. Mr. Haas stated the roadway has been adjusted to the east.

Staff is recommending cash in lieu of land since the park dedication study that was done this past year indicates that the City is sufficient with mini-parks. Acceptance of additional park land is a concern from a Public Works perspective since these smaller parks are more expensive to maintain. Staff is not recommending any additional mini-parks.

Mr. Jason Osberg, JD Andover Holdings, LLC. stated the lot sizes are from 1.5 to 3.9 acres varying in size. All lots have one acre of upland. There are 24 lots on 63 acres. Trees will be preserved, and they are working with the City on this. Martin Meadows Preserve is nearby, and they are attempting to make a trail connection from the project to Martin Meadows Preserve during Phase 1. They can come up to 20 feet away by constructing a trail and that issue will be discussed with the adjacent property owners about receiving easement for the trail. Mr. Osberg is adding much open space to the project.

Chair Lindahl asked what the projected home value will be and Mr. Osberg stated \$500,000 - \$750,000 including everything per the appraiser. Lot prices will be set after final grading and Council approval is completed.

Commissioner Butler asked about the possibility of obtaining that extra 20 feet for the trail and Mr. Osberg stated he is hopeful and plans are to sit down with the property owners at a future date.

Chair Lindahl commented that most likely the residents will be having their own playground structures in their yards.

Commissioner Miskowiec asked if the park nearby Valley View Park is “trail worthy”. Mr. Osberg stated he is not familiar with that park. Mr. Haas stated Valley View Park is pretty much an unbuildable park. The park is located in a flood plain. Mr. Haas noted a good possibility for the trail would be under the power lines. Mr. Osberg stated a trail would be a great amenity.

Commissioner Miskowiec stated he likes the idea of access to Martin Meadows Preserve. Mr. Haas stated the utility company would need to be included in the decision to construct the trail. Mr. Haas stated the trail would not be part of Phase I or II. Commissioner Miskowiec stated he would like to have some language added to provide for the trail. The trail is outside the plat for Phase I. Mr. Osberg stated it is unbuildable under the power lines.

Motion by Lindahl, seconded by Miskowiec, to recommend cash in lieu of land for park dedication for Petersen Farms and request the developer work with the adjacent owner on the easement to see if it can be obtained for the trail to Martin Meadows Preserve. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

DISCUSS 2018 PARK DEDICATION STUDY/FUTURE COMMUNITY PLAY FIELD AREA

Mr. Haas provided the 2018 Andover Park Dedication Study dated January 16, 2018. Mr. Haas reviewed the City Campus Master Concept Plan. The plan prior to 2016 was also presented. \$2M was set aside for a facility in that old plan. The City Council is requesting the Park and Recreation Commission to consider using some or all of the \$2M funds that could be used towards the potential Community Center/YMCA expansion.

Commissioner Butler stated he is in support of the expansion but also committed that the park system is maintained. There will not be a big ball complex in this area. The greenspace between the public works building and the Community Center would be flexible greenspace for a variety of uses. Commissioner Butler would support indoor park space for \$1M of those monies. The remaining monies should be used for future outdoor amenities.

Commissioner Miskowiec commented that any indoor activities would be fee based and inside activities would need to pay to play. Commissioner Butler stated there is a differential fee for Andover residents. Commissioner Miskowiec does not like spending the money on indoor activities that could be used for outdoor activities. Commissioner Perra asked how much the playground is going to cost. Commissioner Butler stated it could be \$500,000. Commissioner Perra stated if the park monies were provided for indoor amenities she would like wording that if hockey should take over all the ice space they should take the responsibility for paying for it. Commissioner Butler does not want the added ice to be hockey only. The expansion would be a multi-purpose facility. Commissioner Butler stated he agrees with Commissioner Perra. He noted when hockey uses the rinks they pay for the ice time. There would be fees for using the multi-purpose space which would go toward the bonding payments and maintenance.

Mr. Haas noted the playground structure at Purple Park will be discussed at the Joint Meeting with the City Council. Chair Lindahl stated he does not feel comfortable that the full \$2M go toward the expansion. The Commission needs to identify what else should be done with the money. Commissioner Butler stated \$500,000 could be justified for the playground. Chair Lindahl stated field space would be lost with the expansion and he agrees with splitting it \$1M for expansion and \$1M for other park amenities. Commissioner Miskowiec stated the Commission does not know, nor does the Council know, if this design is final. Mr. Haas stated this design is very close to final. Chair Lindahl suggested a walking trail along the outdoor space or a picnic area. Commissioner Marinello asked if the YMCA has been approached to contribute toward the playground

equipment. Commissioner Butler stated the YMCA has a playground for the drop-in child care. Commissioner Butler stated he fears if the Commission does not come up with a number the Council may determine the amount.

Commissioner Miskowiec stated he is not comfortable with contributing any funds as that is the park budget for many years. He is not opposed to the expansion but is opposed to the funding source.

Commissioner Perra asks if the park dedication fees from development stops who will pay for park maintenance. Chair Lindahl stated that is not the responsibility of the Commission. Commissioner Butler stated there is still development planned for the next few years. Chair Lindahl surveyed the Commission on the amount they were comfortable with.

Motion by Butler, seconded by Lindahl, to contribute \$1M toward the facility expansion. Motion carried on a 6-ayes, 1-nay (Miskowiec), and 0-absent vote.

UPDATE ON JOINT MEETING WITH CITY COUNCIL

Mr. Haas reviewed the Joint Meeting has been scheduled with the City Council on Tuesday, August 28, 2018 at 6:00 p.m. The following items are on the agenda to be discussed:

- Update of the Trails CIP
- Update of the 2019-2023 CIP for Parks
- Update on the 2019 – 2023 CIP for Playground Equipment Replacement
- Discuss Zones A-D Parks and the Priorities
- Update on Associations Storage Needs
- Discuss Fee for Use of Fields by Groups/Organization/Associations
- Community Center Expansion

Mr. Haas noted there most likely will be some discussion regarding 2018 Park Dedication Study/Future Community Play Field Area.

OUTSTANDING ITEMS/MAINTENANCE UPDATE

Commissioner Butler stated the Community Center Advisory Committee met last Monday. There was significant discussion during this meeting on the expansion. The focus of the Advisory Committee is to try to reduce the costs of the expansion. He noted the Community Center has been very busy with activities and they are gearing up for fall activities.

Mr. Haas reviewed outstanding items including Completed Projects, On-Going Projects, On-Hold Projects, and Other Items of Interest. Mr. Haas also provided the weekly parks maintenance update.

CHAIR’S REPORT

Chair Lindahl thanked Shane Stenzel for his contributions to the Commission.

ADJOURNMENT OF REGULAR MEETING

Motion by Miskowiec, seconded by Widmyer, to adjourn the regular meeting at 8:10 p.m. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

The Work Session Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on August 16, 2018, 8:15 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl Commissioners Brian Beck, Ted Butler, Angela Marinello, Mark Miskowiec, Dawn Perra and Jake Widmyer.

Commissioners Absent: None

Also Present: Assistant Public Works Director, Todd Haas

DISCUSS FEE FOR USE OF FIELDS

Mr. Haas provided an update on his research on what fees (if any) were charged by other Cities to associations for use of fields. This item was previously tabled to allow the Commission to evaluate the options that are available at other communities so a consensus can be presented to the City Council at the upcoming Joint Meeting. The Commission is requested to continue discussing the idea of having a fee for the use of fields and determine if there is a consensus to move forward with a recommendation to the City Council. A chart showing other City comparisons as to what is charged was provided for Commission review. Mr. Haas stated the easiest would be to charge a per player fee. The Commission was requested to provide a recommendation.

Commissioner Butler stated he would not be in favor of a fee. ABA donated \$5000 to the City for maintenance and if a fee were charged future donations may not be received. Commissioner Perra stated the fees would be passed onto the players and may not affect future donations. Commissioner Butler stated he believes sports should be financially accessible for all and some scholarships are available through most of the associations. Commissioner Butler stated if a fee is charged, added services should be provided by the City.

Chair Lindahl stated the items that the fees would go for. Commissioner Marinello asked if non-residents could be charged while residents not having to pay. Commissioner Perra stated she agrees.

Commissioner Miskowiec asked how many participants could be charged and Mr. Haas stated it varies with each association but there could be as many approximately 5000 participants with some of the participants being non-residents. There was a discussion on the value of fees toward the costs of maintaining the fields. Chair Lindahl stated the monies would go to the general park budget. Commissioner Perra stated if the fees were implemented she believes the Park Commission should have control over the funds. Commissioner Marinello agreed.

It was decided that further discussion will be held during the Joint Meeting to get feedback from Council on the matter.

ADJOURNMENT OF WORK SESSION MEETING

Motion by Butler, seconded by Miskowiec, to adjourn the work session meeting at 8:35 p.m. Motion carried on a 7-ayes, 0-nays, 0-absent vote.

Respectfully Submitted,

Debbie Wolfe, Recording Secretary
TimeSaver Off Site Secretarial, Inc.