

**REGULAR ANDOVER CITY COUNCIL MEETING – MAY 16, 2023  
MINUTES**

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Bukkila, May 16, 2023, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Jamie Barthel, Ted Butler, Rick Engelhardt, and Randy Nelson

Councilmember absent: None

Also present: City Administrator, Jim Dickinson  
Community Development Director, Joe Janish  
City Attorney, Scott Baumgartner  
Others

***PLEDGE OF ALLEGIANCE***

***RESIDENT FORUM***

No one came forward to address the Council.

***AGENDA APPROVAL***

City Administrator Dickinson noted the supplemental information received:

Item #6A – Temporary Intoxicating Liquor License for the Andover Lions at Fun Fest.

Item #7A – Consider a resolution terminating a driveway variance.

***Motion*** by Butler, Seconded by Barthel, to approve the Agenda as amended. Motion carried unanimously.

***APPROVAL OF MINUTES***

*April 25, 2023, Workshop Meeting:* Correct as written.

*May 2, 2023, Regular Meeting:* Correct as written.

***Motion*** by Nelson, Seconded by Engelhardt, to approve the above meeting minutes as presented. Motion carried 4 ayes, 1 present (Butler).

**CONSENT ITEMS**

- Item 2 Approve Payment of Claims
- Item 3 Approve Refuse/Recycler Hauler Licenses
- Item 4 Award Bid/23-22, Sunshine Park North Parking Lot Reconstruction & 23-23, Fire Station #2 Parking Lot Reconstruction (See Resolution R041-23)
- Item 5 Receive April 2023 City Investment Reports
- Item 6 Receive April 2023 General Fund Budget Progress Report
- Item 6A Temporary Intoxicating Liquor License for the Andover Lions at Fun Fest

**Motion** by Butler, Seconded by Engelhardt, to approve of the Consent Agenda as read. Motion carried unanimously.

**ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT**

Commander Paul Lenzmeier provided a monthly report for the month of April, including 1,178 calls for service, bringing the total to 3,966 calls for service for the year. He shared they are continuing to see a decrease in the number of thefts which corresponds directly with the number of misdemeanor arrests which is also decreasing. He noted there were 7 felony arrests for the month and 30 for the year. He stated there were 6 gross misdemeanor arrests and 14 misdemeanor arrests for the month, which is down to 49 over 70 arrests at this time last year and the gross misdemeanor arrests are up to 28 over 10 arrests at this time last year. He reported there were 304 traffic stops for the month which resulted in 60 arrests. He noted they continue to see an increase in calls for speeding complaints. He said they are being spread thin with the increase in calls for service. He added DWIs are up with a total of 25 for this year over 14 last year, and 6 for the month of April. He noted April and May are part of the training period for the division and office and they completed 8 hours of active shooter training, 12 hours of use of force training and 3 hours of firearms training. He stated they have been very busy and the team is now all set for the busy summer ahead. He shared they are deploying new Axon body-worn cameras and tasers. He noted this week they started their in-squad camera system which they are updating as the previous system was 8 years old. He mentioned they are continually hiring for new deputies. He shared they will be at Dunkin' Donuts this Friday from 5:30 a.m. to 12:00 p.m. in support of the Special Olympics.

Councilmember Nelson asked how many deputies the Anoka County Sheriff's Department is short and how many they are currently interviewing. Commander Lenzmeier stated they are short 15 deputies and are interviewing 3 tomorrow and 4 more in background check process.

Councilmember Barthel shared in his neighborhood they have seen a large increase in solicitors. He asked what number residents should call with concerns about solicitors. Commander Lenzmeier stated the non-emergency number is 763-427-1212 but noted it is okay for residents to call 911 with these concerns. Councilmember Barthel shared he calls frequently about solicitors and the Sheriff's Office has always been phenomenal when dealing with solicitors.

Mayor Bukkila asked if it is true that it is preferred these calls go through 911 as it is then entered as statistical data, whereas non-emergency calls are not counted. Lieutenant Lenzmeier shared he believes this was a previous system practice. He stated the difference between 911 calls and non-emergency calls is that all caller data populates in for a 911 call.

City Attorney Baumgartner asked if Axon was used previously for squad cameras. Commander Lenzmeier stated they had Axon body-worn cameras and Panasonic squad cameras. City Attorney Baumgartner asked if anything will be done differently to receive evidence through the Axon squad cameras. Commander Lenzmeier said nothing different needs to be done and the only difference is that now all evidence will live in the cloud.

***CONSIDER RESOLUTION TERMINATING THE DRIVEWAY VARIANCE FOR THE PROPERTY LOCATED AT 15026 CROSSTOWN BOULEVARD NORTHWEST***

In 1996, Andover approved the Woodland Estates plat and as part of this platting process there was a variance granted to 15026 Crosstown Boulevard. The variance was related to maintaining the driveway and when the owner at the time no longer owned the property a new driveway would be constructed off of Osage Street.

Community Development Director Janish reviewed the information with the Council and shared the proposed resolution acknowledging that the owner at the time of the variance is no longer the owner and within 120 days of approval, the driveway on Osage Street must be constructed. He stated this also acknowledging the original variance Resolution #297-96.

Councilmember Nelson asked if this property is currently up for sale. Community Development Director Janish confirmed that is the case and shared that property ownership has been transferred.

City Attorney Baumgartner explained this is for the benefit of new purchasers that would be coming into this area to make them aware that the variance is no longer there. He shared that Staff has been in conversation with the estate of the previous owner discussing entering into a separate agreement with these and escrowing some funds so the City can be assured that the driveway is removed. He advised that the variance itself was never recorded and there is nothing in the title that lets any potential buyer know that the variance existed so they are attaching the previous resolution with the variance attached recorded so that any potential buyer will find the information when doing a title search.

Councilmember Butler asked if the 120-day timeline is realistic for construction of a new driveway. Community Development Director Janish shared the intent is to move forward with an agreement between the current owner to identify more details; however, 120 days is a reasonable amount of time to construct a new driveway. He explained they would come up with an agreement to be brought to the Council at the next meeting.

**Motion** by Butler, Seconded by Nelson, to approve Resolution No. R042-23 terminating the driveway variance for the property at 15026 Crosstown Boulevard NW. Motion carried unanimously.

### ***SCHEDULE STRATEGIC PLANNING SESSION***

Mayor Bukkila shared the coordinated dates with the facilitator for 6:00 p.m. on Thursday, May 25, 2023 and 6:00 p.m. on Thursday June 8, 2023 for continuation.

**Motion** by Barthel, Seconded by Nelson, to schedule a Strategic Planning Session on Thursday, May 25, 2023 at 6:00 p.m. and continuation on Thursday, June 8, 2023 at 6:00 p.m. Motion carried unanimously.

### ***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

**(Administrative Staff Report)** City Administrator Dickinson shared at the next Council meeting there will be a presentation on the 2022 audit. He noted there are no comments or concerns at this time. He explained they are well into the budget process for 2024 and are working with different departments, whose deadline to submit their information is July 1<sup>st</sup>. He noted the Strategic Planning Sessions have been scheduled which should help generate additional direction towards budget and capital improvement planning. He stated the first meeting will be at the Community Center and the location for the second meeting has not been set. He reminded the Council there will be a workshop meeting on May 23, 2023 and the primary focus for the meeting will be the Community Center, the updates, and touring the facility. He reported there are 27 new permitted homes within the Building Department. He added the scheduled opening date for Taco Bell is June 1, 2023. He noted Westgate Senior Living along Bunker Lake Boulevard is scheduled for a June 1, 2023 opening date. He added the Red Oaks project is in a proposed bill at the Capital, which is a \$1.3 billion cash project bill. He stated he will be helping host the North Metro Mayor's meeting at the Community Center this week.

**(Community Development Department Report)** Mr. Janish noted the Andover Home Improvement Grant is open for applications and shared that he and Planning Department staff are available to help residents.

**(Public Works/Engineering Department Report)** On behalf of Mr. Berkowitz, Mr. Dickinson shared the reclaim projects are getting queued up, including Foxberry Farms which will be milled this week and could be paved as early as next week. He noted they will work with neighborhoods on communication of these projects. He added after these projects, the Tulip Street and 161<sup>st</sup> Avenue project will start on May 25, 2023. He stated the other projects for mill and overlay have yet to be scheduled.

***MAYOR/COUNCIL INPUT***

Mayor Bukkila shared she is receiving emails regarding potholes and other concerns around the City. She shared the unique feature on the website for residents to report problems and encouraged everyone to utilize this.

Councilmember Nelson invited all residents to the Anoka County Veterans Council Memorial Day program at 10:00 a.m. on Saturday, May 27, 2023, at Morningside Cemetery in Coon Rapids. He noted the Mayor's Breakfast was a great event with keynote speaker Mike Max.

***ADJOURNMENT***

***Motion*** by Barthel, Seconded by Nelson, to adjourn. Motion carried unanimously. The meeting adjourned at 7:29 p.m.

Respectfully submitted,

Ava Rokosz, Recording Secretary

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