

***REGULAR ANDOVER CITY COUNCIL MEETING –JANUARY 7, 2020  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, January 7, 2020, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Jamie Barthel and Valerie Holthus

Councilmember absent: None

Also present: City Administrator, Jim Dickinson  
City Attorney, Scott Baumgartner  
Fire Chief, Jerry Streich  
Fire Chief, Dennis Jones  
Others

***PLEDGE OF ALLEGIANCE***

***INTRODUCTION OF FIRE CHIEF***

Mayor Trude welcomed Dennis Jones as the newly hired Fire Chief. Chief Jones briefly described his experience, stating he worked in Andover in 1989 and is happy to return home. Mayor Trude explained the City has added a new fire station since then and about 25 firefighters since Chief Jones last worked for Andover.

Mayor Trude invited Chief Streich to the podium and thanked him for his service. Mayor Trude stated Chief Streich has done a great job of recruiting and moving the department forward. Chief Streich stated he inherited a department with great equipment and had the challenge of recruiting firefighters. Chief Streich stated he has focused on recruitment throughout his tenure and Andover now has a waiting list. He stated marketing, department culture, and leadership is attracting new firefighters. Chief Streich listed accomplishments the department has achieved over his tenure and thanked Council for their support.

Mayor Trude thanked and commended Chief Streich for his accomplishments and the plan he has laid out for the future of the Fire Department.

***RESIDENT FORUM***

No one wished to address the Council.

**AGENDA APPROVAL**

**Motion** by Holthus, Seconded by Barthel, to approve the Agenda as presented. Motion carried unanimously.

**APPROVAL OF MINUTES**

*December 17, 2019 Regular Meeting*

Mayor Trude requested there be more detail on page 5, line 7 documenting her statements, the City Attorney's statements, and Councilmember Holthus' comments.

**Motion** by Trude, Seconded by Bukkila, to table the December 17, 2019 Regular meeting minutes for further detail. Motion carried unanimously.

**CONSENT ITEMS**

Item 2 Approve Payment of Claims

Item 3 Approve 2020 Massage Therapy License

Item 4 Approve 2020 Used Vehicle Sales Business License

Item 5 Approve Resolution Designating 2020 Andover Board of Appeal & Equalization (See Resolution R001-20)

Item 6 Approve Used Vehicle Sales Business License/3138-162<sup>nd</sup> Lane

Item 7 Approve 2020 Residential Recycling Agreement with Anoka County

**Motion** by Knight, Seconded by Barthel, to approve of the Consent Agenda as read. Motion carried unanimously.

**APPROVE OFFICIAL DEPOSITORIES & BANKS**

City Administrator Dickinson stated each year the City Council is required by State law to approve a resolution designating the City's official depositories, supplemental depositories of investments and designating individuals as the approval authority for collateral transactions. The City's official depositories are Wells Fargo and US Bank. The City's investment and cash management organizations are Wells Fargo Investment Services Inc. and Wells Fargo Institutional Trust; US Bank Institutional Trust; the Minnesota Municipal Money Market Fund (4M); Premier Bank of Andover (includes Maplewood, Rochester & Farmington charters); Northland Securities; Comerica Securities Inc.; and Raymond James. The City's approval authority is the City Administrator or Finance Manager.

**Motion** by Knight, Seconded by Bukkila, to approve Resolution No. R002-20 designating depositories of City funds and supplemental depositories of City funds for investment purposes only. Motion carried unanimously.

***DESIGNATE OFFICIAL NEWSPAPER***

Mayor Trude explained one publication submitted a proposal to be the City's official newspaper.

***Motion*** by Bukkila, Seconded by Barthel, to designate the Anoka County Union as the official newspaper of the City. Motion carried unanimously.

***APPOINT VICE-MAYOR***

Mayor Trude recommended Councilmember Holthus as Vice Mayor to serve as Acting Mayor for 2020.

***Motion*** by Trude, Seconded by Barthel, to appoint Councilmember Holthus as Vice Mayor who would serve as Acting Mayor for 2020 during the Mayor's absence. Motion carried unanimously.

***APPOINT STANDING COMMITTEES***

Mayor Trude recommends the following appointments to standing committees:

**Special Committees:**

Public Works Committee: Councilmember Barthel (Chair) & Councilmember Bukkila  
Newsletter Committee: Councilmember Holthus (Chair) & Councilmember Knight

**Standing Committee:**

Finance & Personnel Committee: Entire Council

**City Appointed Representatives in 2020:**

Fire Relief Association: Councilmember Bukkila

Anoka County Fire Protection Council: Councilmember Bukkila, Mayor Trude as an alternate

Andover Community Center Advisory Commission: Councilmember Holthus, Mayor Trude as alternate

Anoka-Hennepin Community Education Advisory Board: Parks Maintenance Supervisor Jason Grode

QCTV Commission: Councilmember Barthel & City Administrator Jim Dickinson

Lower Rum River Watershed Management Organization: Assistant Public Works Director Todd Haas & Councilmember Holthus as alternate

Anoka County Joint Law Enforcement Council: Mayor Trude (Anoka County appointment)

North Metro Mayors Board of Directors: Mayor Trude & City Administrator Jim Dickinson

***Motion*** by Trude, Seconded by Knight, to appoint Members for the Standing Committees and Commissions for 2020 Based upon the Mayor's recommendation. Motion carried unanimously.

**STAFF ITEMS**

***SELECT 2020 LOCAL BOARD OF APPEAL & EQUALIZATION DATES***

City Administrator Dickinson requested Council to identify dates to hold Local Board of Appeal and Equalization Meetings. Mr. Dickinson stated the Anoka County Assessor has indicated they will make every attempt to accommodate City Council/Board of Review dates of choice. Mr. Dickinson stated the meeting date must fall between April 15, 2020 and May 11, 2020 and asked Council to select two dates to submit to the County Assessor.

Council consensus is to select April 20<sup>th</sup> as the first choice and April 27<sup>th</sup> as an alternate date.

***RESCHEDULE MARCH 3, 2020 COUNCIL MEETING***

Mr. Dickinson explained March 3, 2020 is Minnesota's Presidential Nomination Primary and the Regular Council meeting needs to be rescheduled.

***Motion*** by Barthel, Seconded by Knight, to reschedule the March 3, 2020 Council Regular Meeting to Monday, March 2, 2020 at 7:00 p.m. Motion carried unanimously.

***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

***(Administrative Staff Report)*** Mr. Dickinson stated staff has been working on year end financials, preparing for audit, and taking inventory of maintenance and surplus parts. Finance is preparing for the issuance of an Equipment Note which will be presented to Council at the next meeting.

Mr. Dickinson reported on the progress of the Public Works expansion construction project stating most of the work is occurring inside. Mr. Dickinson updated the Council on the Community Center expansion and the YMCA expansion projects. Mr. Dickinson reported commuters have found an unauthorized shortcut through the City campus and staff is making adjustments to deter drivers from using it.

Mr. Dickinson stated the City has been using more salt than anticipated due to the season's snowfall and ice buildup.

Mr. Dickinson reported staff is working on improving operations by streamlining permitting and being creative in implementing procedures in order to become more efficient and effective.

Mr. Dickinson informed Council of several City Code items that will be up for review and possible revision including private airfields, hunting, single-family rental, dangerous animals, and the creating of a template for monitoring the City's goals and values.

***MAYOR/COUNCIL INPUT***

***(North Metro Mayors Meeting)*** Mayor Trude invited Councilmembers to attend the North Metro Mayors Association meeting on Wednesday, January 15 at 5:30 p.m. in Coon Rapids where the organization will be discussing issues to place in the Legislative Action Plan.

***(North Metro Chamber of Commerce)*** Mayor Trude announced the North Metro Chamber of Commerce Legislative Breakfast on January 30<sup>th</sup> 7:30 a.m. at Courtyards of Andover. Mayor Trude stated many elected officials will be present.

***(Garbage and Recycling)*** Mayor Trude reported she has had correspondence with residents regarding trash and litter due to windy conditions and overflowing containers. Mayor Trude encouraged residents to call their garbage hauler if they need a larger bin or to use the City's recycling facility if they have more items than can fit in their bin.

***ADJOURNMENT***

***Motion*** by Holthus, Seconded by Barthel, to adjourn. Motion carried unanimously. The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary

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