

**ANDOVER CITY COUNCIL WORKSHOP MEETING – MARCH 27, 2018
MINUTES**

The Workshop Meeting of the Andover City Council was called to order by Mayor Julie Trude, March 27, 2018, 6:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Valerie Holthus and James Goodrich

Councilmember absent: None

Planning & Zoning Commission

Members present: Kyle Nemeth, Bert Koehler IV, Dean Daninger, Nick Loehlein, Jeffrey Sims and Scott Hudson

Planning & Zoning Commission

Members absent: Timothy Cleven

Also present:

City Administrator, Jim Dickinson
Community Development Director, Joe Janish
City Planner, Stephanie Hanson
Director of Public Works/City Engineer, David Berkowitz
Building Official, Fred Patch
Others

COMPREHENSIVE PLAN UPDATE DISCUSSION WITH PLANNING & ZONING COMMISSION

A. Rural Reserve Update

Mr. Berkowitz and Mr. Janish reviewed the Comprehensive Plan update with the Council and Planning & Zoning Commission.

Mr. Janish stated during discussions with staff and Met Council, it came to question some of the land values and what they guide for density in the area. That would determine if it is feasible to run a pipe through the Rural Reserve or not. Another item discussed were some of the farmers in the area and continuing to move forward with things. Consultants and Coon Creek Watershed took a look and ran two different models. One was where all the culverts would be pulled out which had some impact on what would be flood plain and what would not. There was a meeting with the farmers in the area and they were told for approximately \$20,000 the study could

continue or it could be looked at later, at time of development. Another issue is as Atlas 14 precipitation gets adopted and flood plains get updated some developers might look at this area and see the flood plain maps and decide they do not want to deal with going through that process in order to develop. The farmers in the area reviewed this and decided they were not interested and thought the developers could worry about it.

Mayor Trude asked if part of the concern was disturbing areas currently being farmed. Mr. Berkowitz stated that was not a concern. Mr. Janish stated the impacts the farmers would have experienced would have been no different than if the culvert were replaced. He stated they would not have to take the culvert out to add another one, smaller culverts could be added to increase flow.

Commissioner Koehler VI asked if the Rural Reserve tag is removed by an act of decision or is there a sunset on it. Mr. Janish stated it is on an act of decision. Ms. Hanson stated the Met Council is requiring them to keep this designated as a Rural Reserve.

Mr. Janish continued with review of the Rural Reserve and stated fringe areas in the Rural Reserve are important for future connection of roads. They are anticipating development along the fringe areas but they are anticipating most development will happen north of Veterans Memorial Boulevard.

Mayor Trude asked if there will be a connection from Andover Boulevard to Round Lake Boulevard. Mr. Berkowitz stated that connection will probably be difficult with the Atlas 14 study going on in that area and it may be a potential flood plain area. He thought a connection would be further north.

Councilmember Holthus thought the likelihood of the Rural Reserve being developed would be based on demand and at this time she did not see any demand.

Commissioner Sims asked what the plan was for transportation once it develops. Mr. Berkowitz stated because development will begin on the fringe of the Rural Reserve that will be dealt with on the County roads. He stated development on the fringes will not be very dense so it will not be as big of an issue, once urban development happens then Veterans Memorial Boulevard will be more important.

B. Transportation Plan Update

Mr. Berkowitz reviewed the transportation plan.

Mayor Trude asked if some of the items at the bottom of the list that have been addressed could they be removed. Mr. Berkowitz stated they wanted to leave all of the hot spots in to show what has been done. Mayor Trude indicated that was a good idea and she would like to add Hanson Boulevard/Andover Boulevard, Hanson Boulevard at the Community Center, even though they will be addressed with the reconstruction of Hanson Boulevard so they become part of the

history.

Commissioner Koehler VI asked to have Crosstown Boulevard and Crosstown Drive be added north of the Fire Station, his concern is the intersection can become blocked for Fire Truck access. Mr. Berkowitz stated it is on the list and possible reconstruction to include a potential roundabout, along with a potential roundabout at Nightingale Street. Commissioner Koehler VI thought the intersection should be done soon because it is bad for all of the roads and gets backed up.

Mr. Berkowitz reviewed the turn lanes on Bunker Lake Boulevard going into Walmart and the south shopping area. He indicated this was requested to be added by Walmart and the County put it in. He did not think the turn lane could be widened, like the turn lane on Hanson Boulevard by the Sheriff's Office because the median is not wide enough and a total road reconstruct would need to be done in that area to accommodate a wider turn lane.

Chairperson Nemeth stated on page 17 there is typo, bullet point two on the turnback section, County Road 58 is Valley Drive, not Old Valley Drive. On the transportation plan in the numbers on page 26 of the transportation analysis, they are talking about Andover Farms and item 77 is also that under transportation, however it is showing a population in 2016 going from 270 population to 2040 to 260. On page 89, given the road development map the counts appear wrong on that.

Mr. Berkowitz reviewed the Anoka County road turnbacks with the Council and Commission.

C. Wastewater and Sewer Plan Update

Mr. Berkowitz reviewed the Wastewater and Sewer Plan. Mr. Berkowitz stated Assistant City Engineer Jason Law has spent a lot of time working on this valuable document.

D. Water Resources Management Plan Update

Mr. Berkowitz briefly reviewed the Water Resources Management Plan.

E. Water Supply Plan Update

There are 2 plans related to this. One plan is approved through MNDNR and the other is an internal Comprehensive Water System Plan that staff is currently working with a consultant to update.

Mr. Berkowitz briefly reviewed the plan.

F. Parks and Open Space Plan Update

Mr. Berkowitz briefly reviewed the Parks and Open Space plan.

RECESS & RECONVENE

The City Council recessed at 7:00 p.m.
The Planning & Zoning Commission left the meeting.

The City Council reconvened at 7:10 p.m.

CODE AMENDMENT DISCUSSION/ACCESSORY STRUCTURES

Mr. Janish explained after two variances had been granted recently by the Council, staff was provided direction on looking at increasing the square footage of allowable accessory structures.

Mr. Janish reviewed the Accessory Structures Code Amendment with the Council.

Mr. Patch stated when he tries to prepare an ordinance he tries to whittle it down to what needs to be said.

Mr. Patch reviewed different types of accessory structures with the Council. The Council agreed they like structures with nicer façades that complement the homes.

Mayor Trude thought the current variance process works well. Councilmember Holthus agreed.

Mr. Janish showed some out building photos and the Council discussed which ones would be appropriate.

Councilmember Knight asked if there was a way to require some type of landscaping plan for the accessory structures.

CITY CAMPUS MASTER PLAN UPDATE DISCUSSION

Mr. Berkowitz reviewed the façade of the public works facility

Majority of Council liked the black/grey color for the new public works facility.

Mr. Dickinson reviewed the Community Center Master Plan, indicating the architect has provided estimated space needs based on stakeholder input.

DISCUSS 2019 BUDGET DEVELOPMENT GUIDELINES

Mr. Dickinson indicated the guidelines are much the same as those used for 2018. He will bring them forth to the Council for approval on April 3rd.

2018 BUDGET PROGRESS REPORTS

Mr. Dickinson stated all budgets are on track, no surprises.

2018 CITY INVESTMENTS REVIEW

Mr. Dickinson stated investments are in line with policy and cashflow needs are being met.

OTHER TOPICS

Mayor Trude asked if staff could look at paving the north parking lot at Prairie Knoll Park. She thought they could use charitable gambling funds for this. Mr. Dickinson stated they cannot use charitable gambling funds for parking lot paving. Mr. Dickinson indicated there may be money in the General Fund fund balance that they could use for paving if approved by the Council.

ADJOURNMENT

Motion by Knight, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Sue Osbeck, Recording Secretary
TimeSaver Off Site Secretarial, Inc.