

***REGULAR ANDOVER CITY COUNCIL MEETING – MAY 17, 2022
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Sheri Bukkila, May 17, 2022, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Valerie Holthus, Jamie Barthel, and Randy Nelson

Councilmembers absent: Ted Butler

Also present: City Administrator, Jim Dickinson
Community Development Director, Joe Janish
City Attorney, Scott Baumgartner
Others

PLEDGE OF ALLEGIANCE

ARBOR MONTH PROCLAMATION

Mayor Bukkila read a proclamation declaring May Arbor Month.

RESIDENT FORUM

No one appeared before the Council.

AGENDA APPROVAL

Motion by Nelson, Seconded by Barthel, to approve the Agenda as presented. Motion carries 4 ayes, 1 absent (Butler).

APPROVAL OF MINUTES

April 26, 2022 Workshop Meeting Minutes

*May 3, 2022 Board of Review
May 3, 2022 Regular Meeting Minutes*

Motion by Barthel, Seconded by Nelson, to approve the April 26, 2022 Workshop Meeting Minutes, May 3, 2022 Board of Review, and May 3, 2022 Regular Meeting Minutes as presented. Motion carries 4 ayes, 1 absent (Butler).

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Approve Refuse/Recycler Hauler Licenses
- Item 4 Approve Contribution/Richard & Marilyn Johnson/Fire Dept. Fundraiser (See Resolution R040-22)
- Item 5 Approve Tobacco License/1714 Bunker Lake Boulevard
- Item 6 Receive April 2022 City Investment Reports
- Item 7 Receive April 2022 General Fund Progress Reports
- Item 8 Approve Abatement at 2543 Bunker Lake Boulevard
- Item 9 Approve Animal Control Contract/Humane Society
- Item 10 Approve Lease/Crooked Lake Concessions LLC
- Item 11 Authorize Application for the Municipal Waste Prevention & Recycling Grant Program

Motion by Holthus, Seconded by Nelson, to approve the Consent Agenda as read. Motion carries 4 ayes, 1 absent (Butler).

ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT

Commander Lenzmeier provided a monthly report for April 2022, reporting 957 calls for service with 3 burglaries and 28 thefts. Commander Lenzmeier noted that 11 of the thefts came from Walmart and the remaining from other businesses. He stated half of the theft calls, year to date, are from Walmart. He explained the Loss Prevention Department at Walmart works well with the Anoka County Sheriff’s Office. Commander Lenzmeier stated Anoka County Investigators will look into the reason why there is an increase in theft from Walmart.

City Attorney Baumgartner asked if the Sheriff’s Department is booking individuals stealing from Walmart. Commander Lenzmeier stated they are. City Attorney Baumgartner stated he had requested that deputies book the individuals at the Anoka County jail and release them there, hoping to deter future thefts from Walmart.

Councilmember Holthus asked if the remaining thefts are from businesses or homes and what

type of items are being stolen. Commander Lenzmeier stated the most common are thefts from vehicles, scams, gas, and other local businesses.

Mayor Bukkila asked for feedback on the workload from the Investigators. Commander Lenzmeier stated he will gather feedback and update Council.

Commander Lenzmeier reported 11 damage to property reports, 8 felony arrests, 2 gross misdemeanor arrests, 13 misdemeanor arrests, 3 DWIs and 51 traffic arrests. Commander Lenzmeier stated they are getting complaints about speeding in neighborhoods. The Sheriff's Department has placed radar boxes in some neighborhoods and will be increasing traffic enforcement. Mayor Bukkila stated she is getting complaints regarding loud exhaust and would like to see proactive enforcement. Commander Lenzmeier stated they received brake pads for 3 of the Durango's and they are back in service.

PRESENTATION: 2021 CITY AUDIT – REDPATH & CO. CPA'S/RECEIVE REPORT

The City Council is requested to hear a presentation regarding the 2021 City Audit. City Administrator Dickinson introduced Andy Hering, CPA, with Redpath and Company. Mr. Hering recognized the City received a Certificate in Financial Excellence and Financial Reporting for 2020. Mr. Hering explained the reports the City receives from Redpath and Company. He stated there were no findings related to internal controls or legal compliance. Mr. Hering reviewed the Audit Report with the Council. He stated the City received a clean audit opinion, no internal control findings, and no legal compliance findings.

Mayor Bukkila thanked Mr. Hering for reviewing the documents and giving residents the peace of mind that there are outside agencies looking out for taxpayers' best interests. She thanked staff for working diligently to meet the standards and receiving awards.

Mr. Dickinson stated the Finance Department staff are second to none. He stated the Finance Department is comprised of 3 individuals, Lee Brezinka, Melissa Knutson and Brenda Fildes.

Councilmember Holthus congratulated the Finance staff on the award.

Motion by Holthus, Seconded by Nelson, to receive the presentation from Redpath and Company, Ltd. and the City of Andover Annual Comprehensive Financial Report as of December 31, 2021, the corresponding Management Report, report on internal controls, independent auditor's report, report on legal compliance and a communication with those charged with governance. Motion carried 4 ayes, 1 absent (Butler).

ADMINISTRATOR’S REPORT

Mr. Dickinson updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Administration) Mr. Dickinson stated the City held recycling day this past weekend and 864 cars went through. In conjunction with Arbor Month, the City handed out free tree seedlings. Mr. Dickinson stated the City collected 782 tons of recycling material in 2021. The City is at 45 new home permits year to date. Mr. Dickinson updated the Council on meetings he is attending. He stated Youth First is hosting a Mayors Prayer Breakfast on Friday, May 20th. The Veterans Memorial Dedication is Saturday, May 21st at 1:00 p.m. Code enforcement and complaints are increasing. The Fields of Winslow Cove is being graded. The mill and overlay and street reconstruction projects are going well. Andover Crossings development has begun. The water tower is generating questions and the water tower will not be green, but is being sandblasted and primed. Mr. Dickinson stated the turf will come out of the Community Center in late May and ice rentals start on June 13th. The City Clerk is getting ready for elections by recruiting and training judges.

Councilmember Nelson asked when the debt service on the original Community Center ends. Mr. Dickinson stated the debt service levy will end in 2031 and the expansion will be done in 2039.

Mayor Bukkila asked for a report on the cost of pulling and installing turf in comparison with the revenues to meet that. Mr. Dickinson stated he will provide Council with the information.

Councilmember Nelson asked if the City could do anything about the dangerous curve on 7th Avenue at 165th Avenue. Mr. Dickinson stated the County is looking at a grant for a potential roundabout and will ask the City for a letter of support. The Council expressed support to providing a letter of support.

MAYOR/COUNCIL INPUT

(Andover Crossings and Surrounding Neighborhood) Mayor Bukkila met with residents on the west side of the City regarding the 7th Avenue and Bunker Lake Boulevard development. She stated residents were surprised and upset about the development. She stated City staff helped locate documents that indicated the area was zoned for neighborhood business and multi-family density in 1982. Mayor Bukkila extended her thanks to staff for compiling documents for her to

meet with the residents.

ADJOURNMENT

Motion by Barthel, Seconded by Nelson, to adjourn. Motion carries 4 ayes, 1 absent (Butler).
The meeting adjourned at 7:44 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver OffSite Secretarial, Inc.

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