

***REGULAR ANDOVER CITY COUNCIL MEETING – MARCH 15, 2022  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Sheri Bukkila, March 15, 2022, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present:     Jamie Barthel, Ted Butler, and Randy Nelson

Councilmembers absent:     Valerie Holthus

Also present:                     City Administrator, Jim Dickinson  
  Public Works Director/City Engineer, Dave Berkowitz  
  Community Development Director, Joe Janish  
  Others

***PLEDGE OF ALLEGIANCE***

***RESIDENT FORUM***

No one appeared before the Council.

***AGENDA APPROVAL***

City Administrator Dickinson announced Item #10 has been requested to be removed from the agenda by the developer.

***Motion*** by Barthel, Seconded by Nelson, to approve the Agenda as amended. Motion carries 4 ayes, 1 absent (Holthus).

***APPROVAL OF MINUTES***

*February 22, 2022 Workshop Meeting Minutes*  
*March 1, 2022 Regular Meeting Minutes*

**Motion** by Nelson, Seconded by Butler, to approve the February 22, 2022 Workshop Meeting minutes and the March 1, 2022 Regular Meeting minutes as presented. Motion carries 4 ayes, 1 absent (Holthus).

***CONSENT ITEMS***

- Item 2 Approve Payment of Claims
- Item 3 Approve 2022 Code Enforcement Abatement/Mowing Contract
- Item 4 Approve First Amendment to Communication Site Lease Agreement (Water Tank)
- Item 5 Receive February 2022 General Fund Budget Progress Report
- Item 6 Receive February 2022 City Investment Reports
- Item 7 Approve Application for Exempt Permit

**Motion** by Barthel, Seconded by Nelson, to approve the Consent Agenda as read. Motion carries 4 ayes, 1 absent (Holthus).

***ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT***

Commander Lenzmeier provided a monthly report for February 2022, reporting 895 calls for service and an increase in CSO calls. He reported 28 thefts, 1 felony arrest, 15 misdemeanor arrests, 216 traffic stops, 70 citations, and 5 DUIs. Commander Lenzmeier highlighted a significant event where an individual committed a robbery in Coon Rapids and drove recklessly through Andover, resulting in a crash. He stated the driver was in a stolen car and under the influence of chemicals. Commander Lenzmeier announced three citizen awards for assistance in apprehending a suspect at Walmart. He stated the Polar Plunge at Crooked Lake was a success and provided customers to Andover businesses.

Councilmember Nelson stated there is an increase in vaping at Andover High School. He asked what Commander Lenzmeier would recommend for combatting vaping. Commander Lenzmeier stated it is difficult to combat but the Sheriff’s Office is being proactive and targeting businesses selling to minors. He encouraged parents to have conversations with their children and look for signs of vaping.

***HOLD PUBLIC HEARING: VACATION OF DRAINAGE AND UTILITY EASEMENT — UNADDRESSED PARCEL — PIN 30-32-24-43-0018, LOCATED IN NE QUADRANT OF 7<sup>TH</sup> AVENUE NW AND BUNKER LAKE BLVD. NW — LGA ANDOVER, LLC (APPLICANT)***

The City Council is requested to hold a public hearing and consider vacating a drainage and utility easement for the development located at 7<sup>th</sup> Avenue and Bunker Lake Boulevard. Community Development Director Janish stated the action is contingent on the final plat being recorded.

**Motion** by Butler, Seconded by Barthel, to open the public hearing at 7:11 p.m. Motion carries 4 ayes, 1 absent (Holthus).

No one appeared before the Council.

**Motion** by Butler, Seconded by Barthel, to close the public hearing at 7:12 p.m. Motion carries 4 ayes, 1 absent (Holthus).

**Motion** by Barthel, Seconded by Nelson, to adopt Resolution No. R028-22, granting the vacating of a drainage and utility easement at PIN 30-32-24-43-0018. Motion carries 4 ayes, 1 absent (Holthus).

***CONSIDER RECOMMENDATION FOR APPOINTMENT/COON CREEK WATERSHED DISTRICT VACANCY***

The City Council is requested to consider recommending an applicant for appointment to the Coon Creek Watershed District. Public Works Director/City Engineer Berkowitz stated the City received one application from a resident in Coon Rapids, Mary Campbell.

**Motion** by Barthel, Seconded by Butler, to recommend to Anoka County the appointment of Mary Campbell to the Coon Creek Watershed District Board. Motion carries 4 ayes, 1 absent (Holthus).

***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

**(Administration)** Mr. Dickinson informed the Council of meetings he is attending. He is participating on a task force with Metro Cities to evaluate the Comprehensive Plan process. Mr. Dickinson stated HR is working on recruiting and interviewing for Engineering and Community Development positions. He is monitoring the State Legislature and communicating that the PUD process is necessary for Cities to develop. Mr. Dickinson is working with the MPCA in

finalizing the feasibility analysis for the Red Oaks neighborhood. The City is at 16 new home permits year to date.

**(Public Works)** Mr. Berkowitz announced the AMI water meter reading project is nearing completion and the system has already caught water leaks. Water Tower painting is scheduled to begin on April 1, 2022 with the goal of being completed before the Andover Family Fun Fest. The mill and overlay bid opening is on March 16<sup>th</sup>. Design work continues on projects. Public Works is transitioning to spring maintenance process.

Mayor Bukkila asked about road restrictions. Mr. Berkowitz stated road restrictions start Wednesday, March 16<sup>th</sup> and is expected to last 6-8 weeks.

Councilmember Nelson asked when the City will begin filling potholes. Mr. Berkowitz explained it depends on when the plants open with hot mix. He stated cold patch is a temporary fix that may last a week or so. He stated the hot mix lasts longer. Residents can go on the website to “Report a Problem” to identify potholes.

**(Community Development)** Mr. Janish stated the Planning Department is working on several commercial site plans. The Andover Community Center hosted the North Suburban Home Show on March 12, 2022 with an attendance of 1,303.

#### ***MAYOR/COUNCIL INPUT***

**(Andover High School Boys Hockey)** Councilmember Butler congratulated the Andover High School Boys Hockey team on the State Championship win. He stated there are good activities and high participation levels throughout the City at all the high schools. Councilmember Nelson offered his congratulations as well.

**(Pedestrian Awareness)** Councilmember Barthel asked drivers to be aware of pedestrians and to keep their eyes open.

#### ***ADJOURNMENT***

**Motion** by Butler, Seconded by Barthel, to adjourn. Motion carries 4 ayes, 1 absent (Holthus). The meeting adjourned at 7:30 p.m.

Respectfully submitted,

*Regular Andover City Council Meeting  
Minutes –March 15, 2022  
Page 5*

Shari Kunza, Recording Secretary  
*TimeSaver Off Site Secretarial, Inc.*

**REGULAR ANDOVER CITY COUNCIL MEETING MINUTES – MARCH 15, 2022**  
**TABLE OF CONTENTS**

PLEDGE OF ALLEGIANCE.....	1
RESIDENT FORUM.....	1
AGENDA APPROVAL.....	1
APPROVAL OF MINUTES.....	1
CONSENT ITEMS.....	2
Item 2 Approve Payment of Claims.....	2
Item 3 Approve 2022 Code Enforcement Abatement/Mowing Contract.....	2
Item 4 Approve First Amendment to Communication Site Lease Agreement (Water Tank).....	2
Item 5 Receive February 2022 General Fund Budget Progress Report.....	2
Item 6 Receive February 2022 City Investment Reports.....	2
Item 7 Approve Application for Exempt Permit.....	2
ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT.....	2
HOLD PUBLIC HEARING VACATION OF DRAINAGE AND UTILITY EASEMENT UNADDRESSED PARCEL PIN 30-32-24-43-0018 LOCATED IN NE QUADRANT OF 7 <sup>TH</sup> AVENUE AND BUNKER LAKE BLVD. LGA ANDOVER, LLC (APPLICANT) (R028-22).....	<b>Error! Bookmark not defined.</b>
CONSIDER RECOMMENDATION FOR APPOINTMENT/COON CREEK WATERSHED DISTRICT VACANCY.....	3
ADMINISTRATOR’S REPORT.....	3
(Administration).....	3
(Public Works).....	4
(Community Development).....	4
MAYOR/COUNCIL INPUT.....	4
(Andover High School Boys Hockey).....	4
(Pedestrian Awareness).....	4
ADJOURNMENT.....	4