

**ANDOVER ECONOMIC DEVELOPMENT AUTHORITY MEETING–
JANUARY 2, 2018 - MINUTES**

The Meeting of the Andover Economic Development Authority was called to order by President Julie Trude, January 2, 2018, 6:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Present: Commissioners Sheri Bukkila, Valerie Holthus, James Goodrich,
Mike Knight, Timothy Cleven and Joyce Twistol

Absent: None

Also present: Executive Director, Jim Dickinson
Community Development Director, Joe Janish
Public Works Director/City Engineer, Dave Berkowitz

APPROVAL OF MINUTES

November 21, 2017, Regular Meeting: Correct as written.

Motion by Twistol, Seconded by Goodrich, to approve the minutes as written. Motion carried unanimously.

November 21, 2017, Closed Meeting: Correct as amended.

Commissioner Holthus stated page 2, line 13 should read “There is some flexibility for “mixed use” in the area.”

Motion by Holthus, Seconded by Twistol, to approve the minutes as amended. Motion carried unanimously.

ORGANIZATIONAL ITEMS

Mr. Dickinson indicated the current Andover EDA officers and staff appointments are as follows:

President – Julie Trude	Term expires 1/1/19
Vice-President – Mike Knight	Term expires 1/4/21
Secretary – Joyce Twistol	Term expires 1/1/20
Treasurer – Valerie Holthus	Term expires 1/1/19

Assistant Treasurer – Sheri Bukkila	Term expires 1/4/21
Commissioner – James Goodrich	Term expires 1/1/19
Resident Commissioner – Timothy Cleven	Term expires 1/1/20

Staff

Executive Director – Jim Dickinson
Recording Secretary – Michelle Hartner
Staff Support – Joe Janish

Motion by Holthus, Seconded by Goodrich, to appoint EDA Officers and Staff for 2018:
President – Julie Trude, Vice President – Mike Knight, Secretary – Joyce Twistol, Treasurer – Valerie Holthus, Assistant Treasurer – Sheri Bukkila, Commissioner – Jim Goodrich, Resident Commissioner – Timothy Cleven, Executive Director – Jim Dickinson, Recording Secretary – Michelle Hartner, Staff Support – Joe Janish. Motion carried unanimously.

COMMERCIAL ACTIVITY REVIEW/REDEVELOPMENT

Mr. Janish reviewed the following:

The Shops @ Andover, 13650 Hanson Boulevard - SportClips is complete, the Certificate of Occupancy has been issued by the Building Department.

Estates at Arbor Oaks/Trident Development, 1753 156th Lane – In the process of renting out units. 18 units have been rented which is 27% of the units. The facility manager indicated a majority of the tenants are coming from outside the City of Andover.

Restaurants/Fast Food – Currently staff is aware of two companies continuing to look for land to locate in Andover.

Andover Cinema, 1836 Bunker Lake Boulevard – A CUP was granted for liquor sales and an On-Sale Liquor License was issued. Liquor sales will most likely begin in late January, early February.

Northern Natural Gas/Centerpoint Energy – Project is wrapping up. The Fire Department is waiting for the completion of an inspection report.

Interest in Hughes Industrial Park – Businesses continue to show some interest in the area. An issue that continues to plague the area is the requirement that the new business would need to install fire sprinklers. Commissioner Goodrich asked if that requirement could be looked at again. Mr. Janish indicated the requirement is 1306 of the Fire Code that was adopted into the Building Code. President Trude requested staff bring information on 1306 to a future Council workshop to be reviewed, even if Council doesn't change the code they would have a better understanding of why it is in place. Staff indicated they will have the information available at a future Council workshop.

Clocktower Commons – There is interest in the parcel at 15216 Bluebird Street. A 12,000 square foot building is being considered.

1714 Bunker Lake Boulevard – There is a perspective buyer for the property to construct a strip mall.

2288 Bunker Lake Boulevard – HJ Development may be interested in that property for development purposes.

Overall Marketing – Staff continues to work with parties interested in investing in Andover.

Redevelopment – Mr. Janish stated the building and garage located at 2526 138th Avenue has been secured and is monitored on a weekly basis. The properties at 2543 and 2557 Bunker Lake Boulevard have tenants and the city is managing the buildings.

The redevelopment area was discussed.

Mr. Dickinson stated staff will continue to monitor the area.

OTHER BUSINESS

Mr. Janish indicated he met with a developer, a representative from Centerpoint Energy and the property owner regarding the parcel on 7th Avenue and Bunker Lake Boulevard. There is one party interested in the property for commercial use.

ADJOURNMENT

Motion by Twistol, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 6:34 p.m.

Respectfully submitted,

Michelle Hartner, Recording Secretary