

***PARK AND RECREATION COMMISSION MEETING – APRIL 7, 2022
MINUTES***

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chairperson Lindahl on April 7, 2022 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chairperson Jim Lindahl, Commissioners Kristin Lackie, Sophia Newton, Shane Stenzel, Tracy Strombeck, Reuben Ustimchuck, and Jake Widmyer

Commissioners Absent:

Also Present: Parks & Streets Operations Manager, Jason Baumunk

RESIDENT FORUM

No one appeared before the Commission.

APPROVAL OF MINUTES

March 17, 2022 Regular Meeting

Motion by Stenzel, seconded by Strombeck, to approve the March 17, 2022 Regular Meeting minutes as presented. Motion passed unanimously.

OUTSTANDING ITEMS

1. **Completed Projects:** nothing new to report.
2. **On-going Projects:** Equipment has been ordered for Rose, Prairie Knoll, and Strootman playgrounds.
3. **On-Hold Projects:** Youth/bike trail.
4. **Updates from Previous Meetings:** Charitable gambling information has been provided to the Commission. The Commission will need to select a date for the Movie

in the Park. Staff is looking for direction on Nature Preserve Commission and passive parks.

Commissioner Stenzel stated he doesn't know why there are so many boards looking at parks. He feels the Park Commission can take on some of the responsibilities, but it is the decision of the Council. Chairperson Lindahl stated there are two different funding sources and agrees it is up to the Council. Commissioner Stenzel stated the Parks and Recreation Commission should oversee all parks, open space, recreation, and the Community Center.

5. **Other Items of Interest:** The grant has been submitted for the Kelsey Round Lake Park boardwalk. Coon Creek restoration project is on hold until June. Staff will meet with YMCA staff about possibly holding programs in the parks.
6. **Parks Maintenance Update:** presented in the staff report.

CHAIR'S REPORT

Nothing to report.

ADJOURNMENT

Motion by Newton, seconded by Stenzel, to adjourn the meeting at 7:10 p.m. Motion passed unanimously.

Respectfully Submitted,

Shari Kunza, Recording Secretary
TimeSaver OffSite Secretarial, Inc.

The Workshop Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on April 7, 2022, 7:20 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Jake Widmyer, Tracy Strombeck, Sophia Newton, Shane Stenzel, Reuben Ustimchuk, and Kristin Lackie

Commissioners Absent: None

Also Present: Parks & Streets Operations Manager, Jason Baumunk

UPDATE OF 2023-2027 PARK PLAYGROUND EQUIPMENT PLAN

Parks and Streets Operations Manager Baumunk gave the Commission an update of what Playground equipment staff thought should be replaced over the next five years. Their Consensus was to keep the same playgrounds listed in the current CIP and add Andover Station North, Red Oaks West, and Woodland Crossings for replacement in 2027. Baumunk also stated that there is currently \$50,000 average budgeted for each playground Replacement and that number might have to be raised soon due to rising prices. Chair Lindahl agreed with staff recommendations and stated they support the playground inspectors and staff's recommendations.

DISCUSS 2023-3027 PARK CAPITAL IMPROVEMENT PLAN

The Park Dedication funds and what they can be used for was explained to the Park and Recreation Commission by Parks and Streets Operations Manager Baumunk. He also walked the Commission through the budget sheets for the Park Dedication Fund with the projected improvements. Baumunk also provided a sheet detailing the future park facilities identified in the 2020 Park Dedication Study. Commissioner Strombeck asked if there were any known costs for upgrading the Prairie Knoll warming house which is identified as \$100,000 in the 2023 CIP. Baumunk responded that they are still waiting for AFA to get together a quote or plans on remodeling that building.

Commissioner Stenzel asked if they must identify specific projects in the CIP or can they identify a set dollar amount for a Zone and list that in the CIP. It was discussed amongst the Commissioners about how that process could work. Parks and Streets Operations Manager Baumunk stated he would follow with Administration on the possibility for identifying Zones in the CIP. He also noted that there would be a need for a park within the next couple years in the Fields at Winslow Cove Development on the East side of Prairie Road and that will need to be budgeted for.

UPDATE OF THE 2023-2027 PARK TRAIL RECONSTRUCTION PROJECTS

Parks and Streets Operations Manager gave the Parks and Recreation Commission an update of what is identified in the current CIP for trail reconstruction. The only two trails listed and at Kelsey Round Lake Park and are both eligible for DNR grants. The first grant for the boardwalk replacement has been submitted. Commissioner Strombeck asked if the posts blocking motorized vehicles at both ends of the boardwalk could be removed with the new boardwalk. Baumunk stated there is a possibility due to the heavier construction of the elliptical piers that we might not need those poles.

DISCUSS 2023-2027 TRAIL CAPITAL IMPROVEMENT PLAN

The suggested new trail segments listed in the current CIP were reviewed. A group from the Catchers Creek East and Shadowbrook North developments were present to speak about the trail segment #4 which runs from Prairie Road along the north side of Coon Creek to the Shadow Brook North development. Karen Murphy, 100 144th ave nw, in Catchers Creek East, spoke about the need for a trail connection for the neighborhood. She expressed concern due to there being no way to get out of the neighborhood other than traveling along Andover Blvd where there is limited shoulder. She also requested that the trail connection can not be completed from the neighborhood to Prairie Rd if it would be possible to complete the bridge across Coon Creek to connect to Shadowbrook 5th Addition on the south side of the creek. Multiple residents from the group came forward to express their concerns and for the need of a trail connection out of the neighborhood.

Chairperson Lindahl stated they understand the group's concern. It was discussed that the Park and Recreation Commission doesn't have control over trails, that they make recommendations to the City Council and advised that there is not money budgeted right away for this trail segment. He suggested that the group might want to approach City Council with their concern. Parks and Streets Operation Manager Baumunk explained to the group the process the new trails are built. The new trail segments that are identified in the CIP currently are there because there is a need for them, the same needs that the group is expressing about trail segment they are requesting get built. Many of these trails have been on the plan for several years.

It was asked about the possibility of adding a trail in the right of way along Andover Boulevard. It was explained to the group that Anoka County would have to be involved with that process, and a trail would have to be far enough off the roadway for safety that there might not even be room for one. Baumunk explained to the group where we are in the CIP process. That this was just an initial meeting for the year to start the process of determining what will be recommended to City Council for approval for the 2023-2027 CIP plan.

Motion to adjourn at 8:12 pm.

ADJOURNMENT

Motion to adjourn at 8:12 pm.

Respectfully Submitted,

Jason Baumunk
Parks & Streets Operations Manager