

***REGULAR ANDOVER CITY COUNCIL MEETING – JULY 18, 2023  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Bukkila, July 18, 2023, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present:     Jamie Barthel, Ted Butler, Rick Engelhardt, and Randy Nelson

Councilmember absent:     None

Also present:                 City Administrator, Jim Dickinson  
                                      Others

***PLEDGE OF ALLEGIANCE***

***RESIDENT FORUM***

No one came forward to address the Council.

***AGENDA APPROVAL***

City Administrator Dickinson noted the supplemental information received:  
Item #5 – Approve Amended Fee Schedule, to swap out the party fees.

***Motion*** by Nelson, Seconded by Engelhardt, to approve the Agenda as amended. Motion carried unanimously.

***APPROVAL OF MINUTES***

*June 27, 2023, Workshop Meeting, June 27, 2023, Closed Meeting, July 5, 2023, Regular Meeting, and July 5, 2023 Closed Meeting.*

***Motion*** by Butler, Seconded by Barthel, to approve the June 27, 2023, Workshop meeting, June 27, 2023 Closed meeting, July 5, 2023 Regular meeting, and July 5, 2023 Closed meeting minutes as presented. Motion carried unanimously.

***CONSENT ITEMS***

- Item 2 Approve Payment of Claims
- Item 3 Approve Amendments to City Code 4-4: Weeds, Grasses, and Other Harmful Vegetation & Summary Ordinance for Publication (See Ordinance 553)
- Item 4 Reimbursement Resolution/2024 Equipment Purchases (See Resolution R052-23)
- Item 5 Approve Amended Fee Schedule (See Ordinance 554)
- Item 6 Approve Debt Service Payments
- Item 7 Receive June 2023 General Fund Budget Progress Report
- Item 8 Receive June 2023 Investment Reports
- Item 9 Receive June 2023 Community Center Update
- Item 10 Approve Appointment–Mechanic

**Motion** by Nelson, Seconded by Barthel, to approve of the Consent Agenda as read. Motion carried unanimously.

### ***ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT***

On behalf of Commander Paul Lenzmeier, Mr. Dickinson provided a monthly report including 1,270 calls for service and 3 DWI’s. He noted the Sheriff’s Office has been dealing a lot with traffic and speeding. He noted there are also a lot of reports of people falling victim to scams within the community. He added if there are peddlers coming to the door, the City publishes those who have active permits, and to ask the individual to show their badge.

Councilmember Engelhardt asked if this badge has to be displayed. Mr. Dickinson stated they need to have it on their person.

Mayor Bukkila asked if they can have it on their person but in a pocket. Mr. Dickinson stated they should show this badge.

### ***ADMINISTRATOR’S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

**(Administrative Staff Report)** Mr. Dickinson reviewed the Administrative Report, highlighting larger items including budget, capital improvement plan, and development and redevelopment proposals. He noted the Fun Fest has been a priority over the past few weeks. He stated the event went very well. He thanked Public Works for a great job helping to set up the grounds for the event as well as cleaning up after the event. He added the Fire Department did a great job at the event monitoring and offering assistance to those at the event. He added the Recycling Department also did a great job of keeping the grounds clean and educating people on how things can be recycled. He noted a lot of the Councilmembers participated at the City tent. He discussed the comment box at the tent and noted they have communicated with those who left a comment. He shared that they are also working through the funding that was approved at the last legislative session for the Red Oaks neighborhood. He added they are working with the MPCA to coordinate

a public meeting and they will be sending invites out to the neighborhood within the next week and a half. He noted the Environmental Pollution Agency for the Federal Government will participate in this meeting. He stated this meeting will be held at 6:00 p.m. on August 9, 2023 at City Hall. He noted there will be another meeting on August 10, 2023 for the East Brook Terrace neighborhood. He explained the State has Public Information Officers that will be assigned to help with this task and it will be supplemented with City Staff.

***(Public Works/Engineering Department Report)*** On behalf of Mr. Berkowitz, Mr. Dickinson shared that the street reconstruction project has begun repaving the base course this week. He noted for the full depth reclamation project they are beginning to put in the concrete curb and gutter. He added the mill and overlay is in the process of going in. He explained at Tulip Street and 161<sup>st</sup> Avenue roadway reconstruction is getting the base row of paving this week. He noted the Kelsey Round Lake Park project should start in September. He stated the Sunshine Park parking lot reconstruction should be completed before school starts back up. He noted they will be coordinating the parking lot reconstruction for Fire Station #2. He added there will be a stormwater treatment structure that will be placed in the City campus site.

***(Community Development Department Report)*** On behalf of Mr. Janish, Mr. Dickinson shared that there are a number of commercial projects that are active as well as the 911 building.

Councilmember Butler asked if the MPCA will be sending out letters to the East Brook Terrace neighborhood or if these letters will be coming from the City. Mr. Dickinson stated they will coordinate with the MPCA who will send the City information for the City to distribute, as the City has better open rates.

Councilmember Butler asked if the Andover Boulevard project is still scheduled for some time in August as part of the street projects. Mr. Dickinson stated he does not have this road on his list, but will follow up to the Council.

Councilmember Nelson asked about the Red Oaks neighborhood and what the residents in the neighborhood should expect to be completed this summer and fall. Mr. Dickinson explained they will be designing the water main, streets, and storm sewer. He explained they will be working with the neighborhood on mapping out where the lines are and how they will be able to get into these homes between now and next spring. He noted as part of this process they will be devising what will be the best way to bring water into these homes. He stated they will receive resident input on this. He explained they want to propose options to the neighborhood that will be more efficient and less expensive. He added they will also need to see how to cap the wells. He shared that the MPCA wants to be able to investigate these wells. He noted they will be going through the process of selecting contractors that specialize on bringing water into homes.

Councilmember Nelson asked if they have found the origin of the aquifer. Mr. Dickinson stated this study is still ongoing.

Councilmember Nelson asked if they have gotten the results of the five year review of the EPA

study. Mr. Dickinson stated the review is posted on the EPA website. He noted the EPA's involvement does indicate that there is some suspicion that the South Andover site may have some potential contribution to the contamination issues.

Councilmember Nelson asked if they have published the PFAS levels. Mr. Dickinson said no and explained there will likely be some discussion relative to PFAS at the public meeting.

***MAYOR/COUNCIL INPUT***

Councilmember Barthel expressed his appreciation for the Andover Family Fun Fest Committee. He stated it was a great event this year. He thanked the Fire Department, Public Works, and all of the volunteers. He also noted that July 20, 2023, the Minnesota Wild will have their street hockey series and road tour at the Andover Community Center from 5:00 p.m. to 8:00 p.m. He added this will be a free event.

***ADJOURNMENT***

***Motion*** by Barthel, Seconded by Nelson, to adjourn. Motion carried unanimously. The meeting adjourned at 7:21 p.m.

Respectfully submitted,

Ava Rokosz, Recording Secretary

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