

***REGULAR ANDOVER CITY COUNCIL MEETING – JANUARY 2, 2019
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, January 2, 2019, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Jamie Barthel, Sheri Bukkila, Valerie Holthus and Mike Knight

Councilmember absent: None

Also present: City Administrator, Jim Dickinson
City Attorney Scott, Baumgartner
Others

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Mayor elect Julie Trude and Councilmembers elect Valerie Holthus, and Jamie Barthel took the oath of office.

RESIDENT FORUM

Tracy Strombeck, 16401 Uplander Street, inquired when the topic of the Community Center will be discussed again at a City Council meeting. Mr. Dickinson explained staff is compiling comments from all of the comment cards and all of that information will be shared with the Council. There is another meeting scheduled regarding value engineering next week. They may be able to give an update at the January 15th Council meeting depending on the data.

AGENDA APPROVAL

There was supplemental information provided for Item #12.

Item #13A was added to the agenda – Select 2019 Local Board of Appeal & Equalization Dates.

Motion by Holthus, Seconded by Knight, to approve the Agenda as amended above. Motion carried unanimously.

APPROVAL OF MINUTES

December 18, 2019, Regular Meeting: Correct as written.

Motion by Bukkila, Seconded by Knight, to approve the December 18, 2018 Regular Meeting minutes as presented. Motion carried 3 ayes, 2 present (Holthus and Barthel).

CONSENT ITEMS

Item 2 Approve Payment of Claims

Item 3 Accept Outdoor Heritage Fund Grant for Restoration Activities/19-12/Maple View Preserve

Item 4 Approve Plans & Specs/Order Ad for Bids/18-37/Veterans Memorial Blvd. NW (See Resolution R001-19)

Item 5 Approve Application for Exempt Permit

Item 6 Approve 2018 Pay Equity Compliance Report

Item 7 Approve Resolution Designating 2019 City of Andover Board of Appeal & Equalization (See Resolution R002-19)

Item 8 Approve 2019 Used Vehicle Sales Business License

Motion by Holthus, Seconded by Bukkila, approval of the Consent Agenda as read. Motion carried unanimously.

APPROVE OFFICIAL DEPOSITORIES & BANKS

Each year the City Council is required by state law to approve a resolution designating the City's official depositories, supplemental depositories of investments and designating an individual as the approval authority for collateral transactions. Staff recommended Wells Fargo and U.S. Banks located in Andover as official depositories, and various supplementary depositories when investments are held.

Also the City Administrator or Finance Manager of the City are requested to be approved to have the authority for the release and acceptance of all collateral to be held by the City in conjunction with City funds on deposit with authorized institutions.

Motion by Barthel, Seconded by Holthus to approve Resolution No. R003-19 designating depositories of City funds and supplemental depositories of City funds for investment purpose only. Motion carried unanimously.

DESIGNATE OFFICIAL NEWSPAPER

Each year the City Council must designate the official newspaper of the City where publication of the official notices is made. Proposals were submitted by the *Anoka County Union Herald* and the *Star Tribune*. Mayor Trude proposed approving the *Anoka County Union* as primary. The *Star Tribune* could then be secondary and handle time sensitive notices. Mr. Dickinson responded access to public notices on the *Star Tribune* website are free, in answer to

Councilmember Bukkila's question.

Motion by Holthus, Seconded by Knight, to approve the *Anoka County Union Herald* as the primary newspaper for official notices and the *Star Tribune* as secondary when there is time sensitivity. Motion carried unanimously.

APPOINT VICE MAYOR

Mayor Trude recommended Valerie Holthus fill the position of Vice Mayor of the City Council.

Motion by Trude, Seconded by Knight, to select Valerie Holthus as Vice Mayor. Motion carried unanimously.

APPOINT STANDING COMMITTEES

Mayor Trude noted the recommendation would be that Councilmembers would hold the same standing committee appointments in 2019, as in 2018. Jamie Barthel would be the QCTV representative, in place of Councilmember Goodrich who is no longer on the Council.

Motion by Holthus, Seconded by Bukkila, to approve the committee appointments as identified in the staff report. Motion carried unanimously.

SCHEDULE FEBRUARY COUNCIL WORKSHOP

Mr. Dickinson requested the Council schedule a Workshop Meeting to discuss topics as detailed in the staff report.

The Council discussed the draft agenda and available dates.

Motion by Holthus, Seconded by Barthel, to schedule a Workshop Meeting on February 26, 2019, at 6:00 p.m. Motion carried unanimously.

SCHEDULE 2019 LOCAL BOARD OF APPEAL & EQUALIZATION DATES

Mr. Dickinson requested the Council to select potential dates for a Local Board of Appeal & Equalization Meeting with the Anoka County Assessor.

The Council discussed available dates and decided to submit the following meeting dates: April 23, April 30, and May 7, 2019, at 7:00 p.m. for the County to select from.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Mr. Dickinson) Mr. Dickinson stated he has been getting into the detail regarding the public information sessions on the Community Center. The City received 133 total comment cards. Some were for the project and some were against the project and some had questions. Other residents sent emails to the administrator. Mr. Dickinson stated staff is working with the architect and the first round of value engineering was able to get the costs down to \$18.1M, the second round down to \$17.8M with \$16.8M being the goal. To meet the financial goal, there will be a need to “squeeze one space.” If that does not work, he will need to come back to the Council. Mr. Dickinson stated there has been significant input on the estimates, so the estimates are felt to be accurate compared to what they will get back from bids. The YMCA is working through their own process, this matter will go to their January Finance Committee and Board in February. Mr. Dickinson stated he has had positive conversations with the YMCA and updates are being made to the existing sub-lease agreement. There will be a working document going forward. The YMCA does not know yet what their financing arrangement will be so an update may or may not be ready for the January 15th meeting due to a slow-down in progress over the holiday weeks. Mr. Dickinson stated staff has been answering resident questions as they come in.

Mayor Trude asked about reception of the YMCA to reducing space identified. It was noted the City also approached the County library about space, but they are not interested in additional space at this time. Mayor Trude noted that the library on-the-go is very popular. There will be new equipment for the library on-the-go lockers. The High School already has locker rooms in the current arena. They are willing to commit to renting more time, but not new construction. Seniors are interested in both fast-paced activities and more social activities. There were also questions about closing the current senior center as part of this effort, there are no plans to do so.

Mr. Dickinson noted interviews for commissions are on January 8th and 10th.

Mr. Dickinson reviewed his involvement with the Youth First and Metro Mayors relating to contracts, budgeting, and the next legislative session. He also provided updates on a property owner needing more time for removal of trees, so the Council may need to set a deadline. The bond sale was closed on December 27, 2018. Staff has begun working with the auditors on the 2018 audit. The inventory was completed on January 2nd as well as the State reporting. With regard to development, there will be a CUP and vacation of easements coming up as well as a couple sketch plans in the urban area south of 161st Avenue and also north of the Miller’s Woods area. All of the areas proposed to be developed are in the sewer and water districts. Mr. Dickinson commented there are a lot of families moving to the City, in addition there have been requests for one-level townhomes so that product is now being looked at in the City. Snow plowing is going well.

MAYOR/COUNCIL INPUT

(Mayor Trude) Mayor Trude reported on the ribbon cutting at Fitaholic Fitness located by Dunkin Donuts. They have fitness classes and work with youth sports teams and the owners are local. Mayor Trude announced that FedEx will open in Walmart on January 4th and Clocktower

Commons has a new sub sandwich shop called Jon Smith subs.

ADJOURNMENT

Motion by Holthus, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 7:38 p.m.

Respectfully submitted,

Marlene White, Recording Secretary

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