

***REGULAR ANDOVER CITY COUNCIL MEETING – FEBRUARY 20, 2018
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, February 20, 2018, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Valerie Holthus and James Goodrich

Councilmember absent: None

Also present: City Administrator, Jim Dickinson
Community Development Director, Joe Janish
City Attorney, Scott Baumgartner
Others

PLEDGE OF ALLEGIANCE

PROCLAMATION – MADDIE ROONEY DAY

Mayor Trude read the proclamation that was prepared for, and in honor of, Maddie Rooney Day on February 22, 2018 recognizing the pride she brings to Andover as a hockey player on the USA Women’s Olympic Hockey Team. The proclamation was signed by all of the Councilmembers.

Also, the letter written by the Vice President of the United States was read recognizing Maddie Rooney’s contribution to the Olympic spirit and her ties to the City of Andover.

Mayor Trude acknowledged that Maddie Rooney’s character has made an important contribution to the hockey program in the community.

SHERIFF’S DEPARTMENT

Sheriff James Stuart introduced himself and expressed special appreciation for the partnership with the Andover City Council, including support for the upcoming Special Olympics fundraiser events.

Commander Paul Lenzmeier introduced the designated deputies for the Anoka County Sheriff’s Department, for the City of Andover. Andover has 18 deputies assigned to the City. There are 8 patrol sergeants, 2 per shift. The canines with the department were also introduced - Brody and

Crock. The investigators were also in attendance. They work to be proactive in their investigations, tying crimes together. There are also two officers placed in the schools, one in the Middle School and one in the High School. The two officers were unable to be in attendance.

Councilmember Goodrich expressed his appreciation for the work of the Sheriff's Department and for "literally putting their lives on the line every day."

Councilmember Holthus expressed appreciation for the presence at the high school and the relationships that are made.

Councilmember Bukkila stated she is here to support them and appreciates them doing the job they are asked to do, taking care of the people in the community of Andover.

RESIDENT FORUM

No one was in the audience that wished to speak to the Council.

The Boy Scouts were recognized that were in attendance to earn their citizenship badges.

AGENDA APPROVAL

Additional supplemental information was added:

- Proclamation for Maddie Rooney Day
- Anoka County Sheriff's Office Monthly Report

Motion by Holthus, Seconded by Bukkila, to approve the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

February 5, 2018, Regular Meeting: The regular meeting as amended below.

Mayor Trude requested the following corrections:

- Page 3, line 16, where it reads management fee, it should state storm water fee
- Page 3, line 29, the word itemized is not correct. Rather, it should state that because it is no longer billed as electricity, but is billed separately as a utility.
- Page 6, line 7 and 8, the item was brought up by the Mayor, not Councilmember Bukkila

Motion by Knight, Seconded by Goodrich, to approve the minutes as amended. Motion carried unanimously.

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Approve Plans & Specs/Order Ad for Bids/18-2, 2018 Street Reconstruction & 18-11, 143rd Ave. NW (See Resolution R009-18)
- Item 4 Order Feasibility Report/17-44/Crosstown Blvd. NW Overlay (See Resolution R010-18)
- Item 5 Receive Assessment Roll/Adopt Assessment Roll/18-17/1826 Andover Blvd. NW (See Resolution R011-18)
- Item 6 Approve Application for Exempt Permit
- Item 7 Approve Massage Therapist License
- Item 8 2018 Used Vehicle Sales Business License

Motion by Knight, Seconded by Bukkila, approval of the Consent Agenda as read. Motion carried unanimously.

ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT

Commander Lenzmeier provided the monthly Sheriff's Report. He noted the Polar Plunge is this weekend at Crooked Lake.

CONDITIONAL USE PERMIT – COMMERCIAL KENNEL – MUDDY PAWS – 3121 161ST AVENUE NW

Mr. Janish presented information regarding a request for a CUP to operate a commercial kennel at the existing building the applicant intends to purchase. The building space to host the dog boarding is approximately 5,600 square feet. Indoor and outdoor space will be utilized. Outdoor space would be fenced in by a 6-foot privacy chain link fence. The applicant would like to install a 7-foot fence; however, a variance or CUP would be required and the applicants are aware of that. Full service grooming, some retail, dog daycare and overnight boarding will all be offered. Mr. Janish noted this would be the applicant's second business location.

Mayor Trude asked if the fence could potentially go away if the property had a different use in the future. She explained two separate actions needed to occur. Mayor Trude suggested the second fee might be waved. The applicant still needs to get building permits.

Mr. Dickinson pointed out the fence is a separate permit related to the property, the CUP request tonight is for the use that will go on the property.

Mr. Baumgartner addressed the fact that these are two separate processes, one is structure and the other is use and they are in two different sections of the code. This is so someone can oppose the fence height or the use. By tying the two processes together, it eliminates the possibility of the public having an opportunity to approve one and oppose the other.

Mayor Trude inquired if at some point the Council could use its better judgement and make a

decision that is expedient.

Mr. Dickinson stated staff has to follow the code.

Councilmember Holthus expressed she did not feel comfortable deviating from the code.

Councilmember Bukkila stated part of the public hearing process is to weigh in where you have a concern or interest. She felt the lack of participation and interest and calls to staff would indicate a lack of opposition.

Mr. Baumgartner inquired as to if the fence was part of the public hearing process. Mr. Janish indicated it was noted at the Planning and Zoning Commission meeting.

Mayor Trude stated this would simply be an incremental change and the appearance is wrapped up into it. She commented that no one wants to lose animals in the area and that public safety is an interest.

Councilmember Goodrich expressed he did not see anyone opposed to adding another foot to a 6-foot fence, but he did not want to set a precedent.

Jessica Evers, the prospective owner, was introduced. Mayor Trude expressed enthusiasm for the business as there is a shortage of places to board dogs in the community.

It was reported the Planning and Zoning Commission had restricted the hours of the business. Mayor Trude stated she personally prefers if she can be gone all weekend and pick up her dog between 6-9 p.m. on Sunday evening. She felt it would be better for the demographic of the community to offer that flexibility. It would be more convenient for people. It was confirmed the original request had no limitations on hours. She continued by stating normally the Council wants to protect neighbors in these situations. This business will be in a primarily rural area with a lot of traffic. Mayor Trude recommended amending the hour limitation and suggested the hours of operation of 6:00 a.m. – 10:00 p.m. on Monday – Sunday.

Mayor Trude asked if anyone in the audience had a concern. There was no one in the audience to speak to the matter.

Ms. Evers stated the dogs are supervised all of the time. Excessive barkers are expelled from the daycare as noisy dogs would not be a good fit for the facility. Dogs are always indoors in their kennels at night. The original facility of the owners is near Running Aces in Columbus.

Mayor Trude recommended two amendments to the resolution: 1) the business can stay open as late as 10:00 p.m., if owner chooses, and 2) to alter the conditions so they must build a 7-foot fence. It was noted the anticipated closing date is March 20, 2018. The owner stated the business would like to be open by mid-May. The entire property is part of the purchase, but may not be all utilized until later. They will have 28 kennels to start.

Motion by Bukkila, Seconded by Knight, to approve amended Resolution No. R012-18, for a Conditional Use Permit for a commercial kennel on property located at 3121 161st Avenue NW, noting the amendments to the resolution. Motion carried unanimously.

CONSIDER COMMERCIAL KENNEL LICENSE/3121 161ST AVENUE NW

There was no presentation for this agenda item.

Motion by Bukkila, Seconded by Knight, to approve a commercial kennel license to Muddy Paws Doggy Daycare at 3121 161st Avenue for the period February 21, 2018 through December 31, 2018. Motion carried unanimously.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(City Administrator) Mr. Dickinson has participated in the Highway 10 work group. Grants have been received and the group will be going to the legislature for additional funding. There will be a concerted effort to participate at the legislative level. The proposal is for \$80M and includes a fast moving roundabout and an overpass at Fair oak. The faster roundabout is a strategy used on the East Coast. Getting approval looks promising. It is a more efficient use of land and concrete, which is why the price tag has been reduced. Mr. Dickinson has been working with QCTV on their financial plan. He was also involved in the Olympic event at Fogerty Arena, a unique marketing opportunity for the community. He has been working with the 292 Design group on the Community Center/YMCA planning. The next step is putting together a summary, sketches and costs. As for upcoming items from the Planning & Zoning Commission, there will be a sketch plan for the "Turkey Farm." He pointed out it is only a sketch plan regarding what could be potentially developed. The public hearing had some feedback. Mr. Dickinson would like some feedback from the Council regarding the development which would be 415 acres total but will start with 60 acres and will have lots with well and septic.

(Public Works/City Engineer) Mr. Dickinson commented a good job was done by Public Works with the recent nuisance snowfalls.

(Community Development) Mr. Janish reminded everyone the North Suburban Home Show is on March 10th .

MAYOR/COUNCIL INPUT

(Mayor Trude) Mayor Trude recounted she had given the State of the City presentation at the Anoka Area Chamber. She also gave an update to the YMCA and she would like to share the information at the next Council meeting, if the length of the agenda allows. The Farmstead

wants the Mayor to come for coffee and do the presentation. Girl Scouts will be at Andover Elementary, on March 1st for Girl Scout World Thinking Day. Other community organizations will also be present. Two weeks ago, the Mayor spoke with Cub Scouts. She recognized Troop 609 who were in the audience attending the meeting. The troop leader stated they are looking for ideas to contribute in the community. The Mayor has thought about a volunteer fair in the community which would be a good way for young people to make some connections with organizations often needing people to help with events. Mayor Trude made some suggestions for practical volunteer opportunities in the community. According to the resident survey, 70% want to give back in the community but they do not know how or where. The Boy Scouts in attendance are working on their Citizenship in the Community merit badges. Mayor Trude expressed appreciation for the scouts being leaders in the community.

(Councilmember Goodrich) Councilmember Goodrich expressed appreciation to the Boy Scouts for “sticking through the whole meeting.”

ADJOURNMENT

Motion by Holthus, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Marlene White, Recording Secretary

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