

***ANDOVER ECONOMIC DEVELOPMENT AUTHORITY MEETING–  
APRIL 16, 2019 - MINUTES***

The Meeting of the Andover Economic Development Authority was called to order by President Julie Trude, April 16, 2019, 6:03 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Present: Commissioners Jamie Barthel (arrived at 6:20 p.m.), Sheri Bukkila, Valerie Holthus (arrived at 6:08 p.m.), Mike Knight, Joyce Twistol, and Kari Kafer

Absent: None

Also present: EDA Executive Director, Jim Dickinson  
Community Development Director, Joe Janish  
Public Works Director/City Engineer, Dave Berkowitz

President Trude indicated Item #3 will be presented when all members are present.

***OTHER BUSINESS***

Mr. Janish indicated staff met with Mickman Brothers regarding the installation of the irrigation system in the Bunker Lake Boulevard median. The two interior lanes need to be shut down which does require a permit from Anoka County.

Mr. Janish reviewed the estimated cost break down:

- \$2,500 for interior lane shut down, barricades and permit from Anoka County.
- \$20,000 - \$23,000 for the irrigation system.
- \$2,500 for ornamental flowers and plants.

Commissioner Twistol asked if they will do a burn in the median. Mr. Janish answered they will not. They will mow the existing prairie grass to about two inches, install the drip irrigation system and plant ornamental flowers in the end caps. He also stated some of the prairie grass will remain.

Commissioner Bukkila asked if a lane closure will be needed every year for maintenance of the irrigation system. Mr. Berkowitz replied no a lane closure would not be needed; yearly irrigation blow-out maintenance will be done in the boulevard area not the median. Mr. Janish stated with a drip system there will be no sprinkler heads to replace.

President Trude stated the funds for the project are in the budget. Mr. Dickinson replied the

money for the irrigation system is in the budget, the money for the lane closure and plants will need to be paid by another area of the budget.

***BUNKER LAKE BOULEVARD/138<sup>TH</sup> AVENUE-CITY OWNED RENTAL UNITS***

Mr. Janish reviewed the City owned rental units with the EDA. He indicated staff contacted Cedar Management Inc. who is managing the properties to have a rent analysis conducted. After review of the rental analysis staff is proposing an increase in rent to bring the properties to a consistent rental rate, also noting that costs to maintain are on the rise.

Commissioner Twistol asked when the increase would go into effect. Mr. Janish replied September 1, 2019.

***Motion*** by Bukkila, Seconded by Holthus approving to increase rent at the City owned rental units on September 1, 2019. Motion carried 6 ayes, 1 absent (Barthel)

***APPROVAL OF MINUTES***

*March 19, 2019, Regular Meeting:* Correct as written.

***Motion*** by Bukkila, Seconded by Twistol, to approve the above minutes as written. Motion carried 5 ayes, 1 present (Kafer) and 1 absent (Barthel).

***ENTRANCE MONUMENT DISCUSSION UPDATES***

Mr. Janish updated he has obtained information from Engineering on the site lines and has started conversations with the Anoka County Highway Department (ACHD). Scott Maciej with DeMars Signs has a copy of the site lines and will try to mimic the sign on Crosstown Boulevard and Bunker Lake Boulevard.

Mr. Janish continued after discussions with Engineering it looks to be a 6-8 foot elevation for the sign. He indicated the ACHD may be hesitant on a double-sided sign, the sign may have to one sided an angled like the sign on Crosstown Boulevard and Bunker Lake Boulevard.

President Trude asked since the City owns the property it shouldn't be a problem if some brush needs to be removed. Mr. Berkowitz answered yes but the wetlands would need to be avoided.

Commissioner Twistol asked if any plantings are going to be done around the Crosstown Boulevard entrance sign on the Ham Lake border and at the sign on Crosstown Boulevard and Bunker Lake Boulevard. Commissioner Bukkila stated no irrigation is the problem. Mr. Berkowitz indicated with limited staff watering plants is not a priority.

Commissioner Twistol suggested putting down landscape fabric and rock to keep the weeds from growing.

Staff stated they will bring back some options to a future meeting.

***POTENTIAL DEVELOPER DISCUSSION***

President Trude introduced Mike Kaeding, President of Norhart. Mr. Kaeding will give a presentation about his company and will share his perspective on the Bunker Lake Boulevard redevelopment area.

Mr. Kaeding stated Norhart constructs and manages apartment buildings. Mr. Kaeding indicated Norhart has five key strategies:

- Lifestyle Living
- Technology
- Community
- Giving Back
- Employee Engagement

Mr. Kaeding indicated the redevelopment area is a challenging site but at the end of the day they can make any site work. It depends how big of a building the City wants to see, the smaller the building the less viable a project is for them.

The area was discussed.

The Commission stated the presentation was very helpful.

The EDA thanked Mr. Kaeding for the presentation.

***ADJOURNMENT***

***Motion*** by Bukkila, Seconded by Barthel to adjourn. Motion carried unanimously. The meeting adjourned at 6:56 p.m.

Respectfully submitted,

Michelle Hartner, Recording Secretary