

***PARK AND RECREATION COMMISSION MEETING – MAY 19, 2022  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chairperson Lindahl on May 19, 2022 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chairperson Jim Lindahl, Commissioners Kristin Lackie, Shane Stenzel, Tracy Strombeck, Reuben Ustimchuck, and Jake Widmyer

Commissioners Absent: Sophia Newton

Also Present: Parks & Streets Operations Manager, Jason Baumunk

***RESIDENT FORUM***

No one appeared before the Commission.

***APPROVAL OF MINUTES***

May 5, 2022 Regular Meeting

***Motion*** by Lackie, seconded by Ustimchuck, to approve the May 5, 2022 Regular Meeting minutes as presented. Motion passed 6 ayes, 1 absent (Newton).

May 5, 2022 Workshop Meeting

Commissioner Strombeck requested to add that she proposed a trail fee increase.

***Motion*** by Strombeck, seconded by Widmyer, to approve the May 5, 2022 workshop Meeting minutes as amended. Motion passed 6 ayes, 1 absent (Newton).

***APPROVAL OF AGENDA***

Parks & Streets Operations Manager Baumunk pulled items 6 and 7 off the agenda.

**Motion** by Stenzel, seconded by Strombeck, to approve the agenda as amended. Motion passed unanimously.

***CONSIDER SILVERCREST SKETCH PLAN***

The Park and Recreation Commission is requested to review a sketch plan for the SilverCrest development. Jack Collins, with SilverCrest, came forward to present. Mr. Collins displayed the sketch plan for a senior housing development on Crosstown and Hanson. He explained the facility will have a fitness center, warm water pool, and a bistro. Mr. Hanson stated the development will include memory care, assisted living, and independent living. He pointed out the pickleball courts and the commercial component. Mr. Collins stated the pickleball courts would be included in phase 1.

Commissioner Strombeck asked who would pay for and maintain the pickleball courts. Mr. Collins stated he would be willing to discuss options and come to an agreement with the City.

Commissioner Stenzel is concerned about street access with the number of units and is interested in what the traffic study will show. Commissioner Stenzel asked what will be in the commercial space. Mr. Collins stated they are working with a commercial broker, and they expect professional services. Mr. Collins is also pursuing a restaurant. Commissioner Stenzel mentioned trail connections as an amenity. Mr. Collins stated many of the residents will not drive and the average resident age is around 81 in the main building.

Commissioner Strombeck asked how many total units are planned. Mr. Collins stated around 270 total units.

Commissioner Ustimchuck asked if there was underground parking. Mr. Collins stated both buildings will have underground parking.

Chairperson Lindahl stated the location of the pickleball courts may be a concern due to noise. He would like to see the comparison between the cost of the pickleball courts and the park dedication fee.

Commissioner Widmyer stated he supports the pickleball courts but is not sure if 4 courts are enough. Commissioner Stenzel stated there may be a need for additional pickleball due to the density of the development.

Commissioner Stenzel stated there seems to be a lot of parking. Mr. Collins stated parking is planned for employees, the commercial area, and visitors. Commissioner Stenzel stated there seems to be a lot of surface lot and he would like to see more green space. Chairperson Lindahl stated there is overlap between shifts and parking would be needed.

Commissioner Stenzel suggested moving the pickleball courts closer to the parking and preserving as much green space as possible. Commissioner Lackie stated she can see people wanting to be closer to pickleball and parking along Bluebird.

Chairperson Lindahl suggested moving the pickleball courts next to the commercial building. He is concerned that people won't view the pickleball courts as a public park.

Commissioner Strombeck asked if the pool was a private pool. Mr. Collins stated it is private, however, anyone 55 and over can purchase a membership. Mr. Collins stated there are workout rooms, fitness equipment, pool, massage, and classes. Commissioner Stenzel asked how many memberships came from non-residents of the facility. Mr. Collins stated the Eden Prairie facility has around 150 non-resident members.

Chairperson Lindahl stated he was not ready to decide about pickleball and park dedication fees. He stated there is a need for pickleball, but not a park. The Commission would like to see four courts.

**~~ANDOVER FOOTBALL – PRAIRIE KNOLL WARMING HOUSE DISCUSSION~~**

Item pulled from the agenda.

**~~BOREAL FUTBALL CLUB – PINE HILLS NORTH BUILDING DISCUSSION~~**

Item pulled from the agenda.

***RECOMMEND 2023-2027 TRAIL CAPITAL IMPROVEMENT PLAN***

The Park and Recreation Commission is requested to review the 2023-2027 Trail Capital Improvement Plan and make a recommendation to City Council. Parks & Streets Operations Manager Baumunk presented the plan as reviewed by the Commission at the last meeting.

***Motion*** by Stenzel, seconded by Strombeck, to recommend approval of the 2023-2027 Trail Capital Improvement Plan. Motion passed 6 ayes, 1 absent (Newton).

***RECOMMEND 2023-2027 PARK CAPITAL IMPROVEMENT PLAN***

The Park and Recreation Commission is requested to review the Park Capital Improvement Plan and make a recommendation to City Council. Parks and Streets Operations Manger Baumunk presented the plan and stated the Finance Department would like to cap the payment to the Community Center at \$200,000 per year.

Chairperson Lindahl asked about the Prairie Knoll warming house project. Mr. Baumunk stated he spoke with Andover Football, and they will get plans to the Commission prior to the next meeting. Commissioner Strombeck asked if it should be in the CIP if it is a tentative plan.

Commissioner Widmyer asked if Lunds North is new equipment or replacement. Mr. Baumunk stated it is new equipment and will come out of the Parks CIP.

Commissioner Stenzel stated there is a large fund balance and is concerned the City will use the funds for other purposes. He asked if the Commission should do more projects to get the fund balance down. Mr. Baumunk stated the fund is secure and can't be dipped into to for non-park projects. Commissioner Strombeck agrees with spending down the fund balance but is concerned costs will be high due to the economy. Commissioner Stenzel stated he would like to see more projects in the plans that show a lower fund balance. Commissioner Lackie stated she agrees and mentioned finishing Kelsey Round Lake Park and Pine Hills. The Commission requested adding projects to 2023 and 2024.

Commissioner Stenzel suggested increasing the miscellaneous fund to \$50,000. The Commission supported increasing the fund.

Commissioner Strombeck suggested replacing the sign at Kelsey. Mr. Baumunk stated Mr. Haas and Councilmember Holthus have been working on signs.

Mr. Baumunk asked what the Commission wants the fund balance to be at. The Commission recommended keeping the fund balance at \$150,000.

#### ***RECOMMEND 2023-2027 TRAIL RECONSTRUCTION PLAN***

The Park and Recreation Commission is requested to review the Trail Reconstruction Plan and make a recommendation to City Council. Parks and Streets Operations Manager Baumunk stated the trail reconstruction plan is driven by maintenance and engineering. He asked if the Commission wanted this as an informational item or if they would like input on the plan.

Commissioner Strombeck stated she would like information and input. The Commission stated they would like input.

***Motion*** by Stenzel, seconded by Strombeck, to recommend approval of the 2023-2027 Trail Reconstruction Plan. Motion passed 6 ayes, 1 absent (Newton).

#### ***DISCUSS MEETING START TIME***

The Park and Recreation Commission is requested to discuss meeting start time and if they would like to change it. The Commission reached consensus to move the meeting time to 6:00 p.m. beginning in July.

#### ***OUTSTANDING ITEMS***

- 1. Completed Projects:** Community Garden and ASN pitching mounds
- 2. On-going Projects:** Equipment has been ordered for Rose, Prairie Knoll, and Strootman playgrounds.
- 3. On-Hold Projects:**

**4. Updates from Previous Meetings:**

- a. Movie in the Park scheduled for August 26, 2022
  - i. Commissioner Lackie stated she asked her kids about what movie should be selected. They suggested Sonic, Bad Guys, Sing, or Encanto.
  - ii. Commissioner Strombeck suggested partnering with a food shelf.
  - iii. Mr. Baumunk suggested moving the movie to Sunshine Park on a ball field with concessions.

**5. Other Items of Interest:**

- a. Schedule June 16 meeting at Prairie Knoll Park. Joint meeting with the City Council on June 30.
- b. Veterans Memorial Dedication on May 21.

**6. Parks Maintenance Update:** presented in the staff report.

***CHAIR'S REPORT***

Commissioner Widmyer asked about the Nature Preserve Commission and passive parks. Mr. Baumunk stated the Nature Preserved Commission would be willing to be involved if they are asked to be. The item will be going back to the Council for direction.

***ADJOURNMENT***

***Motion*** by Strombeck, seconded by Widmyer, to adjourn the meeting at 8:08 p.m. Motion passed unanimously.

Respectfully Submitted,

Shari Kunza, Recording Secretary  
*TimeSaver OffSite Secretarial, Inc.*