

REGULAR ANDOVER CITY COUNCIL MEETING – FEBRUARY 15, 2022
MINUTES

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Sheri Bukkila, February 15, 2022, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Jamie Barthel, Ted Butler, and Randy Nelson

Councilmembers absent: Valerie Holthus

Also present: City Administrator, Jim Dickinson
 Public Works Director/City Engineer, Dave Berkowitz
 Community Development Director, Joe Janish
 Others

PLEDGE OF ALLEGIANCE

MEET THE DEPUTIES

Chief Halweg came forward and spoke to the Council about the long-standing relationship between the County and the City. Commander Lenzmeier came forward and summarized the patrol services the Sheriff’s Department provides to Andover. Commander Lenzmeier introduced the deputies serving Andover in 2022 and the shifts they work. Mayor Bukkila thanked the Deputies for their service to Andover.

RESIDENT FORUM

Dan Anderson, Crooked Lake Area Association Board Member, came forward and stated the board advocates for Crooked Lake. He provided an update to the Council on the condition of the lake and announced the lake was graded at an A. Mr. Anderson thanked the Council for their support. He explained the events the board conducts, including a 4th of July boat parade and a winter ice carousel.

AGENDA APPROVAL

Mayor Bukkila announced the addition of Item 14A – Approve Extension of Liquor License – Beef O’Brady’s.

Motion by Butler, Seconded by Barthel, to approve the Agenda as amended. Motion carries 4 ayes, 1 absent (Holthus).

APPROVAL OF MINUTES

*January 19, 2022 Special Meeting Minutes
February 2, 2022 Regular Meeting Minutes*

Motion by Nelson, Seconded by Butler, to approve the January 19, 2022 Special Meeting minutes and the February 2, 2022 Regular Meeting minutes as presented. Motion carries 4 ayes, 1 absent (Holthus).

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Award Bid/22-2/2022 Street Reconstruction (See Resolution R013-22)
- Item 4 Approve Massage Therapist License
- Item 5 Approve Resolution/Authorizing to Apply to the MNDNR for Funding/22-06/Kelsey Round Lake Park Boardwalk Replacement (See Resolution R014-22)
- Item 6 Approve Resolution/Authorizing to Apply to the MNDNR for Funding/22-19/Dalske Woodlands Preserve Pedestrian Crossing (See Resolution R015-22)
- Item 7 Order Improvement/Order Plans & Specs/22-26/City Hall Parking Lot Reconstruction (See Resolution R016-22)
- Item 8 Order Feasibility Report/21-39/161st Avenue NW & Tulip Street NW Reconstruction (See Resolution R017-22)
- Item 9 Approval of the Standard Allowance of American Rescue Plan Act Funding Reporting Requirements (See Resolution R018-22)
- Item 10 Approve Appointment—Senior Engineering Technician
- Item 11 Receive January 2022 City Investment Reports
- Item 12 Declare Surplus Equipment
- Item 13 Approve Application for Exempt Permit
- Item 14 Approve Appointment —Assistant Facility Manager
- Item 14A Approve Extension of Liquor License – Beef O’Brady’s

Motion by Butler, Seconded by Nelson, to approve the Consent Agenda as read. Motion carries 4 ayes, 1 absent (Holthus).

ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT

Commander Lenzmeier provided a monthly report for January 2022, reporting 1,122 calls for service. He reported 10 misdemeanor arrests, 3 gross misdemeanor arrests, 6 felony arrests, and 4 DWIs. He noted a theft at Walmart where bystanders assisted a female whose purse was stolen. Commander Lenzmeier stated they have seen 142 vehicle thefts, a significant increase from 2019. He reported 188 traffic stops with 51 citations. He announced the Polar Plunge event on February 26th at 1:00 p.m. at Crooked Lake. Commander Lenzmeier stated the County has resources for those struggling with mental health. Residents can call 911 or the non-emergency number 763-427-1212. Commander Lenzmeier announced that Anoka County has a mobile crisis unit through Canvas Health that can respond to mental health crises and residents can call 763-755-3801 to access the unit. Mayor Bukkila thanked Commander Lenzmeier for bringing forth mental health resources.

Mayor Bukkila stated she has changed the settings on her vehicle’s key fob so it only unlocks

one door instead of all four. She stated another security measure is to disable the headlights and horn from beeping, so your destination point is not announced as you approach your vehicle.

CONSIDER REZONING REQUEST — AMEND ZONING BOUNDARIES BETWEEN NEIGHBORHOOD BUSINESS (NB) AND MULTIPLE DWELLING (M-2) ZONING DISTRICTS WITHIN PARCEL — PIN 30-32-24-43-0018; UNADDRESSED PARCEL — BLAINE WATERS, QUEST DEVELOPMENT (APPLICANT — LGA ANDOVER LLC)

The City Council is requested to consider amending the zoning boundaries for Neighborhood Business and Multiple Dwelling for a parcel located at Bunker Lake Boulevard and 7th Avenue. Community Development Director Janish explained the rezoning request modifies the boundary of the parcel to have neighborhood business on the west side of Inca Street. Mr. Janish presented the reasons for the rezoning as written in the staff report. He noted the Planning and Zoning Commission held a public hearing and recommended approval of rezoning the parcel.

Motion by Barthel, Seconded by Butler, to adopt Ordinance No. 528 , amending City Code Title 12-3-4, Zoning District Map of the City of Andover for PIN 30-32-24-43-0018. Motion carries 4 ayes, 1 absent (Holthus).

CONSIDER REQUEST FOR PRELIMINARY PLAT TITLED "ANDOVER CROSSINGS" — PIN 30-32-24-43-0018; UNADDRESSED PARCEL — BLAINE WATERS, QUEST DEVELOPMENT (APPLICANT — LGA ANDOVER LLC)

The City Council is requested to consider a preliminary plat for Andover Crossings. Community Development Director Janish described the plat with 2 residential lots and 4 commercial lots. Mr. Janish identified the access points and utilities. He stated the Park and Recreation Commission recommended cash-in-lieu of land for park dedication requirements. Mr. Janish reported the Planning and Zoning Commission conducted a public hearing and unanimously recommended approval of the preliminary plat. He noted the Planning and Zoning Commission had concerns about traffic and parking for the assisted living facility.

Councilmember Barthel asked if the intersection of Inca Street and Bunker Lake Boulevard is in line with the development to the south. Mr. Janish stated it is not in line, it is offset to prevent direct crossing traffic.

Councilmember Nelson asked how much parking is available for the assisted living facility. Mr. Janish stated City Code calls for 1 stall per unit with 50 percent shown as proof of parking. He noted that the assisted living facility has 27 proposed stalls and 5 in proof of parking.

Councilmember Butler stated the development has undergone a long process and thanked staff and the Planning and Zoning Commission for their work.

Motion by Butler, Seconded by Nelson, to adopt Resolution No. R019-22 approving the preliminary plat of Andover Crossings. Motion carries 4 ayes, 1 absent (Holthus).

SCHEDULE LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING

The City Council is requested to schedule the Local Board of Appeal and Equalization Meeting.

Motion by Butler, Seconded by Nelson, to schedule the Local Board of Appeal and Equalization on Monday, April 18, 2022 at 7:00 p.m. Motion carries 4 ayes, 1 absent (Holthus).

ADMINISTRATOR'S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Administration) Mr. Dickinson informed the Council of meetings he is attending. The City is at 12 new home permits year to date. He continues to work with the MPCA and is monitoring legislation at the Capitol. Mr. Dickinson stated redistricting has been decided by the Courts and Andover will have 3 Representatives, 2 Senators, and precincts will need to be shifted. He announced a 6:00 p.m. workshop meeting on March 1, 2022 to discuss redistricting.

Councilmember Barthel asked how confident staff is that they can have polling sites without multiple ballots. Mr. Dickinson explained there is one site that will have two ballots, Precinct 6. He stated it is going to be challenging to match precincts and polling locations, but we would like to minimize the changes.

Councilmember Barthel announced the redistricting takes effect this election season and residents will need to see if their polling location has changed. Mr. Dickinson stated residents will get a notification by mail identifying their polling location.

Mr. Dickinson stated the City is working on emergency management response and situational scenarios. He noted a requirement for Federal Funding is having staff and Council trained. Staff are coordinating training for the month of March, since there are five Tuesdays in that month this year.

(Public Works) Mr. Berkowitz announced the City is hosting a meet and greet with the athletic

associations on February 17, 2022. The Veterans Memorial Dedication Ceremony will be held on May 21, 2022. Councilmember Barthel has agreed to be the emcee and the committee is lining up speakers. Staff have sent out requests for pictures and stories for the veterans on the plaques. Staff are working on a detailed plan review for spring and summer construction. The Street Reconstruction bid came in \$200,000 under the estimate. Other projects this year include reconstructing City Hall parking lot and painting water tower 2.

(Community Development) Mr. Janish stated the Planning & Zoning Commission is working on Code amendments. The North Suburban Home Show will be held on March 12, 2022 at the Andover Community Center.

MAYOR/COUNCIL INPUT

ADJOURNMENT

Motion by Barthel, Seconded by Nelson, to adjourn. Motion carries 4 ayes, 1 absent (Holthus). The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver OffSite Secretarial, Inc.

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