

***REGULAR ANDOVER CITY COUNCIL MEETING – JANUARY 18, 2022
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Pro Tem Jamie Barthel, January 18, 2022, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Ted Butler and Randy Nelson

Councilmembers absent: Sheri Bukkila and Valerie Holthus

Also present: City Administrator, Jim Dickinson
Public Works Director/City Engineer, Dave Berkowitz
Others

PLEDGE OF ALLEGIANCE

RESIDENT FORUM

No one appeared before the Council.

AGENDA APPROVAL

Motion by Nelson, Seconded by Butler, to approve the Agenda as written. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

APPROVAL OF MINUTES

January 4, 2022 Regular Meeting Minutes

Motion by Nelson, Seconded by Butler, to approve the January 4, 2022 Regular Meeting minutes as presented. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Approve Proposed Feasibility Study/22-19/Dalske Woodlands Preserve Pedestrian Crossing
- Item 4 Accept Dedication of Drainage and Utility Easement — 4660 175th Ave. NW — Michael & Beverly Knight
- Item 5 Approve 2021 Pay Equity Compliance Report
- Item 6 Approve Appointment — Maintenance Worker
- Item 7 Replace Make Up Air Units at Public Works Garage A
- Item 8 Approve 2022 Used Vehicle Sales License
- Item 9 Receive December 2021 City Investment Reports

Motion by Butler, Seconded by Nelson, to approve the Consent Agenda as read. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT

Lieutenant Peters provided a monthly report for December 2021, reporting 1,352 calls for service. He reported 29 thefts, 3 assaults, 10 damage to property. Lieutenant Peters detailed several significant events including impaired drivers. Sheriff’s Deputies made 120 Traffic stops, issued 36 citations, 4 felony arrests, 1 gross misdemeanor arrests and 15 misdemeanor arrests. He announced several retirements and 3 deputies graduated from field training.

HOLD PUBLIC HEARING/ORDER PLANS & SPECS/22-15/2022 MILL & OVERLAY/CHESTERTON COMMONS AREA AND FOX HOLLOW AREA

The City Council is requested to hold a public hearing and order plans and specifications for Project 22-15, 2022 Mill & Overlay for the Chesterton Commons and Fox Hollow areas. Public Works Director Berkowitz stated the Chesterton Commons area is comprised of multiple developments and displayed a map of the project area. Mr. Berkowitz explained the estimated assessment process, with residents paying for 25% of the cost and the City paying 75%. Mr. Berkowitz noted the final assessment is calculated on actual costs. Mr. Berkowitz outlined the scope of the project as written in the staff report.

Councilmember Butler clarified that residents wanting to pay off the assessment have one month after the assessment hearing in the fall.

Mayor Pro Tem Barthel asked for the cost difference between a mill and overlay and a full

reconstruction. Mr. Berkowitz stated a full reconstruction is 4 to 5 times more expensive.

Councilmember Butler asked Mr. Berkowitz to explain the history of the 25% assessment. Mr. Berkowitz stated the policy was adopted in 2005 that 25% of mill and overlay projects are assessed to the benefiting properties.

Motion by Butler, Seconded by Nelson, to open the public hearing at 7:23 p.m. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

Debbie Srock, 15987 Drake Street, came forward and asked if the project was occurring in 2023. Mr. Berkowitz clarified that the project is occurring in 2022 and assessments are levied after the project is completed.

Michael Nowak, 1392 155th Avenue NW, came forward and stated the expense is a big surprise. He asked if the roads were originally built by the developers. Mr. Berkowitz explained the developer builds the roads and the City takes ownership. Mr. Nowak asked how many towns in Anoka County charge for road maintenance. Mr. Berkowitz stated it is very common to assess residents for road improvements. Mr. Nowak asked why the City did not plan for it and put it in the budget. City Administrator Dickinson stated 25% was selected to meet a bonding requirement. Mr. Dickinson stated residents who benefit from the improvements are paying for the roads. He explained Andover is on the low end for assessment percentage.

Motion by Butler, Seconded by Nelson, to close the public hearing at 7:32 p.m. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

Mayor Pro Tem Barthel stated that every resident pays a 25% assessment for road mill and overlay. Mr. Berkowitz stated there may be a fluctuation for undevelopable land.

Motion by Buttler, Seconded by Nelson, to adopt Resolution No. R004-22 ordering the improvement of Project 22-15 Mill & Overlay/Chesterton Commons Area and Fox Hollow Area. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

HOLD PUBLIC HEARING/ORDER PLANS & SPECS/22-16/2022 MILL & OVERLAY/ANDOVER BOULEVARD NW

The City Council is requested to hold a public hearing and order plans and specifications for Project 22-16, 2022 Mill & Overlay for Andover Boulevard NW. Public Works Director Berkowitz explained there are 17 residential properties in the project and the assessment would

be \$2,600. He stated staff is recommending the same assessment as the Chesterton Commons and Fox Hollow area of \$670. Mr. Berkowitz stated the front footage is similar to the other project. Mr. Berkowitz outlined the scope of the project as written in the staff report. Mr. Berkowitz explained all three projects will be bid together.

Motion by Butler, Seconded by Nelson, to open the public hearing at 7:43 p.m. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

Jason Mevissen, 1845 Andover Boulevard, came forward and stated this project does not benefit him. He stated he cannot access the road when students are arriving and departing from the high school. Mr. Mevissen stated there is an easement over his property for the road and feels he has paid for it in his property taxes. Mr. Mevissen stated the high school should be paying for the road because they are benefiting the most from it.

Motion by Nelson, Seconded by Butler, to close the public hearing at 7:47 p.m. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

Mr. Berkowitz stated staff can work with law enforcement to monitor the speed.

Councilmember Butler states he lives on busy road and can empathize with Mr. Mevissen. Councilmember Butler encouraged Mr. Mevissen to contact the Sherrif's Department.

Councilmember Nelson concurred and stated the presence of law enforcement has made a huge improvement on Veterans Memorial Boulevard.

Mayor Pro Tem Barthel stated the Sherrif's Department is responsive and will address the speeding.

Motion by Nelson, Seconded by Butler, to adopt Resolution No. R005-22 ordering the improvement of Project 22-16 Mill & Overlay/Andover Boulevard NW. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

HOLD PUBLIC HEARING/ORDER PLANS & SPECS/22-17/2022 MILL & OVERLAY/BLUEBIRD STREET NW

The City Council is requested to hold a public hearing and order plans and specifications for Project 22-17, 2022 Mill & Overlay for Bluebird Street NW. Public Works Director Berkowitz stated the project has a US Post Office and Federal property is not assessable so the City will pay

the assessment. Mr. Berkowitz outlined the scope of the project as written in the staff report.

Motion by Butler, Seconded by Nelson, to open the public hearing at 7:56 p.m. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

No one appeared before the Council.

Motion by Nelson, Seconded by Butler, to close the public hearing at 7:56 p.m. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

Motion by Buttler, Seconded by Nelson, to adopt Resolution No. R006-22 ordering the improvement of Project 22-17 Mill & Overlay/Bluebird Street NW. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

CONSIDER APPROVAL – RESOLUTION AUTHORIZING SIGNING & EXECUTION OF MINNESOTA OPIOIDS STATE-SUBDIVISION MEMORANDUM AGREEMENT, THE DISTRIBUTOR SUBDIVISION SETTLEMENT PARTICIPATION AGREEMENT & THE JANSSEN SUBDIVISION SETTLEMENT PARTICIPATION AGREEMENT

The City Council is requested to consider a resolution authorizing the signing and execution of Minnesota Opioids State-Subdivision Memorandum of Agreement, the Distributor Subdivision Settlement Participation Agreement, and the Janssen Subdivision Settlement Participation Agreement. City Administrator Dickinson stated the State Attorney General’s office has reached a settlement and Andover is a recipient.

Councilmember Butler asked if there are restrictions on how the funds are used. Mr. Dickinson stated the funds are used for public safety purposes and additional information will come when the City receives the funds.

Motion by Nelson, Seconded by Butler, to adopt Resolution No. R007-22 authorizing the signing and execution of Minnesota Opioids State-Subdivision Memorandum of Agreement, the Distributor Subdivision Settlement Participation Agreement, and the Janssen Subdivision Settlement Participation Agreement. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus).

ADMINISTRATOR’S REPORT

City Staff updated the Council on the administration and city department activities, legislative

updates, updates on development/CIP projects, and meeting reminders/community events.

(Administration) – Mr. Dickinson stated the Fire Department is seeing an increase in calls. The City has 5 new home starts year to date. The Community Center is very busy, and staffing continues to be a challenge. Mr. Dickinson updated the Council on meetings he is attending.

(Public Works) – Mr. Berkowitz stated crews are out scraping roads. The 2022 Street Reconstruction Project is out for bids. Mr. Berkowitz invited athletic association presidents to the February 17th Park and Recreation Commission meeting.

(Red Oaks Neighborhood) – Mr. Dickinson announced a virtual meeting on February 3rd with the MPCA and Minnesota Department of Health.

Councilmember Nelson asked when the Red Oaks neighborhood can get City water. Mr. Dickinson stated he is pushing to get the project done this year, but it is more likely to be in 2023.

MAYOR/COUNCIL INPUT

(Snowplow Drivers) – Mayor Pro Tem Barthel thanked Andover’s snowplow drivers.

(Veterans Memorial Plaques) - Mayor Pro Tem Barthel stated Veterans Memorial plaques are available.

ADJOURNMENT

Motion by Nelson, Seconded by Butler, to adjourn. Motion carries 3 ayes, 0 nays, 2 absent (Bukkila and Holthus). The meeting adjourned at 8:14 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver OffSite Secretarial, Inc.

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