

***REGULAR ANDOVER CITY COUNCIL MEETING – FEBRUARY 19, 2019
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, February 19, 2019, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Valerie Holthus and Jamie Barthel

Councilmember absent: None

Also present: City Administrator, Jim Dickinson
Community Development Director, Joe Janish
Director of Public Works/City Engineer, David Berkowitz
City Attorney, Scott Baumgartner
Others

PLEDGE OF ALLEGIANCE

INTRODUCTION OF SHERIFF'S DEPUTIES

Sheriff James Stuart introduced himself, he thanked the Council for a great relationship and history with the Sheriff's Office. He invited Commander Paul Lenzmeier to come forward and address the City Council.

Commander Paul Lenzmeier introduced the designated deputies for the Anoka County Sheriff's Department, for the City of Andover. Two officers were unable to be in attendance due a conflict with their work shifts and the meeting. Commander Paul Lenzmeier stated he is very proud of all of them and happy to be able to introduce them, so people can see the hard-working team behind the scenes in the community.

Mayor Trude thanked them for their service to the community and for coming to the meeting. She also stated she appreciates Sheriff Stuart's partnership on a PulsePoint app project, which helps those in need of getting help with CPR and locating an AED machine.

RESIDENT FORUM

No one wished to address the Council.

AGENDA APPROVAL

There was supplemental information provided for Item #8 on the agenda.

Motion by Holthus, Seconded by Bukkila, to approve the Agenda as amended above. Motion carried unanimously.

APPROVAL OF MINUTES

February 5, 2019, Regular Meeting: Correct as written.

Motion by Holthus, Seconded by Knight, to approve the February 5, 2019 Regular meeting minutes as presented. Motion carried unanimously.

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Award Bid/18-37/Veterans Memorial Boulevard NW (See Resolution R018-19)
- Item 4 Approve Permanent Drainage & Utility Easements/19-2/2019 Street Reconstruction
- Item 5 Approve Off-Sale 3.2% Liquor License/Festival Foods
- Item 6 Approve 2019 Residential Recycling Agreement with Anoka County

Motion by Barthel, Seconded by Knight, approval of the Consent Agenda as read. Motion carried unanimously.

ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT

Commander Paul Lenzmeier provided a monthly report including 1,003 calls for service, 4 DWI's, and 2 structure fires during the month of January. He noted he thinks the increase in DWI's, disorderly conducts, and domestic calls are partly a result of the weather hindering people from being outside so everyone is cooped up inside.

HOLD PUBLIC HEARING/18-38/UNIVERSITY AVENUE NW RECONSTRUCTION

Director of Public Works/City Engineer Berkowitz reviewed the staff report with the Council. He explained each year, the roadway segments in the most need of repair are reconstructed as a portion of the City's Street Reconstruction Program. University Avenue NW from Andover Boulevard NW to 157th Avenue NW has been identified in the City's 5-Year Capital Improvement Plan (CIP) for reconstruction during the summer of 2019. It was noted that University Avenue NW is a Municipal State Aid (MSA) route.

Mr. Berkowitz stated they use a rating system to determine the condition of the pavement on the City streets and when the pavement is at a 5 or lower, it is in need of repair. He stated this street was rated a 4 out of 10. He reviewed the estimated project costs and noted it is split between the City of Ham Lake and City of Andover. There are about 20 residents along the street who may be affected by the project directly, and those with agricultural property are allowed by law to

request a deferment on their assessment. He stated construction is set to begin in April, weather allowing, and reviewed the options for paying the assessment after the project is completed.

Mayor Trude mentioned a letter from Greg Wade, a resident who is concerned about one property owner's ability to drive his trucks with multiple axels on the new street due to any restrictions they may place on the weight limit. Mr. Berkowitz stated there isn't any permit needed for heavy load trucks in the City, truck owners would only need to follow the State, County, and City laws and noted the street will allow up to 10 tons.

Councilmember Barthel asked who pays for the agriculture assessments if deferred for 15 years. Mr. Berkowitz stated it is carried by the City until they pay.

Councilmember Bukkila asked if staff had reviewed the reported findings regarding activity on a farm that resembled business activities. Mr. Dickinson stated they don't have current photos yet because the snow has made it hard to see what is on the land.

Mayor Trude stated a farm has more options to do different projects and a lot of activities could resemble a construction project when it might just be normal daily tasks on the farm.

Councilmember Holthus asked how long the 5% interest rate stays in place on the assessment once approved. Mr. Dickinson stated that is decided by the City Council but noted once the rate is agreed upon, it is locked in much like a mortgage.

Mr. Berkowitz stated the Council is requested to hold a public hearing and order plans and specifications for Project 18-38, University Avenue NW Reconstruction.

Motion by Bukkila, Seconded by Barthel, to open the public hearing at 7:37 p.m. Motion carried unanimously.

Richard MacGlover, Ham Lake, addressed the City Council. He asked if Ham Lake and Andover are splitting the costs of the project, who will be responsible for dealing with the water runoff that will collect on the street and run into the sod field currently there. Mr. Berkowitz stated they will have to look into it but stated the water will be directed to where the water currently goes. Mr. MacGlover stated he would like to see it diverted on both sides to another location.

Steve MacGlover, 14909 University Avenue, Ham Lake addressed the City Council. He stated he owns a heavy load truck, is licensed, and has permits to operate it. He stated he runs at about 6 axels while on empty and would like to know if that is going to be an issue when he is going to and from his home, which can only be accessed by the street in question. Mr. Berkowitz stated as long as Mr. MacGlover follows the laws, he will be fine.

Councilmember Bukkila asked Mr. MacGlover if they do any excavating on their farm. Mr. MacGlover replied they are farmers and that is all they do.

Richard MacGlover addressed the City Council a second time and clarified he does run an excavating business from his farm. He stated he is well known in the community and has put in many foundations around the City. He asked what the load limit will be once the street is done. Mr. Berkowitz stated it will be 10 tons year-round.

Motion by Holthus, Seconded by Knight, to close the public hearing at 7:46 p.m. Motion carried unanimously.

Mayor Trude addressed the public in attendance and those watching the video, stating if anyone has questions or a preference on whether they should offer a 10-year option to pay the assessment or an 8-year option, they should contact City staff and state what they would like to see happen.

Mr. Berkowitz stated a letter will go out over the next few months with staff contact information on it as well so people will have that soon.

Councilmember Holthus asked if they will know who the contractor will be so people may contact them for repairing their driveways at a discounted price while they are in the neighborhood doing the street work. Mr. Berkowitz stated if the company can accommodate and is willing to do that, residents could certainly get that information once the time comes.

Motion by Holthus, Seconded by Bukkila, to adopt Resolution No. R019-19, ordering the improvement Project No. 18-38, University Avenue NW Reconstruction and directing preparation of final plans and specifications. Motion carried unanimously.

SKETCH PLAN/CONDITIONAL USE PERMIT (CUP)/PLANNED UNIT DEVELOPMENT (PUD) REVIEW–THE VILLAS AT CROSTOWN WOODS–LANDMARK OF ANDOVER LLC

Community Development Director Janish reviewed the staff report with the Council. He presented the sketch plan for a single-family Planned Unit Development (PUD) residential development known as The Villas at Crosstown Woods, noting the applicant submitted a narrative of the proposed PUD.

Mr. Janish reviewed the comments received by the public. He stated the Council is asked to review public and Planning and Zoning Commission comments, discuss the sketch plan, and informally advise the applicant on adjustments to the proposed sketch plan/PUD.

Councilmember Bukkila asked what staff recommendation is on the corner (eyebrow) on the plan. Mr. Berkowitz stated as in the past, the City is not in favor of them because they add more work for City workers and are dangerous.

Mayor Trude asked what their opinion is regarding the narrow streets. Mr. Berkowitz stated it comes down to what the fire department requirements are.

Mayor Trude stated she likes the stone materials on the images provided, noted it adds something nice to the aesthetics.

Councilmember Bukkila stated she likes the houses but would like to see more color on them instead of the same colors just opposite positioning on every other house.

Councilmember Barthel stated there are three things he is not in favor of: the eyebrow because it is hard on plow trucks and very dangerous because people go extra fast around them and people allow children to play in them; he would like to see the streets wider; and, it seems the City is bending on every regulation they have to accommodate this plan and he isn't convinced the City is getting much in return. He noted the villas should be maintained by an association since they will be connected to the other development, which is maintained by an association. He stated there should be some walking trails around the ponds and the development, and a gathering area for residents.

Nathan Fair, Landmark of Andover LLC, addressed the City Council as a representative for the applicant. He stated they haven't chosen a builder yet and noted what he has heard from the City Council tonight differs greatly from the Planning and Zoning Commission and resident feedback, which is what helped drive their current plan. He stated he understands the City Council's desires for high-end finishings and added amenities but stated if they do that to the extent the Council is indicating, they will not be able to sell any units, the project will go under, and the villas will be left vacant and bankrupt. Mr. Fair stated the overall costs will go back on the owners. They are receptive to the fact that the sale price for these units should be around \$300,000 - \$400,000 if they plan to sell them.

Mr. Dickinson stated what is needed from the City Council tonight is some direction on what they think of the villa concept, the tree preservation in the plan, connections to the other development, and the amenities. He stated those are the overall items the Council needs to provide direction on, so the developer can then draft a new version and present that to the City Council for review.

The Council consensus was not to connect to the development to the east.

Mayor Trude stated she liked the plan with the loop road. Councilmember Holthus agreed with Mayor Trude.

Mr. Berkowitz stated he wanted to make it very clear that any developer is going to have a hard time preserving trees in the area because the storm water determines where the trees can stay and survive.

Councilmember Barthel asked about a potential access to Crosstown Boulevard, noting most traffic from the development would likely use Crosstown Boulevard when exiting. Mr. Berkowitz answered he didn't think an access to Crosstown Boulevard would be safe and likely

would not meet spacing guidelines.

Councilmember Knight asked if the villa product is viable.

Mr. Dickinson responded one-level villas are one of the most requested items he gets from people in the community and noted it will be a good change.

Mayor Trude expressed support for the villa product and the association maintenance. Mr. Fair responded most villa associations take care of snow removal and mowing. The individual structure responsibility remains with the homeowner.

Mr. Janish asked if the Council supported the additional unit allocation. Councilmember Bukkila said it depends on the quality of the final product.

Mayor Trude indicated she would be looking for nice landscaping.

Mr. Dickinson asked the Council about the architectural mix of the villas and what the Council would support, in particular the slab on grade aspect.

Mr. Fair stated the villa concept proposed fits the topography of the property. A non-PUD proposal would be split-level homes.

Councilmember Bukkila stated the Council would want more commitment to standards. The PUD proposals say “may” have brick, she wants that to say “shall”.

FINAL PLAT – WINSLOW COVE SECOND ADDITION - LENNAR

Mr. Janish reviewed the staff report with the Council. He presented the final plat of Winslow Cove Second Addition, which creates 50 single-family lots, noting that during discussion for Winslow Cove, the future connection of Xeon Street NW and 157th Lane NW was discussed. At that time, it was determined a connection will need to be made during the future phases of the development. As part of the platting process of Winslow Cove, a permanent right-of-way easement was dedicated to the southern side of 150th Lane NW. He explained the developer is responsible to construct Xeon Street NW to the southern border of the Winslow Cove Second Addition plat.

Motion by Knight, Seconded by Holthus, to adopt Resolution No. R020-19, Approving the Final Plat of Winslow Cove 2nd Addition. Motion carried unanimously.

SCHEDULE EDA MEETING

Mr. Dickinson requested the Council schedule an EDA Meeting to discuss topics as detailed in the staff report.

The Council discussed the draft agenda and available dates.

Motion by Bukkila, Seconded by Barthel, to schedule an EDA Meeting on March 19, 2019, at 6:00 p.m. Motion carried unanimously.

SCHEDULE MARCH WORKSHOP

Mr. Dickinson requested the Council schedule a Workshop Meeting to discuss topics as detailed in the staff report.

The Council discussed the draft agenda and available dates.

Motion by Barthel, Seconded by Bukkila, to schedule a Council Workshop Meeting on March 26, 2019, at 6:00 p.m. Motion carried unanimously.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

MAYOR/COUNCIL INPUT

(WDE Project) Mayor Trude stated she has been working on getting funding on the WDE site and a couple of senators want to visit, discuss it, and hope to get the bids moving this year.

(State of the City Presentation) Mayor Trude stated she gave a presentation last week at the Anoka Chamber of Commerce meeting and would like to provide that presentation to the City Council at some point soon.

Councilmember Barthel thanked the Sheriff's Department for all the hard work they do in the community. He stated they do a great job. The Councilmembers echoed his sentiments.

ADJOURNMENT

Motion by Holthus, Seconded by Knight, to adjourn. Motion carried unanimously. The meeting adjourned at 9:12 p.m.

Respectfully submitted,

Michaela Kujawa-Daniels, Recording Secretary

REGULAR ANDOVER CITY COUNCIL MEETING MINUTES – FEBRUARY 19, 2019
TABLE OF CONTENTS

PLEDGE OF ALLEGIANCE.....	1
INTRODUCTION OF SHERIFF’S DEPUTIES.....	1
RESIDENT FORUM.....	1
AGENDA APPROVAL.....	1
APPROVAL OF MINUTES.....	2
CONSENT ITEMS.....	2
Item 2 Approve Payment of Claims.....	2
Item 3 Award Bid/18-37/Veterans Memorial Boulevard NW (R018-19).....	2
Item 4 Approve Permanent Drainage & Utility Easements/19-2/2019 Street Reconstruction....	2
Item 5 Approve Off-Sale 3.2% Liquor License/Festival Foods.....	2
Item 6 Approve 2019 Residential Recycling Agreement with Anoka County.....	2
ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT.....	2
HOLD PUBLIC HEARING/18-38/UNIVERSITY AVENUE NW RECONSTRUCTION (R019-19).....	2
SKETCH PLAN/CONDITIONAL USE PERMIT (CUP)/PLANNED UNIT DEVELOPMENT (PUD) REVIEW–THE VILLAS AT CROSSTOWN WOODS–LANDMARK OF ANDOVER LLC.....	4
FINAL PLAT–WINSLOW COVE SECOND ADDITION–LENNAR (R020-19).....	6
SCHEDULE EDA MEETING.....	6
SCHEDULE MARCH WORKSHOP.....	7
ADMINISTRATOR’S REPORT.....	7
MAYOR/COUNCIL INPUT.....	7
(WDE Project).....	7
(State of the City Presentation).....	7
ADJOURNMENT.....	7