

***REGULAR ANDOVER CITY COUNCIL MEETING – JULY 3, 2018
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, July 3, 2018, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Valerie Holthus and James Goodrich
Councilmember absent: Sheri Bukkila
Also present: City Administrator, Jim Dickinson
Community Development Director, Joe Janish
City Attorney, Scott Baumgartner
Others

PLEDGE OF ALLEGIANCE

RESIDENT FORUM

No one was in the audience that wished to speak to the Council.

AGENDA APPROVAL

Mayor Trude indicated there is a change in the agenda to “trade out purchase agreements” for Item #4 and make minor modifications, but it would be the same topic.

Motion by Holthus, Seconded by Knight, to approve the Agenda as amended above. Motion carried unanimously.

APPROVAL OF MINUTES

June 19, 2018, Regular Meeting: Correct as amended.

Councilmember Holthus requested a correction on page 8, line 28 to indicate that only one of the lots would be congested. She was comfortable with Lots 9 and 10. Mayor Trude suggested deleting the reference to Lots 9 and 10 from the minutes referencing the congestion. The minutes should read something like, “the part of the plat that she sees as very congested would be Lots 15-17 and she suggested that they take out one of those lots and move all of the lot lines to make all of the lots on that side of the street slightly larger.”

Mayor Trude requested a correction on page 4, line 22, to replace the term “credit card” with “gift card.” She also requested a correction on page 10, line 23, to change the spelling of Patrick Popehn’s name as indicated.

Motion by Holthus, Seconded by Knight, to approve the minutes as amended. Motion carried unanimously.

CONSENT ITEMS

Item 2 Approve Payment of Claims

Item 3 Approve Resolution/Request MnDOT to Conduct Speed Study/168th Lane NW (Between Round Lake Blvd NW & Verdin Street NW) (See Resolution R045-18)

Item 4 Approve Purchase Agreement/15127 Nightingale St. NW

Motion by Knight, Seconded by Goodrich, approval of the Consent Agenda as read. Motion carried unanimously.

PUBLIC HEARING – VACATION OF DRAINAGE AND UTILITY EASEMENT – C & W FAMILY FARM LIMITED PARTNERSHIP

Mr. Janish addressed the public by stating that as a part of the Winslow Woods 2nd Addition plat, the C & W Family Farm Limited Partnership granted a drainage and utility easement over a portion of land used for the storm water ponding. The easement was not part of the Winslow Woods 2nd Addition plat.

As part of the Winslow Cove plat, the drainage and utility easement increased in size; therefore, the existing easement must be vacated. There will be two (2) new easements granted to the City; a new easement will be dedicated to encompass the drainage and utility area (storm water ponding) and an easement for right-of-way, trail, and drainage and utility for the future connection of Xeon Street to 150th Lane.

Motion by Holthus, Seconded by Knight, to open the public hearing at 7:07 p.m. Motion carried unanimously.

There was no one present who wished to address the Council.

Motion by Holthus, Seconded by Knight, to close the public hearing at 7:08 p.m. Motion carried unanimously.

There was no further discussion.

Motion by Knight, Seconded by Goodrich, to approve Resolution No. R046-18, to approve the vacation of drainage and utility easement – C & W Family Farm Limited Partnership. Motion

carried unanimously.

ACCEPT EASEMENTS FOR ROADWAY, TRAIL, AND DRAINAGE AND UTILITY PURPOSES – C & W FAMILY FARM LIMITED PARTNERSHIP

Mr. Janish stated on June 19, 2018, the City Council approved the final plat for Winslow Cove. As part of the plat, an easement for the extension of Xeon Street to the south would be required to be dedicated and a drainage and utility easement would be needed to encompass the storm water ponding to allow the City maintenance access. The Quit Claim Deeds have been approved by the City Attorney.

Motion by Holthus, Seconded by Goodrich, to approve the easements and approve each of the Quit Claim Deeds. Motion carried unanimously.

CONSIDER REFUSE/RECYCLER LICENSE RENEWAL/LEPAGE & SONS

Mr. Dickinson noted the hauler LePage & Sons, has applied for renewal of their license. This item was tabled from June. Staff has been in contact with LePage & Sons relative to resident complaints about missing weekly pick-ups in May. The company was behind for a couple of weeks in the beginning of May but has since been back on schedule and there have been no recent complaints over the past couple of weeks to the City offices. The company had all trucks pass inspections by City mechanics. The license period will be from July 4, 2018 through May 31, 2019.

Mayor Trude asked that LePage representatives get back to City residents so that they are not calling her with concerns. She indicated she had five people contact her privately in the last week with concerns about the hauler. She also noted trash and recycling had been co-mingled and that a hauler had recklessly knocked over trash cans with a truck. The representative that was present agreed to call back all customers.

Motion by Knight, Seconded by Holthus, to renew the refuse/recycler license for LePage & Sons. Motion carried unanimously.

SCHEDULE AUGUST WORKSHOP

Mr. Dickinson requested the Council schedule a Workshop Meeting to discuss topics as detailed in the staff report.

The Council discussed the draft agenda and available dates.

Motion by Holthus, Seconded by Goodrich, to schedule a Workshop Meeting on August 28, 2018, at 6:00 p.m. Motion carried unanimously.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(City Administrator) Mr. Dickinson announced that Andover Family Fun Fest is being held on July 13th and 14th. The City will have a booth where individuals in the community can talk to staff, the Council and Commissioners. Another item he has been working on is the WDE clean-up project. There is a meeting with the MPCA in 2-3 weeks regarding the communication plan, as the project moves forward. The engineers are at 60% in the design phase. The entire excavation project will take place within the structure that will be built. It will start with site preparation temporary building construction and then the excavation/removal will take place in January or February. If residents have seen action at the pit, it is to extract equipment that is no longer in use, equipment that was previously used to extract fluids from the pit. It was no longer effective, so the equipment is being removed.

(Community Development) Mr. Janish indicated he was at a recent conference and learned about housing and labor shortages in Minnesota, as well as daycare shortages and e-commerce. There have been ongoing meetings regarding residential and commercial projects, and staff has been working on commercial site plans for smaller projects.

MAYOR/COUNCIL INPUT

(Mayor Trude) The Council had a workshop earlier in the evening and learned about County grants being applied for to make road upgrades. It would be advantageous to be able to add trails in the more rural areas.

Mayor Trude reminded residents about the upcoming Andover Family Fun Fest on July 13th and 14th. There will be no Council meetings that week as staff and Councilmembers will be seeing residents at the booth or parade. Maddie Rooney will be the parade Grand Marshall. A list of activities can be found online.

ADJOURNMENT

Motion by Holthus, Seconded by Knight, to adjourn. Motion carried unanimously. The meeting adjourned at 7:28 p.m.

Respectfully submitted,

Marlene White, Recording Secretary

REGULAR ANDOVER CITY COUNCIL MEETING MINUTES – JULY 3, 2018
TABLE OF CONTENTS

PLEDGE OF ALLEGIANCE.....	1
RESIDENT FORUM.....	1
AGENDA APPROVAL.....	1
APPROVAL OF MINUTES.....	1
CONSENT ITEMS.....	2
Item 2 Approve Payment of Claims.....	2
Item 3 Approve Resolution/Request MnDOT to Conduct Speed Study/168 th Lane NW (Between Round Lake Blvd NW & Verdin Street NW) (R045-18).....	2
Item 4 Approve Purchase Agreement/15127 Nightingale St. NW.....	2
PUBLIC HEARING – VACATION OF DRAINAGE AND UTILITY EASEMENT – C & W FAMILY FARM LIMITED PARTNERSHIP (R046-18).....	2
ACCEPT EASEMENTS FOR ROADWAY, TRAIL, AND DRAINAGE AND UTILITY PURPOSES – C & W FAMILY FARM LIMITED PARTNERSHIP.....	3
CONSIDER REFUSE/RECYCLER LICENSE RENEWAL/LEPAGE & SONS.....	3
SCHEDULE AUGUST WORKSHOP.....	3
ADMINISTRATOR’S REPORT.....	4
(City Administrator).....	4
(Community Development).....	4
MAYOR/COUNCIL INPUT.....	4
(Mayor Trude).....	4
ADJOURNMENT.....	4