

***REGULAR ANDOVER CITY COUNCIL MEETING – JUNE 6, 2023  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Bukkila, June 6, 2023, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present:     Jamie Barthel, Ted Butler, Rick Engelhardt, and Randy Nelson

Councilmember absent:     None

Also present:                 City Administrator, Jim Dickinson  
                                      Community Development Director, Joe Janish  
                                      City Attorney, Scott Baumgartner  
                                      Others

***PLEDGE OF ALLEGIANCE***

***RESIDENT FORUM***

Hope Luedtke, 16932 Jivaro Street NW, came forward and shared her gratitude for the recommendation for a Conditional Use Permit to amend the Petersen Farms Planned Unit Development. She stated a second entrance and the new roundabout are greatly needed for growing traffic concerns in the area. She said she hopes the Council continues to ask the right questions so the best future possible is available for Andover. She stated this does not feel or look rural for the City. She shared other concerns with street parking and the trails that are not completed in Martin's Meadows. She shared the applicant is requesting to continue without the Fire Department's request for access at the cul-de-sac. She stated there are a number of deviations that have been asked to be waived for this development. She added the correct questions should be asked and the motivations should be revealed. She stated Andover needs to keep control to maintain the City.

***FIRE DEPARTMENT - NEW FIREFIGHTERS SWEARING IN***

Fire Chief Jones introduced the two new firefighters, Bill Judd and Steve Wendlandt, and brought them and their family members forward for pinning.

Mayor Bukkila swore in the new firefighters. She shared her appreciation for all of those who came in and helped these firefighters along their journey.

***AGENDA APPROVAL***

City Administrator Dickinson noted the supplemental information received:

Item #11A – Approve a resolution to accept a contribution from the Andover Football Association.

Item #5 – Additional information for the Refuse/Recycler Hauler License

City Administrator Dickinson requested the removal of agenda item:

Closed Session - Union Negotiation Update

**Motion** by Nelson, Seconded by Engelhardt, to approve the Agenda as amended. Motion carried unanimously.

### ***APPROVAL OF MINUTES***

*May 16, 2023, Regular Meeting*

**Motion** by Nelson, Seconded by Engelhardt, to approve the May 16, 2023, Regular meeting minutes as presented. Motion carried unanimously.

### ***CONSENT ITEMS***

Item 2 Approve Payment of Claims

Item 3 Award Bid/22-40/Kelsey Round Lake Park Boardwalk Replacement (See Resolution R043-23)

Item 4 Approve Resolution Setting Annual Income Level for Senior Citizen and Disabled Individuals for Deferral of Assessments & Reduced Sanitary Sewer Rates (See Resolution R044-23)

Item 5 Approve Refuse/Recycler Hauler License

Item 6 Approve Lease Agreement with Anoka-Hennepin School District/2023 Andover Family Fun Fest

Item 7 Approve Appointment – Maintenance Worker

Item 8 Approve Juneteenth Holiday

Item 9 Approve Community Development Block Grant Sub Recipient Agreement and Addendum No. 1

Item 10 Approve Change Order #1 (2023 Full Depth Reclamation, City Project 23-17) (See Resolution R045-23)

Item 11 Approve 2023 Animal Impound Facility Agreement

Item 11a Approve a Resolution to Accept a Contribution from the Andover Football Association (See Resolution R048-23)

**Motion** by Butler, Seconded by Nelson, to approve of the Consent Agenda as read. Motion carried unanimously.

### ***2022 AUDIT PRESENTATION/REDPATH & CO., LTD.***

The City is required to have an independent audit conducted annually. The 2022 Audit was

conducted throughout January, February, March, April and May.

City Administrator Dickinson introduced Andy Herring from Redpath & Co. who will be reviewing the results of the 2022 Audit. He shared the Finance Staff has been very active in prepping documents and working with Redpath & Co.

Mr. Herring, Redpath & Co., came forward and reviewed the results of the 2022 Audit. His report included discussing the reports within the audit, an opinion on the financial statements, a report on internal controls, a report of legal compliance, communication with governance letter, and an audit management letter. He noted they will still need to complete an audit on Federal compliance which is required when a City spends more than \$750,000 in Federal funds throughout a year. He noted this is due by September 30, 2023. He shared no concerning items were found.

**Motion** by Nelson, Seconded by Barthel, to accept the 2022 Audit report. Motion carried unanimously.

***HEARING/CONSIDER CLASSIFYING DANGEROUS DOG - 2849 142ND LANE NW***

The City Council is requested to receive a presentation, gather testimony, and to consider adopting a resolution declaring a Pitbull, named Jaxx, a dangerous dog.

City Administrator Dickinson reviewed the staff report including the police reports related to the incidents with Jaxx. He shared it appears that the dog owner has not taken reasonable steps to control a potentially dangerous dog. He shared the request for a dangerous dog declaration that would require the dog owner to comply with the dangerous dog ordinance provisions, which requires insurance, kenneling and muzzling while in public. He noted this dangerous dog label stays with the dog even if it is to be moved out of the City. He added the dog owner is present this evening.

**Motion** by Nelson, Seconded by Butler, to open the public hearing at 7:32 p.m. Motion carried unanimously.

Mike Mavissen, 2839 142<sup>nd</sup> Lane NW, came forward and shared his experience with Jaxx on June 18, 2022. He explained he had just arrived home and as he was walking to enter his house, Jaxx came running around the corner of the house. He stated Jaxx did not bite him; however, when someone came over to retrieve the dog they were bitten. He added there was another time that the other dog with the same owner had gotten into his house. He shared he cannot have his grandchildren over any longer as they are afraid the dogs will get out.

Mayor Bukkila asked for more information on the other dog getting into his house. Mr. Mavissen shared he was just leaving his house as the dog owner was bringing the dog inside and it got loose and came over to his house.

Kent Swedberg, 2827 142<sup>nd</sup> Lane NW, came forward and shared that neither he nor his wife have been bitten by Jaxx but they are concerned because when his children and grandchildren come over, they cannot bring their dogs over to play as they are worried about Jaxx and the other dog

getting loose.

Mike Smith, 2905 142<sup>nd</sup> Lane NW, came forward and shared his experience with Jaxx on May 7, 2023. He explained he was walking from his garage to his front yard when one of the dog owners was walking both Pitbulls when the owner lost control of one of the dogs and while trying to control it, Jaxx got loose and made a beeline to him causing him to jump quickly inside of his house to avoid getting bit. He shared he has video proof of Jaxx slamming into his door which is evidence of the speed he was coming at him. He shared concerns that if his 5-year-old granddaughter was outside at that time she would have been attacked.

Mayor Bukkila noted that Mr. Smith said this has been going on for a long time, she asked if he has any other interactions with Jaxx that he would like to share. Mr. Smith stated there have been many barking complaints and they always bring the dogs back into the house right before the police show up. He noted the owners have not complied with anything. He added this has caused them not to be able to go out and enjoy their own yard.

Patricia Heinzmann, 2858 142<sup>nd</sup> Lane NW, came forward and shared she has not personally had any incidents with Jaxx but voiced concerns for her husband who is handicapped. She stated her husband can barely walk and if the dogs were to come charging at him, he would be very defenseless.

Kathleen Ruplinger, 2834 142<sup>nd</sup> Lane NW, came forward and shared her concern for the children who would like to play in their front yard, including her 8-year-old grandson. She stated she has lived here for 50 years and it has been a great neighborhood; however, she is now concerned with her safety. She shared there was a mother of a special needs child, who lives on 142<sup>nd</sup> Avenue, who spoke to her and requested that she mention her special needs child who often travels on his bike.

Kathleen McCauley, 2846 142<sup>nd</sup> Lane NW, came forward and shared that her concern, and the concern of many others, is with family and grandchildren being able to be outside. She stated there have been other issues with these dogs that have not been reported. She shared there was an incident where the dog bit another dog and that dog's owner but the individual refused to call the police. She said the whole neighborhood is afraid to be in their front yards. She stated just today she was inside of her house and heard someone yell that the dog was out. She explained she then went outside and saw that the white dog was loose.

Mayor Bukkila shared the importance of making the proper calls to get official documentation when these things occur.

Jaxx's owner, Mya Smith, 2849 142<sup>nd</sup> Lane NW, came forward and apologized to everyone that this has affected. She stated they did not train their dogs to fight or be aggressive and some dogs are just territorial. She noted Jaxx was first her son, Demarius' dog.

Demarius Brooks, 2849 142<sup>nd</sup> Lane NW, came forward and shared when he first got Jaxx he was homeless and needed someone to protect him since he was alone. He stated when his mother took him in, he did not know that this was going to be an issue. He said he has 4 kids and Jaxx has

never been aggressive with any of his children or his younger siblings. He shared he and Jaxx were attacked by a bigger dog when he was homeless on the northside of Minneapolis. He apologized for everything that has happened and for people being afraid to be outside. He explained that Jaxx has gotten him through a lot in his life.

Ms. Smith stated they are in the process of moving and will be leaving the neighborhood tomorrow. She apologized again for what has happened. She added none of her neighbors know her personally or how she feels about the situation. She said this situation is sad as it affects everyone. She shared that she understands where the concerns are coming from. She shared her dogs are like her children.

Mayor Bukkila asked if Ms. Smith would like to discuss any of the incidents that witnesses shared about tonight. Ms. Smith stated in regard to the June 18, 2022 incident, her friend had Jaxx that day when she got out.

Mr. Brooks stated after the incident that Mr. Mike Smith shared, where Jaxx slammed into the door, he was outside playing with his kids and Mr. Smith approached Mr. Brooks and had given him toys to give to his kids and assured him that everything was okay. He added that Mr. Smith said that his family wanted him to press charges but Mr. Smith did not want to. Mayor Bukkila asked if this was in regard to the May 7, 2023 incident. Ms. Smith said yes.

Ms. Smith stated they are in the process of moving and during this, the other dog, TahTah, got out and did not harm anyone. Mr. Brooks stated one of the neighbors recorded this.

Mr. Brooks shared there have been times that other dogs have been walking around in their yard, not just their dogs.

Ms. Smith explained in one of the most recent incidents, her oldest daughter was walking Jaxx when another dog came towards them and her daughter and Jaxx turned the other way. She added the incident that someone shared where the dogs were out roaming around the neighborhood was not truthful. She noted the police came in the afternoon concerning a report that the dogs were roaming at 8 o'clock that morning.

Mayor Bukkila shared she has two reports that were at-large with no bite, which were the June 18, 2022 incident and the May 7, 2023 incident. She asked City Attorney Baumgartner if he has any questions that he would like to follow up with.

Mr. Baumgartner asked if Ms. Smith was home during the May 27, 2023 incident. Ms. Smith said yes. Mr. Baumgartner stated this was the situation that Jaxx attacked another dog and its owner that resulted in Jaxx being taken to quarantine. He asked if all of the other incidents involved Jaxx. Ms. Smith said yes.

**Motion** by Nelson, Seconded by Barthel, to close the public hearing at 7:59 p.m. Motion carried unanimously.

Mayor Bukkila reviewed the definition and criteria of a dangerous dog. She noted Jaxx fits two of the three criteria for a dangerous dog. She thanked those who came forward this evening to share their experiences.

Mr. Baumgartner clarified that Jaxx has inflicted harm on another domestic animal while off the owner's property, which is criteria B for a dangerous dog, based on the testimonies heard this evening. He read the definition of substantial bodily harm. He stated based on the photos from the May 27, 2023 incident, he does not see anything that would justify this being classified as substantial bodily harm. He explained Jaxx was designated twice before the May 27, 2023 incident as potentially dangerous, which is criteria C of a dangerous dog. He said that criteria C is the most applicable, as he is unsure if any of the attacks meet the definition of substantial bodily harm in criteria B. He asked the Council to make their consideration off criteria C, as it is enough justification to find the dog dangerous.

Mayor Bukkila shared the role of the Council is to judge the incidents and determine if it matches the criteria. She noted these incidents have taken place over the period of year, so steps to intervene with the dogs behavior could have taken place. She stated there are many scenarios that prove that the dog cannot be controlled and the owner is not taking steps to try to retrain or secure the dog from coming off the leash. She added she does not like to intervene in people's lives; however, she will intervene when one person's actions affect another person's freedoms and leisure. She stated she looks at this and finds the four violations that have been confirmed do violate City Ordinance, the owner has been notified of having a potentially dangerous dog, and the dog has met the criteria for a dangerous dog declaration.

Councilmember Barthel agreed with Mayor Bukkila. He shared he has been through a lot of these hearings and understands that it is hard because pets often act one way inside of the home and a different way outside. He noted the job of the Council is to protect the residents of Andover.

Councilmember Nelson agreed with both Councilmember Barthel and Mayor Bukkila. He stated the number one priority of the Council is public safety so when residents are voicing a concern of not being able to go outside their homes, especially with their children or grandchildren, and people are having to rush into their homes to get away from the dog, this is concerning, especially with four incidents. He noted they have had this situation before where there have been dangerous dogs in Andover. He stated public safety is the number one concern of the Council.

Councilmember Butler added this is one of his least favorite topics to deal with as a Councilmember. He concurs with the Council that the most important thing for the Council to consider with these situations is public safety. He noted with the dog owner moving, under Minnesota Statute, it is important that these things be recorded so that this information can be communicated to the new location of these animals.

**Motion** by Nelson, Seconded by Barthel, to adopt Resolution No. R046-23, a resolution declaring a dog owned by Mya Smith, 2849 142<sup>nd</sup> Lane NW, Andover, MN, as a dangerous dog pursuant to City Code Title 5, Chapter 1, Section 5-1A-8. Motion carried unanimously.

***CONSIDER A CONDITIONAL USE PERMIT (CUP) AMENDMENT TO AMEND THE PETERSEN FARMS PLANNED UNIT DEVELOPMENT TO INCORPORATE THE THIRD PHASE OF THE PETERSEN FARMS DEVELOPMENT WHICH WILL BE KNOWN AS LEGACY AT PETERSEN FARMS***

The City Council is requested to consider a Conditional Use Permit Amendment (CUPA) Planned Unit Development (PUD) Amendment for the third phase of the Petersen Farms Development known as 'Legacy at Petersen Farms'. The request will modify the original PUD and PUD Amendments that occurred on December 18, 2018 and August 25, 2020. As originally written, changes to the 'Master Plan' and each preliminary plat require an amendment to the PUD.

Community Development Director Janish reviewed the information with the Council and the requests by the developer for this phase of the project. He reviewed the traffic study. He noted Anoka County has received funding for a roundabout at this location. He also reviewed the shoreline management as a part of this phase. He shared the Park and Recreation Commission reviewed the proposal in October of 2022 and they discussed cash in lieu of land to the City with development restrictions on the open space. He reviewed all adjustments to the Master Plan. He shared the density of all 3 phases meets Code. He shared the comments that were received from the public hearing from the Planning and Zoning Commission. The comments had to do with traffic, safety, single access point, the roundabout occurring first, the developer not owning all of the land, following standards versus the PUD, concerns with marketing materials, and insulation of turn lanes and berms at 170<sup>th</sup> Avenue.

Councilmember Barthel asked to clarify that the trail on the west side of the development was being installed by the HOA not the developer. Mr. Janish stated the trail would be installed by the developer but the HOA would be responsible for the open space with a public trail easement going through it.

Councilmember Barthel asked if the trails would match. Mr. Janish said yes.

Councilmember Nelson asked if the trail will eventually get to Martin's Meadows. Mr. Janish stated that this is part of the Master Plan.

Councilmember Nelson asked if the environmental and wetland impact studies have been done for the road for the second access. Mr. Janish stated a lot of the information has been submitted through the preliminary plat process. He shared they have a geotechnical report on how the roadway should be connected. He added the Engineering Department is confident that this connection to 170<sup>th</sup> Avenue can occur.

Councilmember Nelson asked if this roadway will be constructed at the same time as the development. Mr. Janish stated it would be constructed as part of phase 3. He shared as part of the geotechnical report it is recommended that when the roadway is constructed it should sit for a winter and then be paved in the spring. He explained the purpose for having the road sit for the winter is so if there is any flex in the roadway it will then get filled in and paved.

Mayor Bukkila noted this will allow for settling.

Mr. Dickinson noted the developer would be doing this as part of the project and if the City was doing this project they would also be following the geotechnical report.

Mayor Bukkila stated what they are trying to do is not normally seen with a preliminary plat and deals with the overall design of what all will be included in phase 3 with the density numbers provided. She noted they are to determine if they are comfortable with this scenario and how the lots will be outlined will not be seen tonight. She added they now know that the proposed roads can structurally be put in.

Mr. Janish noted as a part of a PUD there are new standards set related to lot width. He explained this property has the right to come in with 100 foot wide lots. Mayor Bukkila asked if they would see lots less than that. Mr. Janish said no.

Mayor Bukkila stated if this were approved they would still see a preliminary plat come forward for approval. Mr. Janish confirmed.

Councilmember Barthel asked if the gravel road will be able to be driven on during the winter while they wait for settling. Mr. Janish shared the applicant can address this.

Councilmember Butler asked about the cul-de-sac on 170<sup>th</sup> Avenue. Mr. Janish explained the Code currently has a 500 foot maximum for cul-de-sac length. He shared the applicant is requesting a longer cul-de-sac at 170<sup>th</sup> that would exceed the 500 feet. He noted the Fire Department has requested that this cul-de-sac has an emergency access provided to it. He shared the option for this of running a road through the development and tying it in between some of the homes. He explained if they decide to address the length of the cul-de-sac at a later date, they may lose the opportunity to have an easement between the homes for an emergency access.

The applicant, Darren Lazan, Landform Professional Services and JD Andover Holdings, came forward. He noted they have gone through this at length at several hearings. He stated this is a PUD which is their zoning that they are entitled to. He explained the 400 acres were established in the first phase and every phase after they will check in with the Council. He stated if there are amendments along the way those will be amended. He noted flood plains became an issue in phase 2 and they amended this and worked through it. He stated this is the zoning that is approved and the amendments to the zoning are very few. He explained one amendment is for the flexibility on the two lots in which they are asking for the same flexibility as they did with the backyard neighbors to these homes, as they all share a large flood plain area in the backyards. He noted they asked for this in phase 2 with five lots and are now asking for two lots in phase 3. He added they could mitigate this flood plain but this is not consistent with their concept of environmental sensitivity. He said they are also looking for flexibility with the cul-de-sac with the emergency access. He shared this has been included in the plan but in a future phase. He stated if this access is now an issue, they can talk through this. He noted the City has to plow this access and keep it open all winter, just like any other street. He added when they come through with phase 4 and they request a longer cul-de-sac and the Council says no, there is an alternate where there would become



two lots on the peninsula instead of the access. He discussed the density chart and stated that this is a living document that changes with every phase. He explained the gross areas change through each phase as they mitigate wetlands or find flood plains. He stated this chart changing every phase is exactly what was intended. He noted they have made this as aggressively as they can and they are still under the density requirements. He added that they are no longer asking for segmenting in phase 3 and they are prepared to be able to make the connection at 170<sup>th</sup> Avenue and put in all 33 lots in one go, but if there was a desire to do this in a first half and a second half they could definitely address this. He clarified the trail is installed by the developer and once it is done it will be maintained by the HOA. He noted these trails will match that of Martin's Meadows. He shared waiting until spring to pave the gravel road is not due to a settlement issue, it more has to do with the fact that the underlying soils can be expansive if they are unburdened. He noted they are following Staff and the geotechnical report's recommendation. He stated they will break ground as soon as the preliminary plat is through. He noted they will grade the whole site, get rock down, and put in curb and pavement in the area within phase 3 along with improvements on the County road.

The applicant, Jason Osberg, 15356 Yukon Street NW, JD Andover Holdings, came forward and shared they are excited to be back. He noted with the feedback received from the Planning and Zoning Commission and the Council the largest hurdle has been cleared which was the connection to 170<sup>th</sup> Avnue. He shared their excitement of moving forward. He stated tonight is a big picture discussion. He thanked the Council for their consideration.

Councilmember Barthel asked how many lots will be developed in this phase that will be able to access the road up to 170<sup>th</sup> Avenue. Mr. Lazan stated all lots will be able to access the road.

Mayor Bukkila stated the Council should stay focused on what is in front of them this evening. She noted it is more on the City's behalf when referencing the cul-de-sac and the easement is Staff trying to give the developer a heads up on what the City would be looking for if the applicant gets an extension outside of the City Code. She stated if the applicant choose to ignore this heads up, that means that any concessions that the applicant would ask the City of in the future without pre-planning ahead would also limit the Council's reaction to the request.

Mr. Lazan stated he understands and explained they have already considered making the trail easement dual purpose.

Mayor Bukkila discussed the trails and asked if the potential for park dedication fees or compensation for the trails was a part of this plan. Mr. Janish stated he believes the applicant would like to have some idea so that the documents can be prepared as part of the final plat. Mr. Lazan stated they are willing to work with the City on either configuration. He noted the only thing that they have discussed with Staff is that regardless of who owns the land, they will look to have covenants put over it so there are not active play scapes back in the natural park area. He added if the City wanted to step in and make this a public City park they would be more than happy to do the land contribution for park dedication and work through these constraints. He stated he would love to get feedback now but decisions don't need to be made until after the preliminary plat.

**Motion** by Butler, Seconded by Engelhardt, to adopt Resolution No. R047-23, a resolution approving the Conditional Use Permit amendment/Planned Unit Development amendment requested by Landform, on behalf of JD Andover Holdings, as shown as PUD development plan Phase 3 Legacy at Petersen Farms dated 06.01.2023 with noting the cul-de-sac length and the considerations that the developer should plan accordingly for what they would like to see into the future phases and understanding that what they do may be held accountable to others if they are not the developer during these plans and that the HOA will own and maintain the open space but provide an easement for the trail for public access.

Further discussion:

Councilmember Barthel shared he likes the connection but is still hung up on the roundabout. He shared his appreciation that they are able to get a road up to 170<sup>th</sup> Avenue and likes the idea of graveling it to see how it settles before it is paved.

Mayor Bukkila stated from where this was originally proposed in December and with the changes that they are seeing today, she thanked the developer for taking a pause in coming back with a different design that incorporated the Council's feedback that has resulted in a secondary access road going through the development. She noted the decrease in 10 lots for the density and if this development were to not move forward at this point they would still be meeting the overall density requirements that the Council held on the entire development.

Motion carried 4 ayes, 1 nay (Barthel).

### ***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

***(Administrative Staff Report)*** Mr. Dickinson shared the activities with the Financial Audit have been closed and budgeting activities have been moving along. He noted there will be a Strategic Planning session on Thursday. He stated they will then get a document together for the Council at a future meeting. He discussed participation with other organizations such as North Metro Mayors and Youth First. He added he attended the County meeting last week which covered lots of items from elections, to roads, to housing, to grants along with a legislative update. He noted he does not have all of the answers in regard to the legislation but it does impact the City relative to dealing with marijuana and dealing with proposals set forth by the DNR relative to code enforcement. He stated when the final recap is received it will be brought forth to the Council. He said the Red Oaks project was approved at the Capitol. He added they are working with the MPCA to coordinate the final engineering design to get this out for bid. He stated they will be having neighborhood meetings starting in about mid-July. He noted it will be very important to understand how neighborhoods want to participate in this process on how the homes are connected to the right-of-way. He explained they do not have a right to go on these properties so they can propose a plan where they can connect all of the homes through a bid project or they can work with each individual home and these individuals pick the contractors.

**(Public Works/Engineering Department Report)** On behalf of Mr. Berkowitz, Mr. Janish noted the mill and overlay, reclaim, and reconstruction projects are moving along. He noted the parking lot projects have not started but will be starting soon. He stated they are back to easement negotiation for trails for trails along Crosstown Boulevard but also the trails adjacent to some parks. He shared there are 32 new home starts.

**(Community Development Department Report)** Mr. Janish reviewed a few of the commercial projects and commercial site plan reviews. He noted there is an intern who joined the Planning Department this week for Code Enforcement.

Mr. Dickinson noted that Taco Bell was targeting June 1<sup>st</sup> to open but they are now targeting June 8<sup>th</sup>.

Councilmember Nelson stated there was a flag raising discussed to coincide with the Andover Family Fun Fest he doesn't see it on the calendar. Mr. Dickinson explained at this point trying to get volunteers has been difficult and some things are having to drop off. He noted this is a busy weekend for Staff.

Councilmember Nelson asked if they do get volunteers outside of City Staff if they would be able to get this back on the schedule. Mr. Dickinson said yes but they are struggling to get volunteers and to coordinate activities with who they have.

#### ***MAYOR/COUNCIL INPUT***

None.

#### ***ADJOURNMENT***

**Motion** by Barthel, Seconded by Nelson, to adjourn. Motion carried unanimously. The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Ava Rokosz, Recording Secretary

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