

***REGULAR ANDOVER CITY COUNCIL MEETING – JUNE 15, 2021  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Sheri Bukkila, June 15, 2021, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Valerie Holthus, Jamie Barthel, Ted Butler, and Randy Nelson

Councilmember absent: None

Also present: City Administrator, Jim Dickinson  
City Planner, Peter Hellegers  
City Attorney, Scott Baumgartner  
Others

***PLEDGE OF ALLEGIANCE***

***RESIDENT FORUM***

No one appeared before the Council.

***AGENDA APPROVAL***

City Administrator Dickinson asked to remove the Closed Session from the agenda.

***Motion*** by Holthus, Seconded by Barthel, to approve the Agenda as amended. Motion carried unanimously.

***APPROVAL OF MINUTES***

*May 25, 2021 Workshop Meeting; June 1, 2021 Regular Meeting*

***Motion*** by Butler, Seconded by Nelson, to approve the May 25, 2021 Workshop meeting minutes and the June 1, 2021 Regular meeting minutes as presented. Motion carried unanimously.

***CONSENT ITEMS***

- Item 2 Approve Payment of Claims
- Item 3 Award Bid/21-21/Coon Creek Trunk Lift Station #11 (See Resolution R049-21)
- Item 4 Receive May 2021 City Investment Reports
- Item 5 Receive May 2021 General Fund Progress Reports
- Item 6 Approve Updated Fee Schedule (See Ordinance 519)
- Item 7 Approve Final Plat - Andover Village (See Resolution R050-21)
- Item 8 Approve Resolution Adopting Urban Residential Low Comprehensive Plan Amendment

**Motion** by Barthel, Seconded by Nelson, to approve the Consent Agenda as read. Motion carried unanimously.

### ***ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT***

Commander Lenzmeier provided a monthly report for May 2021, reporting 1,168 calls for service. He stated there were 30 thefts, 12 damage to property reports, and 8 DWI arrests. Andover has had 27 DWIs year-to-date in 2021 compared to 10 in 2020. Commander Lenzmeier said 6 of the DWIs were alcohol and 2 were marijuana. Community Service Officers replied to 130 calls for service, including 45 animal complaints and 15 ordinance violations. Commander Lenzmeier announced 5 felony arrests, 2 gross misdemeanor arrests, 11 misdemeanor arrests, and 198 traffic stops issuing 69 citations. Commander Lenzmeier presented several significant events, including theft, a garbage can fire, and DWIs.

### ***HOLD PUBLIC HEARING: VACATION OF DRAINAGE AND UTILITY EASEMENT – LOT 10, BLOCK 3, CHESTERTON COMMONS NORTH 2<sup>ND</sup> ADDITION – 15923 DRAKE STREET NW***

The City Council is requested to conduct a public hearing and make a determination of approval or denial on a Vacation of Drainage and Utility Easement at 15923 Drake Street. City Planner Hellegers stated the owners of the property would like to build a deck off the back of their home but there is currently a drainage and utility easement that covers most of the back yard. The owners have surveyed the property and modeled the storm water which show the 100-year flood at an elevation of 898.8, meaning there is some area west of the contour line which should be able to be vacated. The applicant has requested the vacation of an area of 9 feet in depth by approximately 53 feet in width.

**Motion** by Butler, Seconded by Barthel, to open the Public Hearing at 7:09 p.m. Motion carried unanimously.

No one appeared before the Council.

**Motion** by Butler, Seconded by Nelson, to close the Public Hearing at 7:09 p.m. Motion carried unanimously.

**Motion** by Barthel, Seconded by Holthus, to approve Resolution No. R052-21 granting the

Vacation of a Drainage and Utility Easement at 15923 Drake Street NW, PIN 14-32-24-32-0046.  
Motion carried unanimously.

***CONSIDER CONDITIONAL USE PERMIT/IN-HOME BEAUTY SALON /15018  
BLUEBIRD STREET NW***

The City Council is asked to consider a Conditional Use Permit (CUP) for an in-home beauty salon at 15018 Bluebird Street NW. City Planner Hellegers reviewed the City Code and requirements of the CUP. Mr. Hellegers stated the salon would have one primary chair for the salon use but would also include a chair in case the client had a child waiting while they had their hair cut. He stated the Planning and Zoning Commission discussed the second chair in detail and concluded the second chair can be allowed as long as there is only one stylist. Mr. Hellegers stated the Planning and Zoning Commission recommended approval of the CUP on a 5-1 vote.

Mayor Bukkila stated the code indicates one chair. Mr. Hellegers stated staff interpreted the code to limit the salon to one stylist. Mayor Bukkila stated she does not want to get into the nit-picky details about how many chairs are in the room and as long as the stylist is serving one customer at a time, she considers it compliant. Mr. Hellegers stated the Planning and Zoning Commission recommended updating the Code to reflect the City's interpretation of one stylist/one chair.

Councilmember Holthus stated there is an assumption about a one chair salon meaning one stylist.

Mr. Hellegers noted the Council has submitted information regarding comments from the neighborhood. He explained the Planning and Zoning Commission reviewed those comments and took them into consideration.

City Administrator Dickinson stated the neighborhood has existing traffic concerns and the addition of the salon will not add to it. He stated the Sheriff's office is looking into the traffic concerns and the City is addressing it.

Councilmember Nelson asked if the 12 existing home salons are similar to this one. Mr. Hellegers said they all have similarities.

Mayor Bukkila stated she does not see the traffic being any different than an in-home daycare. She does not see the salon as having a significant traffic impact.

Councilmember Barthel stated an in-home daycare has families arriving at the same time and the salon will have one customer at a time with less congestion.

***Motion*** by Holthus, Seconded by Butler, to approve Resolution No. R053-21 approving a Conditional Use Permit to operate an in-home beauty salon at 15018 Bluebird Street NW.

Motion carried unanimously.

### ***RESCHEDULE AUGUST 3<sup>RD</sup> COUNCIL MEETING***

City Administrator Dickinson asked the Council to reschedule the August 3, 2021 due to Night to Unite.

Mayor Bukkila asked Councilmember Holthus to chair the meeting in her place.

***Motion*** by Butler, Seconded by Nelson, to reschedule the August 3, 2021 City Council Meeting to Monday, August 2, 2021 at 7:00 p.m. Motion carried unanimously.

### ***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

***(Administrative Staff Activities)*** – Mr. Dickinson announced 69 new home starts to date. He stated a daycare reopened after renovations and Tasty Taco will open soon. He updated the Council on meetings he is attending. Mr. Dickinson stated staff are working on the budget and CIP. He reminded the Council of the workshop on June 22<sup>nd</sup> where they will be meeting with the Park and Recreation Commission. Mr. Dickinson displayed a notice that has been given to residents if they are violating the watering restrictions. Mr. Dickinson stated the City is doing its best to avoid a watering ban and is enforcing water restrictions.

### ***MAYOR/COUNCIL INPUT***

***(Veterans Memorial)*** – Councilmember Barthel visited the City's Veterans Memorial and announced the number of plaques doubled from the last time he was there. He encouraged residents to contact the City and purchase a plaque for veterans in their families.

***(Lyle Bradley)*** – Councilmember Holthus recognized Lyle Bradley, a long-time resident and teacher, who recently passed away.

***(Fun Fest)*** – Mayor Bukkila reminded residents of Fun Fest and encouraged everyone to consider volunteering. Information can be found on Fun Fest's Facebook page.

### ***ADJOURNMENT***

***Motion*** by Barthel, Seconded by Nelson, to adjourn. Motion carried unanimously. The meeting adjourned at 7:33 p.m.

Respectfully submitted,

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Shari Kunza, Recording Secretary

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