

***REGULAR ANDOVER CITY COUNCIL MEETING – FEBRUARY 18, 2020
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, February 18, 2020, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Valerie Holthus and Jamie Barthel

Councilmember absent: None

Also present: City Administrator, Jim Dickinson
Community Development Director, Joe Janish
Associate Planner, Jake Griffiths
Natural Resources Technician, Kameron Kytonen
City Attorney, Scott Baumgartner
Others

PLEDGE OF ALLEGIANCE

RESIDENT FORUM

No one appeared before the Council.

AGENDA APPROVAL

Motion by Holthus, Seconded by Barthel, to approve the Agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES

January 28, 2020 Workshop: Correct as written.

Motion by Holthus, Seconded by Barthel, to approve the January 28, 2020 Workshop minutes as presented. Motion carried unanimously.

February 4, 2020 Regular Meeting: Correct as written.

Motion by Barthel, Seconded by Knight, to approve the February 4, 2020 Regular meeting minutes as presented. Motion carried unanimously.

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Approve Plans & Specs/Order Advertisement for Bids/20-2/2020 Street Reconstruction (See Resolution R015-20)
- Item 4 Approve Plans & Specs/Order Advertisement for Bids/20-14, 2020 Mill & Overlay/Jay Street NW/20-15, 2020 Mill & Overlay/Martin Street NW/20-16, 2020 Mill & Overlay/ Woodland Estates 1st & 2nd Additions (See Resolution R016-20)
- Item 5 Award Bid/20-11/Andover Station North Ball Field Facility/East Field Lighting (See Resolution R017-20)
- Item 6 Approve 2020 Used Vehicle Sales Business License
- Item 7 Approve Massage Therapist License
- Item 8 Receive January 2020 City Investment Reports
- Item 9 Receive January 2020 General Fund Budget Progress Report
- Item 10 Receive December 2019 (Pre-Audit) General Fund Budget Progress Report

Motion by Bukkila, Seconded by Holthus, to approve of the Consent Agenda as read. Motion carried unanimously.

ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT

Commander Paul Lenzmeier provided a monthly report for January stating the department responded to 1,223 calls for service including 2 burglaries, 44 thefts, 1 DWI and 3 domestic assault arrests. The Department made 267 traffic stops, 62 written warnings, and 138 citations. In addition, deputies made 4 felony arrests, 3 gross misdemeanor arrests, and 23 misdemeanor arrests. He noted significant events in the month including an overdose and a phone scam. Commander Lenzmeier explained the phone scam used a caller ID listing, the call from the Anoka County Sheriff’s Department and informing the resident that she missed jury duty. The resident called the Sheriff’s Department and deputies verified it was a scam call. Commander Lenzmeier promoted the Polar Plunge on Saturday, February 22nd at Crooked Lake.

Councilmember Bukkila noted there were 4 arrests for Criminal Sexual Conduct and asked if it was 1 incident with multiple charges or 4 separate incidents. Commander Lenzmeier did not have the information on hand and would provide follow-up information. Councilmember Bukkila requested that offenses involving drugs be noted on the report as they have previously been. Commander Lenzmeier stated they would.

CONSIDER AWARD SALE OF BONDS/APPROVE RESOLUTION/2020A EQUIPMENT CERTIFICATES

City Administrator Dickinson stated bonds were sold today for General Obligation Equipment Certificates. Mr. Dickinson introduced Todd Hagen from Ehlers & Associates, the City's Financial Advisor. Mr. Hagen stated the City opened bids for the Sale of Bonds today and the bond was rated AA+. Mr. Hagen announced the City received 6 bids and listed the agencies that

provided bids. The low bid was 1.0504% and the high bid was 1.2225%. Mr. Hagen stated all the bids gave the City more money than they asked for which will be used for equipment purchases. Mr. Dickinson stated the City decided to accept the premium because it was very affordable money and was the most efficient action. Mr. Hagen reviewed Standard and Poor's rating of the City's financial condition.

Mayor Trude stated the report looks great and highlighted several statements made by Standard and Poor including a very strong economy, growth of the net tax capacity impacted by development, a high end residential based community, and a high per capita income.

Motion by Barthel, Seconded by Knight, to accept the results and adopt Resolution No. R018-20 for the issuance and sale of \$1,310,000 General Obligation Equipment Certificates, Series 2020A providing for their issuance and levying a tax for the payment thereof.

Councilmember Holthus congratulated the Finance Department on the great bond rating report.

Motion carried unanimously.

***NPDES (NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM)
PRESENTATION & PUBLIC MEETING/20-1***

It was noted the City of Andover is required to comply with the latest NPDES regulations set forth by the Minnesota Pollution Control Agency (MPCA). One requirement as part of this process is to hold a public meeting to receive feedback on the program.

Natural Resources Technician Kytonen stated this item is an annual opportunity for residents to speak on the City's efforts towards water quality. Mr. Kytonen introduced Emily Johnson, an outreach worker with the Anoka County Conservation District.

Ms. Johnson approached the Council and stated she is the coordinator of the Anoka County Water Resource Outreach Collaborative. Ms. Johnson gave an overview of the Collaborative whose goal is to provide outreach and engagement to the public on water quality. Ms. Johnson stated the purpose of the Collaborative is to inform communities about issues affecting local waterbodies and groundwater and engage people to make changes to help protect and improve the health of the water. Ms. Johnson stated the Collaborative is guided by the following principles: 1) value for all partners; 2) prioritize activities that result in measurable impacts; 3) create shareable, durable, and applicable work products; and 4) handle countywide outreach activities. Ms. Johnson spoke on the multiple benefits partners of the Collaborate receive.

Ms. Johnson gave a snapshot of 2019 accomplishments including 27 presentations, booths at 40 community events, 15 workshops and trainings, and interaction with thousands of residents. Ms. Johnson stated the Collaborative trained 421 people at workshops and trainings, engaged over 1,000 youth by partnering with schools, created outreach materials, and acquired grants for special projects.

Mayor Trude asked if the Bee Friendly Citizens group was active in the grants the Collaborative received. Ms. Johnson stated the group was active in helping with the grant.

Councilmember Holthus asked if a collaborative is active in every county or if it was unique to Anoka County. Ms. Johnson stated Anoka County modeled the collaborative after Washington County, and, as far as she knows, those are the only counties with this resource.

Mayor Trude opened the meeting for residents to comment. No one came forward.

CONSIDER CONDITIONAL USE PERMIT (CUP) - ON-SALE LIQUOR LICENSE - 13735 ROUND LAKE BLVD. NW, SUITE 105 - MARGIE' S KITCHEN & COCKTAILS

Associate Planner Griffiths introduced the application for a CUP for liquor sales in the Shopping Center (SC) District. Mr. Griffiths stated the applicant is proposing to have liquor sales at a new restaurant called "Margie' s Kitchen & Cocktails" located in Suite 105 of the existing Andover Downtown Center. Mr. Griffiths gave a brief history of the property and reviewed the decision-making criteria.

Mr. Griffiths summarized the recommendation of the Planning and Zoning Commission from the February 11, 2020 meeting. Mr. Griffiths explained the Planning and Zoning Commission held a public hearing and there was one comment submitted expressing concern over the proposed liquor sales. The Planning and Zoning Commission unanimously recommended approval with no members absent. The Planning and Zoning Commission asked staff for clarification on the CUP/Liquor License process and asked for clarification regarding potential outdoor seating areas. The Planning and Zoning Commission also discussed the frequency of police calls at other establishments with liquor licenses, pedestrian and traffic circulation within the site, and the sunset clause of the CUP.

Mayor Trude stated City Code requires a certain percentage of sales to come from food sales at an Andover establishment. City Attorney Baumgartner read the Code and stated 50% of sales must come from food.

Councilmember Holthus asked if the other tenants in the shopping mall were notified. Mr. Griffiths replied that all tenants within 350 feet of the property were notified. Councilmember Holthus asked if Anoka-Hennepin School District commented. Mr. Griffiths replied the City did not receive a comment from the school district.

Motion by Knight, Seconded by Bukkila, to adopt Resolution No. R019-20 approving the Conditional Use Permit Request for Liquor Sales Located at 13735 Round Lake Boulevard NW, Suite 105. Motion carried unanimously.

APPROVE ON-SALE INTOXICATING LIQUOR LICENSE/13735 ROUND LAKE BLVD. NW, SUITE 105

City Administrator Dickinson stated this item would normally be on the Consent Agenda, however, due to the CUP requirement, the Liquor License was listed as a regular item agenda. Mr. Dickinson stated the City conducted a background check and it came back satisfactory and staff recommends approval.

Motion by Holthus, Seconded by Knight, approving the On-Sale Intoxicating Liquor License/13735 Round Lake Boulevard NW, Suite 105/Margie's Kitchen & Cocktails.

Councilmember Barthel noticed a discrepancy on the Liquor License stating that the business's materials state food will be served Monday through Friday from 4:00-10:00 p.m. but the restaurant is not open on Mondays. Mr. Ahlstrom, owner of Margie's Kitchen, stated the business plan is to be closed on Mondays but that may change in the future. Councilmember Barthel asked if the establishment will be closing at 10:00 p.m. Mr. Ahlstrom stated that a 10:00 p.m. closing time is in the current business plan.

Motion carried unanimously.

Mayor Trude welcomed Mr. Ahlstrom to the podium for a presentation on his new business. Mr. Ahlstrom stated Margie's Kitchen and Cocktails has been a long-time dream of his. He gave a brief background of his restaurant experience and stated he is happy to be operating in Andover where he has lived for 12 years. He stated Margie's will be an upscale casual restaurant with 175 seats. The restaurant will feature refined food such as brick oven pizzas, gourmet burgers, salads, entrees, craft cocktails and craft beer. Mayor Trude asked when the restaurant will open. Mr. Ahlstrom stated construction will start this week and they hope to open in July.

HEARING TO CONSIDER ORDER OF ABATEMENT - 2143-140TH LANE NW

Community Development Director Janish presented the history of complaints and contacts the City has had with the property at 2143 140th Lane NW. Mr. Janish stated due to past notices and the length of time this matter has gone unresolved, staff would like to perform an abatement of the violating conditions if deemed necessary. Mr. Janish referred to relevant sections of the City Code and photographs from various inspections of the property. Mr. Janish stated staff hopes the property owner will comply, but staff would like the approval of City Council to move forward with abatement if the property owner does not comply.

Mayor Trude asked City Attorney Baumgartner if the City needs to hold a hearing with the abatement. Mr. Baumgartner stated the City is required to hold a hearing and notices were sent out. Mr. Baumgartner stated the Council may accept staff's presentation and make a decision on the information provided. Mayor Trude asked if the Council should open and close the public hearing as it appeared the property owner was not in the audience. Mr. Baumgartner stated this was an opportunity for anyone to speak on this issue and a public hearing is in order.

Mayor Trude invited the audience up for public comment. No one came forward.

Motion by Knight, Seconded by Bukkila, to adopt Resolution No. R020-20 declaring the abatement of exterior storage at 2143 140th Lane NW.

Mr. Baumgartner asked Council if the motion to adopt the resolution is based upon the information in the staff report identifying violations, the time frame laid out, and the fact the property is not in compliance with City Code as stated in the staff report and the resolution. The Council affirmed this as the basis for the Council's action this evening.

Motion carried unanimously.

SCHEDULE MARCH EDA MEETING

Mr. Dickinson requested the Council schedule a March EDA Meeting to discuss topics as detailed in the staff report.

Motion by Knight, Seconded by Bukkila, to schedule an EDA meeting on Monday, March 2, 2020 at 6:00 p.m. Motion carried unanimously.

Councilmember Barthel stated he will not be at the Council Meeting on March 2nd.

SCHEDULE MARCH COUNCIL WORKSHOP

Mr. Dickinson requested the Council schedule a March Council Workshop meeting to discuss topics as detailed in the staff report. He listed several options for a meeting.

Motion by Bukkila, Seconded by Barthel, to schedule a Council Workshop meeting on Tuesday, March 24, 2020 at 6:00 p.m. Motion carried unanimously.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Administrative Staff Report) Mr. Dickinson stated he has been involved in several meetings including the North Metro Mayors Association and Youth First. He reported he has been working on the bond sale and thanked the Finance staff for their work as well. Mr. Dickinson reported there are a dozen new homes this year. He updated the Council on major construction projects including the Public Works expansion, the Community Center and YMCA expansions. Mr. Dickinson reported the Community Center held a large event when the Andover Boys High School Hockey team faced Blaine High School and even though the site was under construction, the event went smoothly.

(Community Development) Mr. Janish stated the City is receiving many inquiries about development and staff is continuing to work on the 2040 Comprehensive Plan.

MAYOR' S STATE OF THE CITY PRESENTATION

Mayor Trude stated she presented a State of the City presentation at the Chamber and would like to share her address with the Community.

Mayor Trude stated the City is governed by a five-member Council elected at large. The City has very stable staff and said goodbye to Fire Chief Jerry Streich and welcomed Fire Chief Dennis Jones. Mayor Trude stated the City is growing with a population of 34,000. Mayor Trude highlighted the expansion at Andover High School adding classrooms, auditorium and cafeteria space, gymnasium, and fitness spaces. Mayor Trude stated Andover High School is Nationally ranked by US News and World Report in the top 10% of high schools. She indicated Andover residents are also served by Anoka, Coon Rapids, and St. Francis High Schools.

Mayor Trude announced 116 new homes built in 2019. She presented information and highlighted several residential developments in Andover including Country Oaks North, The Villas at Crosstown Woods, Millers Woods, Catchers Creek, Carson Ridge, Preserve at Oak View, The Preserve at Petersen Farms, and senior living at the Estates of Arbor Oaks.

Mayor Trude welcomed new retail tenants including Sora Pediatric, Domino's, Milk Moms, Conscious Healing, Fitaholic, Canine Crossings, Jon Smith Subs, and Inspire Academy of Music.

Mayor Trude stated Andover has a growing tax base with over 3.4 billion in taxable market value and a low tax rate.

Mayor Trude declared the City has a strong outlook for future growth and identified the locations for future residential and commercial development and areas for redevelopment.

Mayor Trude highlighted several community events including public safety days, Fun Fest, Night to Unite, and the medallion hunt.

Mayor Trude promoted the growth of the Community Center with the additions of teen and senior space, sports complex (ice and turf), walking track, meeting rooms, and athletic training. She stated the YMCA portion is expanding and adding a new gym, Kids Stuff space, art studio, community room, elevator, reception area remodel and more. She reported the YMCA has approximately 600,000 visitors each year and actively provides scholarships to users.

Mayor Trude highlighted park projects, the City's commitment to conserving natural resources, and protecting the environment, the number of volunteers, and Andover's Pollinators Awareness Project.

Mayor Trude announced the WDE clean-up is complete and there is no more hazardous waste stored in Andover. She thanked Representative Peggy Scott and Senator Jim Abler for their support in removing the risk to the community.

Mayor Trude stated the Public Works facility is adding space for vehicle maintenance and storage.

Mayor Trude stated Andover is partly a rural community and has several active farms.

Mayor Trude announced the North Suburban Home Show on Saturday, March 14, 8:00 a.m. - 2:00 p.m. at the Andover Community Center. Admission is free and the Boy Scouts are collecting items for the food shelf.

Mayor Trude stated that things are great in Andover. Andover has a great economy and the future is bright.

MAYOR/COUNCIL INPUT

There was none.

ADJOURNMENT

Motion by Barthel, Seconded by Knight, to adjourn. Motion carried unanimously. The meeting adjourned at 8:18 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

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