

PLANNING AND ZONING COMMISSION MEETING – MARCH 26, 2019

The Regular Bi-Monthly Meeting of the Andover Planning and Zoning Commission was called to order by Chairperson Bert Koehler IV on March 26, 2019, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners present: Dean Daninger, Scott Hudson, Nick Loehlein, Kyle Nemeth, and Mary VanderLaan.

Commissioners absent: Jeff Sims

Also present: Community Development Director Joe Janish
City Planner Stephanie Hanson
Others

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

March 12, 2019

Chairperson Koehler requested the following corrections:

Page two, Line 27: "...there needs to be is a condition in the resolution..."

Page seven, Line eight: "...worksession with the Andover Fire Chief, City Engineer Berkowitz, and any other staff that needs to be in attendance."

Motion by Loehlein, seconded by VanderLaan, to approve the minutes as amended. Motion carried on a 4-ayes, 0-nays, 2-present (Daninger and Nemeth), 1-absent (Sims) vote.

PUBLIC HEARING: Comprehensive Plan Update

City Planner Hanson noted the purpose of this item is to hold a public hearing and take input on the Comprehensive Plan update.

City Planner Hanson reviewed the proposed Comprehensive Plan update with the Commission. In May 2014, the Metropolitan (Met) Council adopted *Thrive MSP 2040*. Following the adoption of *Thrive*, Met Council adopted the 2040 plans for transportation,

parks, water resources and housing policies for the metropolitan area. Each community is issued System Statements for each of the categories.

City Planner Hanson stated that it is the obligation of each city to meet the requirements of the issued System Statement for that individual community. Receipt of the System Statement and the metropolitan system plans triggered Andover's obligation to review and, as necessary, amend the Comprehensive Plan. Once the Comprehensive Plan is amended, City staff will submit it to the Met Council to ensure compliancy with the issued System Statements. Andover System Statements are available for viewing and download at <http://www.metropolitancouncil.org/communities/planning.aspx>.

City Planner Hanson noted that the Andover plan only had minor changes and updates to match the System Statements and forecasts from the Met Council. She reviewed the proposed changes to the Andover plan including information from the chapters related to the City's projected growth, land use plan, transportation plan, all things water, parks and open space plan, and implementation plan.

City Planner Hanson reviewed the next steps which include a City Council review and approval on April 16, 2019 and submission to the Met Council in April or May of 2019. She stated that once approved by the Met Council, the City of Andover would formally approve and adopt the plan, most likely later in 2019.

Motion by Hudson, seconded by Nemeth, to open the public hearing at 7:22 p.m. Motion carried on a 6-ayes, 0-nays, 1-absent (Sims) vote.

There was no public input.

Motion by Daninger, seconded by Nemeth, to close the public hearing at 7:22 p.m. Motion carried on a 6-ayes, 0-nays, 1-absent (Sims) vote.

Chairperson Koehler stated that the Planning Commission received an email from Gretchen Sabel relating to the solar policy. He summarized that the comments requested that the City promote the use of solar energy in Andover and pave the way for residents to make use of solar energy. He stated that there is good information, including web links, in the email and that could be shared with residents that may be interested.

Motion by Daninger, seconded by Hudson, to recommend to the City Council approval of the 2040 Comprehensive Plan.

Further discussion: Commissioner Daninger commented that this was not a very robust update to the Comprehensive Plan, compared to years past and the Commission has already been very involved in the process. He noted that there were no members of the public present tonight to provide additional input, which is why he made the motion.

Chairperson Koehler commented that the open house was fairly well attended and there were good discussions with those residents that attended. He commended staff for their work on the open house meeting.

Motion carried on a 6-ayes, 0-nays, 1-absent (Sims) vote.

City Planner Hanson stated that this item would be before the Council at the April 16, 2019 City Council meeting.

OTHER BUSINESS

Community Development Director Janish commented that the City Council will review the applications that the Commission recommended for the Estates at Cedar Ridge and Catcher's Creek at their next meeting.

Commissioner Daninger asked staff for an update on the activity on Nightingale St.

Community Development Director Janish reported that there is some tree removal occurring for the realignment of Veterans Memorial and the new public works facility.

ADJOURNMENT

Motion by VanderLaan, seconded by Hudson, to adjourn the meeting at 7:27 p.m. Motion carried on a 6-ayes, 0-nays, 1-absent (Sims) vote.

Respectfully Submitted,

Amanda Staple, Recording Secretary
TimeSaver Off Site Secretarial, Inc.